



San Mateo
County
SELPA

Special Education Local Plan Area

San Mateo County Office of Education • 101 Twin Dolphin Drive • Redwood City, CA 94065-1064 • (650) 802-5464 • Fax (650) 802-5474

SAN MATEO COUNTY SELPA GOVERNING BOARD

SELPA Governing Board
Tuesday, June 19, 2018
9:00 a.m. – 11:00 a.m.

San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065
Arroyo & Butano Rooms

MINUTES

1. CALL TO ORDER

Board Member Polito, Chair of the Board, called the meeting to order at 9:02 a.m.

2. ROLL CALL

Board Members Beth Polito, Anne Campbell, John Baker, Joan Rosas, Kevin Skelly and Audra Pittman were present. Board Members Amy Wooliever and Maggie MacIsaac arrived at 9:09 a.m.

3. PERSONS WISHING TO ADDRESS THE BOARD

There were no comments from the audience.

4. CONSENT AGENDA

Information concerning the consent items listed below was sent to each Board Member prior to the meeting for their review. The items are approved as one action item. If there is a question or concern regarding a particular item from a Board Member or a member of the audience, that item may be withdrawn from the Consent Agenda.

4.1 Approval of Agenda for June 19, 2018

4.2 Approval of Minutes for May 22, 2018

4.3 Approval of Interagency Agreement with IHSD, SMCOE and SELPA

4.4 Small LEA Impaction Fund Recommendations for 2018-2019

4.5 Approval of MOU with Belmont-Redwood Shores, Charles Armstrong School and San Mateo County SELPA

Board Member Polito called for a motion to approve the consent agenda as presented. Board Member Skelly made a motion to approve the agenda as presented; Board Member Baker seconded. Board Members Polito, Campbell, Baker, Rosas, Skelly and Pittman voted in favor; none opposed. Board Members Wooliever and MacIsaac were not present at the time of the voting.

5. Welcome Receptions

5.1 Thank you and Welcome Reception for SELPA Governing Board Representatives

The Senior SELPA Administrator started by introducing two members from the audience; Ms. Ilja Van Laar, the new Special Education Services Executive Director, and Ms. Clare Chandler, who moved from the Program Specialist position to Special Education Coordinator, both from the Sequoia Union High School District.

The Senior SELPA Administrator thanked departing Board Members Dr. Maggie MacIsaac, from the Burlingame School District, and Dr. Beth Polito, from the Woodside School District, for their service in the SELPA Governing Board and presented them with an award for their valuable

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.



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6. ACTION ITEMS

6.1 Accept the Budget Allocation Plan for 2018-19

The Senior SELPA Administrator provided an in-depth presentation of the budget at the last Board meeting including some graphics that gave an idea of what the numbers will look like for next school year; she stated that the document presented today has been updated because it includes a slight adjustment to the AB602 allocations due to the change in COLA and because updated information was added to the instruction pages in the appendices regarding interagency agreements and the list of LEA participants in our SELPA. This is an updated draft and it is anticipated that we'll make more changes before we meet in October because not all grant notices from the CDE have been received yet.

Board Member Polito called for a motion to approve the SELPA Annual Budget Allocation Plan as presented. Board Member Skelly made a motion to approve the annual budget plan as presented; Board Member MacIsaac seconded. Board Members Polito, Campbell, Baker, Rosas, Wooliever, Skelly, Pittman and MacIsaac voted in favor; none opposed.

6.2 Accept Updated Policy Regarding Students in Licensed Children's Institutions and Foster Placements

The Senior SELPA Administrator submitted the updated version of the Licensed Children's Institutions and Foster Placement policy, which had revisions made to sections of the education code that have been updated by the California Department of Social Services regarding the type and name of LCI placements. These revisions were made to clarify placements types and LEAs responsibilities. The policy language was reviewed by the Administrators Council in May 2018.

Board Member Polito called for a motion to approve the updated Policy for Students in LCI and Foster Placements. Board Member Skelly made a motion to approve the policy as presented; Board Member Pittman seconded. Board Members MacIsaac seconded. Board Members Polito, Campbell, Baker, Rosas, Wooliever, Skelly, Pittman and MacIsaac voted in favor; none opposed.

