



San Mateo
County
SELPA

Special Education Local Plan Area

San Mateo County Office of Education • 101 Twin Dolphin Drive • Redwood City, CA 94065-1064 • (650) 802-5464 • Fax (650) 802-5474

SAN MATEO COUNTY SELPA GOVERNING BOARD

SELPA Governing Board
Tuesday, May 22, 2018
9:00 a.m. – 11:00 a.m.

San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065
Arroyo & Butano Rooms

MINUTES

1. CALL TO ORDER

Board Member Pittman, Vice Chair of the Board, called the meeting to order at 9:31a.m.

2. ROLL CALL

Board Members Anne Campbell, Joan Rosas, Kevin Skelly, and Audra Pittman were present. Board Members Beth Polito, John Baker, Amy Wooliever and Maggie MacIsaac were absent.

3. PERSONS WISHING TO ADDRESS THE BOARD

There were no comments from the audience.

4. CONSENT AGENDA

Information concerning the consent items listed below was sent to each Board Member prior to the meeting for their review. The items are approved as one action item. If there is a question or concern regarding a particular item from a Board Member or a member of the audience, that item may be withdrawn from the Consent Agenda.

4.1 Approval of Agenda for May 22, 2018

4.2 Approval of Minutes for March 20, 2018

4.3 SELPA Governing Board Membership Representatives for 2018-2020

4.4 Small LEA Impaction Fund Recommendations for 2018-2019

4.5 SELPA Governing Board Meeting Dates for 2018-2019

Board Member Pittman called for a motion to approve the consent agenda as presented. Board Member Skelly made a motion to approve the agenda as presented; Board Member Campbell seconded. Board Member Pittman stated she abstained from voting on item 4.4 because her district, the Bayshore School District, was approved to get funds from the Small LEA Impaction Fund. Chief Deputy County Counsel, Kathryn Meola, stated that the motion cannot happen because there were not enough Board Members to vote since she's abstaining from voting. Deputy County Counsel asked that the motion be removed.

Board Member Pittman called for a motion to remove the motion of the consent agenda as presented. Board Member Skelly made a motion to remove the motion of the consent agenda as presented; Board Member Campbell seconded. Board Members Pittman, Campbell, Rosas and Skelly voted in favor; none opposed.

5. PUBLIC HEARING

5.1 Public Hearing – Annual Budget Plan

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.



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Board Member Pittman opened the floor to public hearing for the SELPA Annual Budget Plan at 9:33 a.m. Hearing no comments from the public, Board Member Pittman closed the public hearing at 9:33 a.m.

5.2 Public Hearing – Annual Service Plan

Board Member Pittman opened the floor to public hearing for the SELPA Annual Service Plan at 9:34 a.m. Hearing no comments from the public, Board Member Pittman closed the public hearing at 9:34 a.m.

6. ACTION ITEMS

6.1 Accept/Adopt Annual Budget Plan

The Senior SELPA Administrator submitted the Annual Budget Plan for San Mateo County SELPA for 2018-19 for its acceptance/adoption. She went over the plan and provided useful charts that show the different sources of revenue, expenditures by goal/function, expenses by object codes and fund allocations per district/LEA. She asked the Board to accept/adopt the SELPA Annual Budget Plan as presented.

Board Member Pittman called for a motion to approve the SELPA Annual Budget Plan as presented. Board Member Skelly made a motion to approve the annual budget plan as presented; Board Member Rosas seconded. Board Members Pittman, Campbell, Rosas and Skelly voted in favor; none opposed.

6.2 Accept/Adopt Annual Service Plan

The Senior SELPA Administrator submitted the Annual Service Plan and service descriptors for LEAs for San Mateo County SELPA for 2018-19 for its acceptance/adoption. She stated that SELPA projects next year's services based on the data results from the CASEMIS report submitted to the CDE last year in December. Board Member Pittman pointed out that the sites listed in the Bayshore School District's service plan are incorrect because Robertson Intermediate closed and Bayshore School became a K-8 school. She asked the Senior SELPA Administrator to correct these; the Senior SELPA Administrator stated she will make the revisions and resubmit this information to the CDE. The Senior SELPA Administrator asked the Board to accept/adopt the SELPA Annual Service Plan with the revisions that will be made to the Bayshore School District.

