

**Child Care Partnership Council**  
**Monday, May 21, 2018 Meeting Minutes**  
San Mateo County Office of Education

Co-chair: Superintendent Anne Campbell  
Members: Karen Alden, Josh Becker, Jennifer Bernard, Michelle Blakely, Julie Cates, Heather Cleary, Melinda Day, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Heather Hopkins, Sarah Kinahan, Pauahi McGinn, Cheryl Oku, Sarah Poulain, Elizabeth Scully  
Guests: Angel Barrios, Kristina Brower, Mary Browning, Andrea Burnett, Dayna Chung, Sarah Dobkin, Joy Duenas, Cynthia Fong-Wan, Jean Marie Houston, Marcela Jibaba, Sheila Krotz, Camille Leung, Jessica Mihaly, Elaine Neu, Lisa Shaanan, Lorna Strachan, Randy Torrijos, Donna Yuriar  
Staff: Nirmala Dillman and Kristen Anderson

**Call to Order and Introductions**

Superintendent Campbell called the meeting to order at 10:35. Supervisor Pine was not able to attend.

**Agenda Review and Approval of Minutes**

Superintendent Campbell stated that a minor change to the agenda will be made, moving the presentation on the County Child Care Ordinance earlier, following Public Comment/Announcements. She asked for a motion to approve the agenda, with the change, and the March meeting minutes.

Agenda and minutes were approved.

***M (D. Fleishman) /S (S. Poulain) /C (Unanimous)***

Superintendent Campbell noted the proposed CCPC Meeting Calendar for 2018-19 and asked for a motion to approve.

**09/24** – 9:00 to 12:00

**01/28** – 9:00 to 12:00

**05/20** – 9:00 to 12:00

**11/5** – 9:00 to 12:00

**03/26** – Evening 5:00 to 8:00 PM

**06/24** – 9:00 to 12:00

No objections to the meeting dates were voiced, and the calendar was approved.

***M (C. Oku) /S (S. Kinahan) /C (Unanimous)***

**Public Comment/Announcements**

- Superintendent Campbell commented on the very successful Early Intervention and Inclusion conference held on May 5 at Skyline College. The CCPC Inclusion+ Committee was a co-planner and several members acted as presenters.
- Kristen Anderson announced that she brought copies of the Child Care Acronyms list that new members receive in their orientation binders. Guests may not have received this. A few comments in the Strategic Plan Input forms indicated that the many acronyms used are unfamiliar to some.

**Presentation on draft San Mateo County Child Care Ordinance**

Camille Leung, San Mateo County Senior Planner, explained that the ordinance covers only the unincorporated areas outside of cities' limits. This includes neighborhoods and pockets around the county such as North Fair Oaks, much of the Coastside, Skyline area and hills, Broadmoor, West Menlo Park, etc. (Each incorporated city has its own zoning and permitting.) Camille reviewed the background and need to have an updated, overarching ordinance that would apply to all these areas. She explained proposed changes to permit requirements and processes that could streamline approvals. Following a robust Q/A, she agreed to revise the draft, research some questions, and bring back a new version soon.

**Coordinator's Report**

- SMC Subsidy Priority Zip Codes for 2018-19 -- Nirmala Dillman explained that we must submit zip code priorities every May, for CDE's use for new subsidy funding. We propose to keep the same priorities as last year. She asked for a vote of approval by CCPC members.

***M (J. Cates) /S (M. Blakely) /C (Unanimous)***

- Nirmala presented the new Staff Retention (AB212) Plan, also due to CDE. This explains how we will use funds provided for teacher stipends for professional development and for other training and coaching activities. Trainings available on CECO (online) will be eligible for stipends. The Workforce Committee provided input on the plan. Nirmala asked for a vote of approval.  
**M (D. Fleishman) /S (K. Haas-Foletta) /C (Unanimous)**
- SMC Subsidy Plan – Our 2017 plan was approved by CDE with specific changes. SMC HSA initiated a discussion of how it's working, e.g. the 2-year eligibility provision. A series of meetings are planned to explore concerns and remedies to unintended consequences of 2-year eligibility.
- Update on new CCPC Strategic Plan 2018-23 Ad hoc – Julie Cates and Heather Cleary have agreed to co-chair the Ad hoc committee. They propose to make it a 5-year (rather than 3-year) plan, to align with the 5-year mandate for the Needs Assessment. The plan needs to be in place in by January. They will convene the Ad Hoc over the summer and may engage in online survey to gather input. The 2017 San Mateo County Teacher Compensation Study, the 2017 Early Care and Education Needs Assessment and the ECE Facility Needs Assessment will provide data and focus for the work.

### **2015-18 CCPC Strategic Plan: Committee Progress Reports**

- **Inclusion+**
  - Angela Cabrera reported that the May 5 Early Intervention and Inclusion Conference was a great success.
  - Sarah Dobkin from StarVista presented to the committee today on mental health consultation and the preschool expulsion issue. The committee is thinking about how to further help programs.
- **Facilities**
  - Sarah Kinahan reported on the RFA from SVCF for \$250K of facilities expansion funds, due on May 30.
  - Kristen Anderson reported on the successful April 24 workshop/training on “Improving your child care facility spaces” with Kathy Tama, author of the Facilities Quality Checklist and Guide. About two dozen participants attended who had completed the checklist ahead of time and received assistance with their specific facility improvement needs. The checklist and guide, as well as a version adapted for Family Child Care Homes, are posted on 4Cs website and will be added to First 5's and the CCPC webpages.
- **Policy/Advocacy/Communication/Outreach (PACO)**
  - David Fleishman reported on their letter to the state Budget Committee regarding importance of the reimbursement rates increase  
The committee requested a vote of support for SB982 (Mitchell) since it doesn't specifically fall under our adopted Policy Platform. This bill proposes increase in cash aid support to CalWORKS families. HSA, F5 SMC and F5 CA all support it.  
**M (K. Alden) /S (J. Becker) /C (Unanimous)**
  - A draft letter to the (Rendon) Blue Ribbon Commission was circulated to committees for review. Input will be incorporated and the letter sent this week. The Commission's invitation related to barriers and solutions relating to access to child care. Approval for sending the letter was requested.  
**M (J. Becker) /S (J. Bernard) /C (Unanimous)**
  - PACO wants to hold joint meetings with other committees on or between their bimonthly meetings
- **Workforce**
  - Donna Yuriar reported that the committee is planning advocacy using the results of the teacher compensation study, including adding a page on the SMCOE website. They're looking at advocacy tools including one from CQEL.
  - Donna reported that the plans to bring the SFSU BA program to our county are moving along with financial support from First 5 for start-up. The program is expected to start in early 2019.

Nirmala reported that the CCPC Quality Counts Advisory Committee met for a second time.

Superintendent Campbell announced that we will adjourn the meeting in memory of our member Harvey Schloss who passed away recently. A short video about Harvey's life and work related to children and social justice issues for all was viewed.

The meeting was adjourned at 12:01.

The next CCPC meeting will be on Monday, June 25, 10:30-12:00 with committee meetings preceding from 9:00-10:15 pm.