



San Mateo
County
SELPA

Special Education Local Plan Area

San Mateo County Office of Education • 101 Twin Dolphin Drive • Redwood City, CA 94065-1064 • (650) 802-5464 • Fax (650) 802-5474

SAN MATEO COUNTY SELPA GOVERNING BOARD

SELPA Governing Board
Tuesday, October 30, 2018
9:00 a.m. – 11:00 a.m.

San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065
Arroyo & Butano Rooms

MINUTES

1. CALL TO ORDER

Board Member Rosas, Chair of the Board, called the meeting to order at 9:02 a.m.

2. ROLL CALL

Board Members Ronan Collver, Anne Campbell, Michael Milliken, John Baker, Joan Rosas and Amy Wooliever were present. Board Members Kevin Skelly and Audra Pittman arrived at 9:05 and 9:16 a.m. respectively.

3. PERSONS WISHING TO ADDRESS THE BOARD

Board Member Rosas stated that there was a request to speak to the Board, but the person who requested it was not able to arrive until 9:30 a.m. She stated that will give that person time to speak as soon as he/she arrives. She asked members of the audience if they wanted to address the Board; Dr. Mary Browning, Principal on Special Assignment/Inclusive Services stated she had no comments, but offered her help if the person who wanted to address the Board has questions.

At 9:32 a.m. Board Member Rosas announced that the person who requested to speak to the Board arrived. Ms. Rosas read a statement to the speaker and stated he has three minutes to address the Board. Mr. Steven Davis, parent of a child attending school in San Mateo-Foster City School District, introduced himself and stated that he was selected as representative of the Community Advisory Committee from his district. He stated the programs under SELPA and CAC to create awareness are good, but unfortunately CAC has not been a paired with Ed Code. He asked that the SELPA staff revitalize the voice of parents and community members because it's not as strong as it should be; he proposed that the current structure of the CAC be updated by integrating two more chairs at the table for parents/members of the community to better serve the needs of the students, the parents, and the community.

Mr. Davis also stated he had attended some of the Alternative Dispute Resolution presentations that have been held at different districts and they were great. He asked that that presentation should also be held at the County Office to explain how far the program goes because not all parents know about the program. He contacted two special education directors to discuss some issues, but was told not to contact the county ADR program to discuss them. He was confused by this because the whole idea of the ADR program is to avoid due process and expensive legal costs. Mr. Davis asked that the ADR program to be kicked up to include the values and goals that it was created for.

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.



4. CONSENT AGENDA

Information concerning the consent items listed below was sent to each Board Member prior to the meeting for their review. The items are approved as one action item. If there is a question or concern regarding a particular item from a Board Member or a member of the audience, that item may be withdrawn from the Consent Agenda.

4.1 Approval of Agenda for October 30, 2018

4.2 Approval of Minutes for June 18, 2018

4.3 Acceptance of Meeting Schedule for SELPA Governing Board Meetings

4.4 Approval of Interagency Agreement with Golden Gate Regional Center

Board Member Rosas called for a motion to approve the consent agenda as presented. Board Member Campbell made a motion to approve the agenda as presented; Board Member Baker seconded. Board Members Collver, Campbell, Milliken, Baker, Rosas and Wooliever voted in favor; none opposed. Board Members Skelly and Pittman were not present at the time of the voting.

5. Thank you and Welcome Reception for SELPA Governing Board Representatives – Anne Campbell and Nancy Magee

SELPA Associate Superintendent Anjanette Pelletier stated that this is the first Board meeting of the year and the last one for County Superintendent Anne Campbell because she is retiring. She stated that Ms. Campbell has been a very supportive Board Member and to thank her for eight years of service and support, Ms. Pelletier presented her with an award. Ms. Campbell thanked the Board and SELPA staff present and stated she was honored to serve during those eight years. She stated she is leaving the County and the SELPA Governing Board in good hands with elected County Superintendent Nancy Magee.

Ms. Pelletier briefly introduced elected County Superintendent Nancy Magee and stated she will join the Board at the next regular meeting.