6.3 Receive Annual Update CAC – Resource Parent Council

The Senior SELPA Administrator provided an update prepared by Karen Breslow, SELPA Program Coordinator, who had a very busy year working on CAC. She was able to increase the active membership representation to a total of 14 LEAs and her recruitment has been focused on unrepresented districts. Ms. Breslow has been very active in the community participating and hosting several activities/meetings and providing trainings to parents on the IEP Process; she's currently working on a webcast (that will be offered next year and will be posted on the SELPA website) on Dyslexia. Her plans are to continue recruitment with emphasis on unrepresented LEAs, continue trainings for parents, and develop awareness on Alternative Dispute Resolution supports and continue the maintenance of the Resource Parent Council website.

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.



6.4 Accept SELPA Goals for 2018-19

The Senior SELPA Administrator gave a presentation of the SELPA goals for 2018-19. She stated that the goals are oriented primarily on the areas of education code assigned responsibilities and duties for a SELPA. SELPA will continue focusing on service delivery, trainings on Patterns of Strengths and Weaknesses and will hold the Dyslexia Summit which will happen in November. A second round of AAC Certification trainings will be held for SLPs which will increase the total of people with that expertise in the county from 12 to 28. We'll also continue working with SMCOE on their MTSS and PBS work and providing guidance and support to all LEAs in the county with their compliance issues.

Board Member Polito called for a motion to accept the SELPA Goals 2018-19 as presented. Board Member Skelly made a motion to accept the goals as presented; Board Member Rosas seconded. Board Members Polito, Campbell, Baker, Rosas, Wooliever, Skelly, Pittman and MacIsaac voted in favor; none opposed.

6.5 Elect Chair and Vice Chair for 2018-19 SELPA Governing Board

The Senior SELPA Administrator stated that pursuant to Section IV of the SELPA Governing Board By-Laws, the SELPA Governing Board must elect a Chair and a Vice Chair annually. Board Member Polito called for volunteers to be Chair and Vice Chair for 2018-19; Board Members Joan Rosas and John Baker volunteered to be the Chair and Vice Chair respectively.

Board Member Polito called for a motion to elect Board Member Joan Rosas to be Chair and Board Member John Baker to be Vice Chair of the SELPA Governing Board for 2018-19. Board Members Polito, Campbell, Baker, Rosas, Wooliever, Skelly, Pittman and MacIsaac voted in favor; none opposed.

7. UPDATES

7.1 Senior SELPA Administrator's Update

The Senior SELPA Administrator provided an update of the several projects she is currently working on.

7.2 Board Member Comments

There were no comments from the Board.

7.3 County Superintendent's Report

Anne Campbell, County Superintendent of Schools, provided an update of all SMCOE programs/events.

8. SPOTLIGHT PRESENTATION

8.1 Staff from the San Mateo Union High School District will present on best practices for students with disabilities



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The Senior SELPA Administrator introduced Ms. Mary McGrath, Manager of the Mental Health Program at the San Mateo Union High School District, who provided a presentation about their successful mental health and wellness program.

9. ADJOURN TO CLOSED SESSION

9.1 Public Employee Evaluation under California Government Code Section 54957(b)

Title: Senior Administrator, SELPA

Board Member Polito adjourned to closed session at 10:08 a.m.

10. RETURN TO OPEN SESSION

10.1 Report out Results of Closed Session

Board Member Polito returned to open session at 11:10 a.m. with no action to report and direction to share information with the Senior SELPA Administrator.

11. RETURN TO OPEN SESSION

Board Member Polito adjourned the meeting at 11:10 a.m.

Next SELPA Governing Board Meeting – October 23, 2018

Participating LEAs: Bayshore School District, Belmont-Redwood Shores School District, Brisbane School District, Burlingame School District, Cabrillo Unified School District, Connect Community Charter School, Design Tech High School, Everest Charter High School, Hillsborough City School District, Jefferson School District, Jefferson Union High School District, KIPP Valiant Charter, La Honda-Pescadero Unified School District, Las Lomas School District, Menlo Park City School District, Millbrae School District, Pacifica School District, Portola Valley School District, Ravenswood City School District, Redwood City School District, San Bruno Park School District, San Carlos Charter Learning Center, San Carlos School District, San Mateo-Foster City School District, San Mateo County Office of Education, San Mateo Union High School District, Sequoia Union High School District, South San Francisco Unified School District, Summit Preparatory Charter High School, Woodside School District.