MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date: December 13, 2017

Meeting Location: California Suite
101 Twin Dolphin Drive
Redwood City, California

Board Members Present: Susan Alvaro, Hector Camacho, Jr.,
Jim Cannon, Beverly Gerard, Rod Hsiao,
Ted Lempert (arrived at 7:05), Joe Ross

Staff Officials Present: Anne E. Campbell, Secretary
Marcia Serpa-Garcia, Executive Assistant

Other Staff Present: Marco Chavez, Franklin Felizardo,
Chris Izor, Patricia Love, Nancy Magee,
Lori Musso, Denise Porterfield,
Gary Waddell

1. OPENING ITEMS

a. Call to Order

Board President Joe Ross called the meeting to order at 7:04 p.m.

b. Approval of Agenda

After a motion by Ms. Gerard and a second by Ms. Alvaro, the Board approved, by a vote of six
in favor (Alvaro, Camacho, Cannon, Gerard, Hsiao and Ross) none opposed and one absent
(Lempert) the December 13, 2017, agenda as presented.

Board President Ross announced members of the public could provide comments on agendized
items, during the discussion of the particular item. He said if a member of the public wished to
speak regarding an agenda item, they should fill out a speaker card and hand it to Superintendent
Campbell. Superintendent Campbell would inform the Board President when a speaker card had
been received for a particular item.
OPENING ITEMS (continued)

c. December 2017 Employee of the Month, Jennifer Benelli, Teacher of the Visually Impaired and Orientation and Mobility Specialist, Related Services, Student Services Division

Board President Ross recognized the December 2017 Employee of the Month, Jennifer Benelli, Teacher of the Visually Impaired and Orientation and Mobility Specialist, Related Services, Student Services Division. Mr. Ross congratulated Ms. Benelli on behalf of the Board and presented her with a clock and a check.

2. INTRODUCTION OF NEW STAFF

a. Chris Izor, Coordinator, District Improvement and Support, Learning Analytics and Continuous Improvement Services (LACIS), Instructional Services Division

Deputy Superintendent Dr. Gary Waddell said he was pleased to introduce Chris Izor, Coordinator, District Improvement and Support, Learning Analytics and Continuous Improvement Services (LACIS), Instructional Services Division. He said Mr. Izor was most recently Principal of Guadalupe Elementary School in the Union School District in San Jose, California. Prior to that Mr. Izor served as Director of Curriculum and Instruction, Standards, Assessment, Data and Instructional Technology, in the Campbell Union School District in Campbell, California. Dr. Waddell reported Mr. Izor has also served as an elementary and middle schools administrator in other locations as well as teaching in middle schools. He said the Instructional Services Division is thrilled to have Mr. Izor join its team because he comes with a passion and a great deal of knowledge for the work he will perform, and fits well with his team. Dr. Waddell then asked Mr. Izor to say a few words.

Mr. Izor thanked the Board and Superintendent for the opportunity to join an already dynamic San Mateo County Office of Education (SMCOE) team. He said his background has provided the experience to work in the fields of data, assessment and accountability. Mr. Izor commented during the past five weeks he has worked at SMCOE he has had an opportunity to learn about San Mateo County and visit the school districts, schools and leaders in the County. Mr. Izor said he is excited about the work that is being done at SMCOE and in the San Mateo County School Districts and is looking forward to supporting LACIS with the Local Control Accountability Plan (LCAP) process and learning about new methods of improvement, improvement science, continuous improvement models, and said support of that work invigorates him.
3. **ANNUAL ORGANIZATION MEETING**

   a. **Election of President**

   Superintendent Campbell presided over the Election of the President for the San Mateo County Board of Education and called for nominations. Susan Alvaro was nominated. Hearing no other nominations, after a motion by Mr. Cannon and a second by Mr. Camacho, the Board voted to elect Ms. Alvaro as President of the San Mateo County Board of Education, by a vote of six in favor (Camacho, Cannon, Gerard, Hsiao, Lempert and Ross), none opposed and one abstention (Alvaro).

   b. **Election of Vice President**

   Board President Alvaro presided over the Election of the Vice President for the San Mateo County Board of Education and called for nominations. Hector Camacho was nominated. Hearing no other nominations, after a motion by Ms. Gerard and a second by Mr. Ross, the Board elected Mr. Camacho as Vice President of the San Mateo County Board of Education, by a vote of six in favor (Alvaro, Cannon, Gerard, Hsiao, Lempert and Ross), none opposed and one abstention (Camacho).