6. ACTION ITEMS

6.1 Receive Update on Mental Health Allocations and Revenue

The SELPA Associate Superintendent stated that The Dooley Corporation has successfully completed their pilot program and is now an official program running county wide. They no longer need support and guidance from the SELPA and currently have about 40 students in the program who are back in school. Final mental health allocation has been completed and we overspent funds; six out of the 31 LEAs had to return overspent money back to SELPA. SELPA Manager Natasha King continues to monitor this and is meeting with districts on an individual basis to discuss their spent allocations and ways to save and use funds adequately. Ms. King is also meeting with CBOs to discuss the 2018-19 mental health allocation plan.

Update was provided for information only; no action was required.

6.2 Receive Update on the Budget Allocation Plan for 2018-19

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.



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The SELPA Associate Superintendent stated that this document was sent to Board Members in June and mentioned then that it would be very likely that there will be changes in October. The California Department of Education made two minor changes in the funding allocation to the SELPA. One of those changes is that they return to have a specific line item for the costs of the SELPA Administrative Unit, which won't impact funding amounts, but will be reflected on a separate allocation amount directly to SELPA. The second change is that the Federal government combined two preschool grants into one; one was for professional development and the other one coming out of AB602 funds, these will now be reflected on one line item only.

Board Member Rosas stated that this item needs approval; Board Member Rosas called for a motion to approve the revisions made to the SELPA Budget Allocation Plan for 2018-19. Board Member Skelly made a motion to approve the revisions made to the SELPA Budget Allocation Plan for 2018-19; Board Member Milliken seconded. Board Members Collver, Campbell, Milliken, Baker, Rosas, Skelly and Wooliever voted in favor; none opposed. Board Member Pittman was not present at the time of the voting.

6.3 Receive Report on Compliance Monitoring in San Mateo County SELPA

The SELPA Associate Superintendent stated she was not going to give a presentation on compliance monitoring, but since she provided the slides of the presentation, she wanted to summarize how the SELPA is integrated in the California System of Support along with LCAP and IDEA monitoring activities and how we've been working with the COE and the CDE to obtain the desired outcomes of increased student achievement for special education students.

Report was provided for information only; no action was required.

6.4 Receive updated Housing Plan Policy related to programs operated by SMCOE K-12 Services

The SELPA Associate Superintendent submitted an updated Housing Plan Policy to the Administrators Council to reflect the need for students placed in SMCOE programs housed on LEAs sites to receive equal treatment, access and resources while they received services from SMCOE. The main changes to the policy were: 1) language adjustment on minimum number of students enrolled in SMCOE programs; previously the number was four and now the minimum number is one, which can trigger a request for program space at an LEA site. 2) Language adjustment to extend the period of facilities agreement between SMCOE and LEAs from one year to three years (unless otherwise agreed to by the parties) and 3) adjustment made to the dispute resolution process to ensure that communications/challenges are worked out at the lowest level possible prior to coming to the SELPA Governing Board. The policy was reviewed and approved by the Administrators Council on 10/19/18.

Board Member Pittman noted that the first adjustment, mentioned on page 50, item #1, does not match the procedure item #8 mentioned on page 52. The SELPA Associate Superintendent noticed that she didn't provide the final policy document, apologized and stated she'll bring this item back for vote at the next Board meeting in December.

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7. UPDATES

7.1 Senior SELPA Administrator's Update

The SELPA Associate Superintendent provided an update of the several projects she is currently working on.

7.2 Board Member Comments

Board Members Skelly and Collver thanked the SELPA Associate Superintendent for her help, guidance and commitment to the Board

7.3 County Superintendent's Report

Anne Campbell, County Superintendent of Schools, provided her last update of SMCOE programs/events. She thanked the SELPA Associate Superintendent Anjanette Pelletier and commended her for her hard work with the SELPA.

8. SPOTLIGHT PRESENTATION

8.1 SELPA Application for Systemic Improvement Lead Partnership

The SELPA Associate Superintendent gave a presentation about the application for Systemic Improvement Lead Partnership she's submitting to the California Collaborative for Educational Excellence (CCEE) and the CDE for a five-year grant focused on educational improvement and success for students with disabilities. CCEE and CDE will announce their final decision on 12/1/18.

9. ADJOURN TO CLOSED SESSION

Board Member Rosas called for a motion to adjourn the meeting at 10:07 a.m. Board Member Baker made a motion to adjourn the meeting and Board Member Skelly seconded. Board Members Collver, Campbell, Milliken, Baker, Rosas, Skelly, Wooliever and Pittman voted in favor; none opposed.

Next SELPA Governing Board Meeting – December 18, 2018

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.