



San Mateo
County
SELPA

Special Education Local Plan Area

San Mateo County Office of Education • 101 Twin Dolphin Drive • Redwood City, CA 94065-1064 • (650) 802-5464 • Fax (650) 802-5474

SAN MATEO COUNTY SELPA GOVERNING BOARD

SELPA Governing Board
Tuesday, October 10, 2017
9:00 a.m. – 11:00 a.m.

San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065
Arroyo & Butano Rooms

MINUTES

1. CALL TO ORDER

Board Member Polito, Chair of the Board, called the meeting to order at 9:02 a.m.

2. ROLL CALL

Board Members Beth Polito, John Baker, Joan Rosas, Amy Wooliever, Kevin Skelly, and Audra Pittman were present. Board Members Anne Campbell and Maggie MacIsaac were absent.

3. PERSONS WISHING TO ADDRESS THE BOARD

There were no comments from the audience.

4. CONSENT AGENDA

Information concerning the consent items listed below was sent to each Board Member prior to the meeting for their review. The items are approved as one action item. If there is a question or concern regarding a particular item from a Board Member or a member of the audience, that item may be withdrawn from the Consent Agenda.

4.1 Approval of Agenda for October 10, 2017

4.2 Approval of Minutes for June 20, 2017

4.3 Receipt of SELPA Meetings for 2017-18

4.4 Acceptance of Interagency Agreement with San Mateo County SELPA, SMCOE and GGRC

4.5 Acceptance of Final Budget Allocation Plan for 2017-18

4.6 Acceptance of Updates on Governance Section of By-Laws

Board Member Polito welcomed Dr. Joan Rosas and Dr. John Baker as new members of the SELPA Board.

Board Member Polito asked to remove the minutes from June 20, 2017 from the consent agenda and move it to the next meeting as there were not enough people to vote on it, she was not present at the meeting and Board Members Joan Rosas and John Baker were not part of the Board when that meeting occurred.

Board Member Polito called for a motion to approve the rest of the consent agenda as presented. Board Member Pittman made a motion to approve the agenda as presented; Board Member Skelly seconded.

Board Members Polito, Baker, Rosas, Wooliever, Skelly and Pittman voted in favor; none opposed. Board Members Campbell and MacIsaac were absent.

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Stanford New Schools, Summit Preparatory Charter High School, Woodside School District



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The Senior SELPA Administrator noted for the record that all the fiscal forms that were added to the SELPA Budget Allocation Plan 2017-18, which was provided to the Board last week, were compiled into one document distributed today for easy reference. It was pointed out to her that the forms were confusing and they needed clarification.

She noted that the forms approved in today's consent agenda under the Budget plan, are exactly the same as the ones in the document placed at the Board Members' table.

5. ACTION ITEMS

5.1 Special Olympics Support and Update

The Senior SELPA Administrator stated that about a year and a half ago, the Board approved a one-time allocation of \$15,000 to support the implementation of a regional lead project to increase the breadth and scope of the Special Olympics activities within the San Mateo County area. Special Olympics provided an update of their first successful semester of implementation and the Administrators Council recommended an ongoing commitment to ensure continued allocation of \$15,000 per year to be added to the SELPA budget to support the regional leads' activities and stipends for volunteers. The Senior SELPA Administrator asked for continued financial support for the Special Olympics.

Board Member Skelly made a motion to approve the \$15,000 per year allocation to the Special Olympics; Board Member Rosas seconded it. Board Members Polito, Baker, Rosas, Wooliever, Skelly and Pittman voted in favor; none opposed. Board Members Campbell and MacIsaac were absent.

5.2 Acceptance of Equity and Disproportionality Policy

The Senior SELPA Administrator submitted to the Administrators Council the Equity and Disproportionality Policy to ensure compliance with updated federal and state regulations regarding prevention of disproportionate representation in special education and issues related to equity for students with special needs in special education programs. Currently there are 28 out of our 30 LEAs participating in the self-review and a CDE review in identification of students in disproportionate eligibility for special education, disproportionate discipline and disproportionate enrollment in programs that are more restrictive in special education rather than general education.

The SELPA Procedural Handbook was also reviewed to ensure there is a policy that comply with all state and federal regulations; it was found that SELPA is in compliance but based on all the equity work that has been done in the past year, the Administrators Council decided that a much more in depth policy is needed to outline our overall philosophy related to these issues. The Senior SELPA Administrator worked on a more comprehensive policy based on ideas that other SELPAs have in place and presented it to the Administrators Council and they found it to be adequate. The Administrators Council reviewed and adopted the policy at its regular meeting on

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September 29, 2017. The Senior SELPA Administrator asked the Board to approve the Equity and Disproportionality Policy adopted by the Administrators Council as presented.

Board Member Skelly made a motion to approve the Equity and Disproportionality Policy as presented; Board Member Baker seconded it. Board Members Polito, Baker, Rosas, Wooliever, Skelly and Pittman voted in favor; none opposed. Board Members Campbell and MacIsaac were absent.

5.3 Discussion related to Dyslexia Guidelines

The Senior SELPA Administrator gave a brief presentation of the impact of the newly released Dyslexia Guidelines, including highlights supports and trainings offered by the SELPA and potential resources for local consideration of guideline recommendations. She provided a handout with a summary of her presentation and a link to the California Department of Education Dyslexia Guidelines for more information. This item was for discussion only; no action was taken.

6. UPDATES

6.1 Update on Mental Health Issues, Mental Health Allocation and Revenue

The Senior SELPA Administrator stated that mental health funds from 2016-17 were fully expended and some districts didn't get reimbursed as funds were depleted sooner than anticipated. We continue to see programs develop, improve and support the needs of students, and more mental health needs are arising within the school setting. In 2017-18, we anticipate funding of \$5.4 million in state funds and a little over \$1 million in federal funds, but we foresee outspending our allocation due to the high costs of services and the tremendous growth of the mental health programs.

In 2016-17, SELPA Manager Natasha King, helped LEAs prepare for audits and is currently monitoring expenditures and helping LEAs stay on track. SELPA is continuously seeking out innovative programs and supports that are cost effective, efficient and appropriate for the needs of the students and entered into a partnership with The Dooley Corporation, who has been running school-based WRAP services to address school avoidance and truancy with successful results. Ms. King will provide an update on this partnership, other mental health issues and resources at the next meeting.

6.2 Senior SELPA Administrator's Update

The Senior SELPA Administrator provided an update of the several projects she is currently working on.

6.3 Board Member Comments

There were no comments from the Board.

6.4 County Superintendent's Report

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Anne Campbell, County Superintendent of Schools, was absent. No report was provided.

7. ADJOURNMENT

Board Member Polito adjourned the meeting at 10:01 a.m.

Next SELPA Governing Board Meeting – December 19, 2017

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Stanford New Schools, Summit Preparatory Charter High School, Woodside School District