4. **PRESENTATION TO BOARD PRESIDENT JOE ROSS**

   Board President Alvaro asked Superintendent Campbell to begin the presentation.

   Superintendent Campbell said after reflecting on the past year that Mr. Ross had served as the Board President for the County Board of Education he had:
   - Presided over 22 meetings, including one Board-Superintendent Retreat
   - Welcomed 10 new staff members to introduce themselves to the Board
   - Presided over five Interdistrict Transfer Appeals and one Expulsion Appeal

   Superintendent Campbell commented because there was a Big Five Breakfast Meeting earlier in the day, she thought about Big Five occurrences during Mr. Ross’ tenure as President:
   - In January 2017 Mr. Ross presided over the staunchly endorsed resolution in support of undocumented students
   - He was vital in helping to launch the Strategic Plan, particularly with Board Member visits to meetings of the School Districts each Board Member represents
   - He presided as the Charter Authorizer over the opening of Oxford Day Academy Charter School
   - Board Policies were reviewed and approved and are now up to date
   - The warmth that Mr. Ross conveyed as he honored 12 Employees of the Month.

   Superintendent Campbell said Mr. Ross would adlib the prepared scripts he was given, which would always be perfect for the individual involved with the right touch of humor and genuine appreciation of the person being honored.
PRESENTATION TO BOARD PRESIDENT JOE ROSS (continued)

Superintendent Campbell talked about three qualities she believes leaders possess that exemplify Mr. Ross:

- **Growth** – during her tenure as County Superintendent she has watched new Board Presidents come into the role of Board President. Sometimes a little hesitant on how to navigate their new role, but each one over time grows into the role. Ms. Campbell said it was a pleasure to watch Mr. Ross grow as Board President over the past year. Ms. Campbell quoted Max DePree who said about the importance of growth, “In the end it is important to remember that we cannot become what we need to be by remaining what we are.”

- **Inspiration** – she finds Mr. Ross inspirational and appreciates his enthusiasm for tackling anything that needs to be done, and then quoted Ralph Waldo Emerson who said, “Our chief want is someone who will inspire us to be what we know we could be.”

- **Action** – Ms. Campbell said she thinks of Mr. Ross as a man of action and quoted Donald McGannon who said, “Leadership is an action, not a position.” Superintendent Campbell said as the San Mateo County Board of Education and the San Mateo County Office of Education celebrates the role he just relinquished as President of the County Board of Education, what we really celebrate, thank him for and continue to look forward to is his spirit of action.

Superintendent Campbell then presented Mr. Ross with five books, that were suggested by Kris Cannon who works with the Court and Community Schools Library. These books will be donated to the library in Mr. Ross’ honor for his service as Board President.

Board President Alvaro said she has been privileged to work with Mr. Ross and serve as Vice President during his tenure as President. Ms. Alvaro commented that sitting in the President’s seat is difficult and said Mr. Ross performed the duties of President very well, and she is honored to have served with him. Ms. Alvaro then presented Mr. Ross with a gavel plaque to recognize his service as President.

Mr. Ross expressed his appreciation to Superintendent Campbell, Board President Alvaro and congratulated Mr. Camacho for being elected as Vice President for the next term. Mr. Ross said he was honored to serve as the President of the San Mateo County Board of Education and is honored to support the incredible, talented and professional staff and educators at the San Mateo County Office of Education. He thanked the staff for the work they do every day for students and their families.

Mr. Ross thanked his wife Adriana for supporting the work he does for the students in San Mateo County.

Mr. Ross commented he believes the year ahead will be great and looks forward to the work that will be done.
4. **RECEPTION**

At 7:25 p.m. Ms. Alvaro declared a short recess to acknowledge Mr. Ross.

The meeting resumed at 7:37 p.m.

6. **PERSONS WISHING TO ADDRESS THE BOARD, DELEGATIONS AND PETITIONS**

There were no persons wishing to address the Board.