Board Member Pittman made a motion to accept/adopt the SELPA Annual Service Plan with the Bayshore School District worksheet revisions; Board Member Rosas seconded. Board Members Pittman, Campbell, Rosas and Skelly voted in favor; none opposed.

6.3 Recommendation to Board regarding Connect Community Charter School

The Senior SELPA Administrator stated that Connect Charter has completed its second year of probationary time as a LEA member of the San Mateo County SELPA; she gave a short presentation about the activities, support and monitoring that the school went through in order to

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be considered a permanent member of our SELPA. The Senior SELPA Administrator recommended the Board to approve Connect Charter School to permanent status.

Board Member Pittman called for a motion to accept the recommendation to approve Connect Charter School to permanent status; Board Member Campbell seconded. Board Members Pittman, Campbell, Rosas and Skelly voted in favor; none opposed.

6.4 Recommendation to Board regarding KIPP Valiant Charter School

The Senior SELPA Administrator stated that KIPP Valiant Charter has completed its first year of probationary period as a LEA member of the San Mateo County SELPA. Based on monitoring and support activities by SELPA staff, the school has shown that it has the experience and the administrative support for their special education programs. The Senior SELPA Administrator gave a short presentation of those activities and, although SELPA could have them continue a second year of probationary time, it doesn't see this necessary since they have been doing a great job. The Senior SELPA Administrator asked the Board to approve KIPP Valiant Charter to permanent status.

Board Member Pittman called for a motion to accept the recommendation to approve KIPP Valiant Charter School to permanent status. Board Member Skelly made a motion to accept the recommendation; Board Member Rosas seconded. Board Members Pittman, Campbell, Rosas and Skelly voted in favor; none opposed.

7. REPORTS

7.1 Budget Allocation Plan for 2018-19

The Senior SELPA Administrator stated that the plan presented today is a draft and that the final document will be presented in June. There are two things that will be different this time and those are that the attachments are now available in the website for easy and prompt accessibility and that SELPA will be lowering the High Cost Pool threshold from \$3 million to \$2 million. CBOs decided to do this in order to get their money up front rather than waiting a whole year after the school year has ended in order to get reimbursed, if they're still any money left in the pool. Final amounts and revised information will be presented in June.

7.2 Update on SELPA goals for 2017-18

The Senior SELPA Administrator wanted to provide an update of all the goals set for 2017-18 that have been accomplished by her and the SELPA team. The only one still pending to finalize are the interagency agreements since SELPA has been struggling to have a cooperative relationship with California Children's Services and the Golden Gate Regional Center because the California Department of Developmental Services has prohibited them to enter into agreements with the SELPAs. We're currently working with both local agencies trying to keep a good working relationship and we're also putting pressure at the state level hoping that this situation will be resolved soon.

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8. REPORTS

8.1 Senior SELPA Administrator's Update

The Senior SELPA Administrator provided an update of the several projects she is currently working on.

8.2 Board Member Comments

Board Member Pittman stated that she attended a presentation on Multiple Systems-Tier III on Mental Health. Tier III focuses on intensive interventions that are provided to children and youth with identified mental health disorders that limit participation and functioning in school; services can be provided by multiple systems of care in the community. She found the presentation very informative and stated that it should be presented to superintendents and also here at SMCOE.

7.3 County Superintendent's Report

Anne Campbell, County Superintendent of Schools, provided an update of all SMCOE programs/events.

9. ADJOURNMENT

Board Member Pittman adjourned the meeting at 10:21 a.m.

Next SELPA Governing Board Meeting – June 19, 2018

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.