7. **APPROVAL OF MINUTES OF NOVEMBER 15, 2017, REGULAR MEETING**

After a motion by Mr. Ross and a second by Mr. Hsiao, the Board unanimously approved, (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) the Minutes of the November 15, 2017, Regular Meeting as presented.

8. **CONSENT AGENDA**

   b. **Receive Staffing Reports**

After a motion by Ms. Gerard and a second by Mr. Ross, the Board unanimously (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) approved the Consent Agenda.

9. **BUSINESS SERVICES**


Deputy Superintendent Porterfield said she would report on SMCOE’s First Interim Financial Report. She congratulated Board President Alvaro and Board Vice President Camacho on their elections to those positions for 2017-2018.

Deputy Superintendent Porterfield said the 2017-2018 First Interim Financial Report reflects information known between July 1, 2017, and October 31, 2017, which is the most current information available on SMCOE’s revenue and expenditure status, noting the information was provided to the Board in its packet.

Ms. Porterfield said as a “Flat Funded County Office of Education (COE)” SMCOE’s revenues are very predictable:

- Revenues are estimated at $92 M
- Minor grant adjustments to SMCOE’s revenues provided an increase of $150,000
Deputy Superintendent Porterfield explained SMCOE expenditures are also very stable and said mid-year changes are not anticipated:

- Expenditures are estimated at $80.7 M
- Per Board Resolution, Designated for Economic Uncertainties reserve is at 7% or $5.6 M
- All other funds are projected to have a positive ending fund balance

After a motion by Mr. Ross and a second by Mr. Lempert, the Board unanimously approved, (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross), the 2017-2018 First Interim Financial Report.

b. Joint Resolution No. 17-45 Elimination of Bay Cities Scholarship Fund and Allocation of Remaining Funds to Career Technical Education

Deputy Superintendent Denise Porterfield said as Resolution No. 17-45 indicates, SMCOE received funds to establish a scholarship in 1996 as a result of an administrative action to benefit students in the Regional Occupational Program (ROP). Ms. Porterfield reminded the Board the ROP program no longer exists, leaving a balance of $10,208.04. She said scholarships are considered funds held in trust and expenditures must be in line with the grantor’s wishes. Deputy Superintendent Porterfield explained if a program goes away, or there are not enough funds remaining, or for any reason the trust can no longer be administered, a board resolution allows for the redirecting of funds and provides the public with an opportunity to comment on the action.

Deputy Superintendent Porterfield requested the Board consider approval of Resolution no. 17-45 authorizing the use of the remaining funds to offset student internship costs in SMCOE’s Career Technical Education Coordination Program.

Deputy Superintendent Porterfield then answered questions from the Board.

After a motion by Ms. Gerard and a second by Mr. Hsiao, the Board unanimously approved, (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross), Joint Resolution No. 17-45 Elimination of Bay Cities Scholarship Fund and Allocation of Remaining Funds to Career Technical Education.

10. STUDENT SERVICES

Associate Superintendent Nancy Magee said she would provide a report on the third Annual Leadership Breakfast that took place on December 13, 2017, at the San Mateo County Office of Education. Ms. Magee said a gathering of leaders from across San Mateo County attended to hear updates on the annual progress in the Coalition for Safe Schools and Communities.

Associate Superintendent Magee explained this work began in December 2012 after the Newtown school shooting. At that time, San Mateo County leaders convened to find out how to increase strategies and protocols for improved safety. She said it is important to
consider the Connecticut School Shooting: Position Statement of the Task Force lead by Vice President Joe Biden as work in San Mateo County is being done, “We cannot and should not turn our schools into fortresses. We need resources such as mental health supports and threat assessment teams in every school and community… [and] increased access to well integrated service structures across mental health, law enforcement, and related agencies.”

Associate Superintendent Magee explained the work began in 2013 with a metaphor of three safety nets: Emergency Response (The Big Five Protocol); Mental Health (resulted in six school-based Mental Health Collaboratives); and Information Sharing (now considered the pillars of all the work being done). She said a yearlong task force focused on each of those topics. Now, as the work has been done, focus on this year’s Annual Leadership Breakfast was on Coalition accomplishments over the past year including:

- Continued to maintain and deepen relationships across agencies and departments – Lead Deputy County Counsel Claire Cunningham has led the information sharing and training work and has become a national expert on guiding agencies through information sharing agreements
- Delivered more trainings
  - Family Educational Rights and Privacy Act (FERPA)
  - Health Insurance Portability and Accountability Act (HIPAA)
  - Welfare and Institutions Code
- Expanded the culture of collaboration to better serve youth and their families

Associate Superintendent Magee explained in the realm of Information Sharing, accomplishments included new tools:

- New legislation adopted – Assembly Bill (AB) 597 – specific to San Mateo, Santa Clara and Santa Cruz Counties – expands the sharing of data across agencies to serve children/youth at-risk for abuse, as defined by the Welfare and Institutions Code and by counties, to enable multiple counties to share data for the same purpose
- Development of the Secure Information Sharing Environment (SISE) – Safe and Secure data sharing between public education, child welfare, probation and mental health to better serve, protect, and improve the futures of youth

Ms. Magee said another area the Coalition works in is The Big Five. There are 23 school districts and 20 municipalities that had multiple ways of communicating during difficult or emergency situations. During the past five years the Coalition has developed The Big Five protocol (immediate action responses and a common language) that school districts and municipalities in San Mateo County now use in any kind of emergency.

Associate Superintendent Magee reported in 2017 The Big Five focused on:

- Parents as partners holding several trainings to assist Parent Teacher Associations and community groups become part of the school and emergency planning
- Community Emergency Response Plan packet is available in four languages – Traditional Chinese, Tagalog, Spanish, and English
STUDENT SERVICES (continued)

Associate Superintendent Magee reported in 2017 The Big Five offered 11 trainings, worked with 19 school districts, 14 private schools, 6 nonprofit agencies, and assisted with more than 20 school campus emergency alerts.

Ms. Magee reported the Student Threat Assessment Team was another Coalition accomplishment during 2017, which was also the focus of the Second Annual Coalition Breakfast:

- Salem-Keizer Team conducted a two-day training for approximately 50 school and law enforcement partners
- Members of the Coalition Steering Committee visited Salem and shadowed the Salem STAT team in action
- Coalition adopts two protocols, Level One and Level Two, and conducts 30 trainings in schools and districts, since July 2017
- Level Two Team membership is solidified, and team will meet on Mondays

Associate Superintendent Magee explained how the Student Threat Assessment Process works if a school staff member becomes aware of a threat of violence:

**Level One**
- School staff becomes aware of a threat of violence and determines a need for Level One process
- School Team (Level One) uses the protocol to conduct investigation
- Assessment is made and student safety and support plan is created and implemented
- School Team (Level One) may refer the case to the County Team (Level Two)

**Level Two**
- Level Two Team has opened seven cases since August 2017 and consulted and supported school teams with the Level One process on numerous occasions

Associate Superintendent Magee said there are six School-Based Mental Health Collaboratives: Northwest, Coastside, Central, Ravenswood, Northeast, and South. She said the School-Based Mental Health Collaboratives create more supports for students and identify students early who may need social/emotional or behavioral supports. Ms. Magee said each region deals with its own local issues and the Collaborative helps problem solve how to address those issues as well as the “trend issues” that impact everyone. Collaboratives are meant to:

- Fill service gaps
- Standardize procedures
- Develop/measure metrics
- Provide Memorandum of Understanding (MOU) oversight
- Ensure high standards
- Problem solve
STUDENT SERVICES (continued)

Associate Superintendent Magee reported the “trend issues” initiated work on a Suicide Prevention Toolkit as a next step out of the Collaboratives, because suicide can be preventable. The toolkit helps:

- To support all school districts in providing best practices and consistent supports
- To ensure all partners are familiar with model/protocol
- To move the focus to early intervention and prevention and to strengthen school climate
- To implement an organized and coordinated response

Associate Superintendent Magee said a new program called Camp Lead will be rolled out in 2018 as part of the work of the Coalition. She said Camp Lead is a three-day residential camp for middle school and high school students. At Camp Lead students address their own understanding of their identity and how they interact with members of their community around race, religion, sexual orientation, and socioeconomic issues. Their job is to build a new community that looks like a community they would want to be a part of. Ms. Magee said law enforcement officers participate as part of the three-day experience along with other adults who all serve as counselors. She said the Camp Lead program has funding from the State to help promote camps in San Mateo County and said the first camp will involve Oxford Day Academy during its intersession break.

Associate Superintendent Magee then answered question from the Board.

11. OFFICE OF THE SUPERINTENDENT

a. Superintendent’s Comments

Superintendent Campbell congratulated Board President Alvaro and Board Vice President Camacho on their elections.

Superintendent Campbell extended her sincere appreciation to Associate Superintendent Magee, Counsel Cunningham and Administrator Safe and Supportive Schools Jenee Littrell, for distinguishing the San Mateo County Office of Education with their presentations to the Coalition for Safe Schools and Communities at the Third Annual Leadership Breakfast. She said it was an incredible event that was well attended and noted there was a lot of enthusiasm at the end of the event for Camp Lead.

Superintendent Campbell reported with the recent release of the California School Dashboard SMCOE now knows the five school districts eligible for Differentiated Assistance. Ms. Campbell provided the Board with an example of the work product that will be used as the Differentiated Assistance Team works with the five districts. She said Networks for Success Director David Brashear, who will now work with the districts that need assistance, pulled together data from the Dashboard and created a template that makes the information easier to understand why a district now qualifies for Differentiated Assistance. Ms. Campbell reviewed that information with the Board. Superintendent Campbell said the Differentiated Assistance Team will meet with each
of the five districts on a weekly basis during January and February after which the County Office
will send suggestions for things the individuals districts might want to consider adding to their
Local Control Accountability Plans (LCAPs).

Superintendent Campbell acknowledged and thanked Board Member Gerard for the outstanding
work she accomplished as the Chair of the California County Boards of Education (CCBE)
Nominating Committee. Ms. Campbell said she, along with Board Member Camacho, attended
the CCBE Breakfast Meeting and she was glad to be in attendance.

Superintendent Campbell reported she thought the California School Boards Association (CSBA)
Annual Conference and Trade Show was a great conference overall and acknowledged Sequoia
Union High School District Board Member Carrie Du Bois, who chaired and organized the
conference.

Superintendent Campbell announced the San Mateo County Office of Education would be closed

Superintendent Campbell reminded Board Members the SMCOE 2017 Holiday Luncheon would
take place on Friday, December 15, 2017.

Superintendent Campbell announced registration for the 2018 Progress Seminar (April 13-15,
2018), recently opened and suggested if Board Members wished to attend they should let Ms.
Serpa-Garcia know.

Superintendent Campbell wished Deputy Superintendent Denise Porterfield a happy birthday that
she celebrated on December 9th.

Superintendent Campbell wished Deputy Superintendent Dr. Gary Waddell a happy birthday that
he will celebrate on December 27th.

Superintendent Campbell respectfully requested the Board consider adjourning its meeting in
memory of Ava Failla who worked for over 23 years as a Payroll Analyst at the County Office.
She said Ms. Failla retired in December 2008 and passed away this past September.

12. BOARD MEMBERS

   a. Discuss/Act on Legislation

      There was no legislation to discuss.

   b. Discuss/Act on Board Compensation

      The Board made no changes to its compensation at this time.
c. Discuss/Act on Board’s Appointment of a Personnel Commission Representative

Board Vice President Camacho reported Superintendent Campbell provided the Board Subcommittee with a list of names of persons who may be potential candidates as the Board’s Representative on the Personnel Commission. He said he reached out to some of them and had seen interest. Mr. Camacho requested the application be publicized on the San Mateo County Office of Education’s (SMCOE’s) Website so interested candidates would be familiar with the Board’s criteria for the position and apply if they wished. He said the three subcommittee members would move forward with applicants after applications have been completed.

Board President Alvaro reported she spoke with Personnel Commissioner Olga Roja after the Personnel Commission Meeting earlier in the day. Ms. Alvaro said Mrs. Roja appreciated the process the Board is implementing and said at this point she is looking at retiring in order to travel and spend time with family. Mrs. Roja told Ms. Alvaro if she remains on the Personnel Commission she would be committed to that and be unable to travel as she wished. Mrs. Roja has agreed to stay on for 90 days, allowing the Board to go through the appointment process.

Mrs. Roja told Ms. Alvaro she appreciated the Board’s recognition of her service and its confidence in her throughout her years as the Board’s Representative to the Personnel Commission.

Mr. Camacho announced he would anticipate bringing a candidate before the Board at its January 17, 2018, meeting.

Board President Alvaro and Vice President Camacho answered questions from the Board.

After discussion by the Board consensus was to table this agenda item until the January 17, 2018, Board Meeting.

d. Discuss Board-Superintendent Retreat

Board President Alvaro noted the Board-Superintendent Retreat is scheduled for January 20, 2018, at the Burlingame Library, acknowledging Mr. Cannon for making those arrangements. Ms. Alvaro asked for suggestions or discussion about agenda items for the retreat.

- Mr. Camacho – suggested having a discussion about what the Board would like to accomplish in 2018. Outcomes the Board could reflect on annually
- Mr. Cannon – suggested discussing what value the Board could add to the momentum started by visiting the different School Boards as well as discussing Board perceptions of how the visits went
BOARD MEMBERS (continued)

- Mr. Cannon – suggested discussing how the Board can be more visible within SMCOE’s initiatives, such as Zap the Gap, and Safe Schools and Communities that seem to be embedded in San Mateo County these days. Should the Board send representatives to the Progress Seminar

- Mr. Ross – suggested discussing topics that surfaced during his visits to district school board meetings including: teacher housing and the teacher pipeline. He understands the County Board has a role that has its boundaries, but from a substantive point of view he is curious about those issues

- Board President Alvaro recapped the Board Retreat agenda items as: discussing the school board visits, how the visits went, what questions were asked of the County Board, and how does the County Board continue the momentum. Additionally, what outcomes does the County Board want to see in 2018 as well as a reflection of what was accomplished in 2017

- Mr. Hsiao – suggested pushing some of the Board’s ideas further to discuss how trends are shaping how services are delivered and what capacity the County Board will have to deliver services (financial issues, teacher shortage). Mr. Hsiao added he would like to discuss what the Board wants to achieve in 2018 and would like to make those goals measurable, and see what the tangible impacts would be on the local districts. He wants to discuss how the County Board can help to change the red squares to orange, blue and green squares as well as looking at future intermediate issues the Board would like to accomplish while developing more specificity around the outcomes for 2018

Ms. Alvaro suggested if the board had other ideas, members could email she or Superintendent Campbell to have their ideas considered during the planning process for the Board Retreat agenda.

- Mr. Ross – commented Lead Deputy County Counsel Cunningham has ideas she would like the County Board to stay in front of and suggested talking with her about ideas she might have

- Mr. Lempert – noted this would be Superintendent Campbell’s last Board-Superintendent Retreat and said he would be interested in her guidance for the future

- Mr. Cannon – suggested asking Counsel Cunningham for a presentation on the Information Sharing work she has done and is now noted for, at a public meeting

e. Board Member Comments

Mr. Ross

Mr. Ross thanked Board President Alvaro and Superintendent Campbell for the comments they made during his presentation. He acknowledged and thanked his colleagues for their support during his year as Board President and said he was honored to serve and said he learned quite a bit from this experience.
Mr. Hsiao

Mr. Hsiao reported he attended the CSBA Annual Conference and Trade Show and said he thoroughly enjoyed the event. He attended the sessions that featured Professor Diane Ravitch and Delaine Eastin and thought each of them gave thought-provoking, challenging speeches.

Mr. Hsiao reported he attended a Big Lift meeting and saw how the Inspiring Summers Program did a tremendous job with the help of the Libraries, and Building Educated Leaders for Life (BELL) to minimize students’ summer learning loss and advance by more than a month in their reading skills.

Mr. Lempert

Mr. Lempert said he appreciated the presentations that were made to the local boards including the one he and Mr. Ross did together at the Sequoia Union High School District. Mr. Lempert thinks these visits to the local boards have been successful.

Ms. Gerard

Ms. Gerard congratulated Board President Alvaro and Vice President Camacho on their elections.

Ms. Gerard acknowledged the excellent job Mr. Ross did as Board President during the past year, and said she is proud of her colleagues on the San Mateo County Board of Education.

Ms. Gerard acknowledged and thanked Administrator for Board/Superintendent Support and Community Relations Marco Chávez for accompanying and supporting her on the visit to the Pacifica School Board. She said the Pacifica Board was welcoming and she thought the presentation and visit was productive. Ms. Gerard said the Pacifica Board was interested and appreciated the effort made by the County Board and the County Office Staff to attend their meeting.

Ms. Gerard reported she attended the CSBA Annual Conference and Delegate Assembly Meeting where elections were held for next year’s Officers. She reported Mike Walsh will be the new CSBA President, noting he is a Butte County Board Member. Ms. Gerard hopes this will affect County Boards in a positive way.

Ms. Gerard reported the CCBE General Membership Meeting held elections for officers during the CCBE General Membership meeting and announced the new CCBE President is Bruce Dennis from the Riverside County Board of Education, Dana Dean from the Solano County Board of Education as the President-Elect, John McPherson from the Monterey County Office of education was reelected Treasurer, and Sherman Garnett from the San Bernardino County Office is the new Vice President. Ms. Gerard said there is now a new slate of officers as well as a new Nominating Committee. Ms. Gerard said CCBE will be making positive changes and providing


**BOARD MEMBERS** (continued)

new training for County Board Members in the new year and encouraged her colleagues to attend if they are able.

Ms. Gerard wished her colleagues and staff a Happy Holiday Season.

Ms. Gerard announced she will not be able to attend the January 17, 2018, Board Meeting due to a necessary medical procedure that day.

**Mr. Cannon**

Mr. Cannon reiterated how much respect he had for the job Mr. Ross did during the past year as Board President.

Mr. Cannon reported he attended the Margaret J. Kemp Camp Holiday Dinner and said the event was different this year and he enjoyed it.

Mr. Cannon reported he attended the Millbrae School Board meeting along with Superintendent Campbell and said the meeting was unique, friendly and had a family feel to it. Mr. Cannon thanked Superintendent Campbell and Fern Tiger for their leadership in suggesting this be done.

Mr. Cannon wished his colleagues and staff a Happy Holiday Season.

Mr. Cannon wished Board President Alvaro and Vice President Camacho the very best for 2018.

**Mr. Camacho**

Board Vice President Camacho thanked his colleagues for having confidence in him to serve as Vice President of the Board. Mr. Camacho thanked Board President Alvaro for her leadership and supporting his path on the Board.

Mr. Camacho commented how impressed he was with the data sheet that was created to assist the districts needing Differentiated Assistance. He said he likes how the data is broken down to a granular level, which helps identify where the issues are that can get lost looking at data at a higher level. Mr. Camacho said he also likes the change in language that is being used around supporting districts such as saying districts “qualify for Differentiated Assistance.” The message of how we can help support each other is an important message for schools and the people in the schools working hard to make progress.

Mr. Camacho provided an update on the Educators in Excellence Committee that recently met. He said based on conversations the Committee had as a Kent Awards Review Committee earlier in 2017, one of the areas identified as problematic was what to do with an awardee after the Kent Awards. Mr. Camacho said the Committee recognized education today is based on collaborative teamwork and decided to move away from recognizing a single educator. He said
the Committee has proposed to the San Mateo County School Boards Association (SMCSBA) that the County Office be allowed to sponsor one of the Kent Awardee Educator Teams for an award as well as providing resources to further their program and replicate it in other places. Mr. Camacho reported the SMCSBA Board approved this process which will now move forward in 2018 for effective educator teams that could include both certificated and classified staff.

Mr. Camacho reported he attended the CSBA Conference and during that conference attended the CCBE General Membership Meeting and Breakfast. He commended Ms. Gerard for the fantastic job she does as a leader and representative for San Mateo County at the State-Level.

Mr. Camacho said the workshops were great and thanked Sequoia Union High School District Board Member Carrie Du Bois, who chaired this year’s CSBA Conference Committee. Mr. Camacho announced that Heidi Weiland, Trustee from the El Dorado County Office of Education, will chair the CSBA Conference Committee for the 2018 annual conference, along with Kalimah Salahuddin, Trustee, Jefferson Union High School District, and Xilonin Cruz-Gonzalez from the Azusa Unified School District Board of Education, has been elected Vice President of CSBA.

Vice President Camacho acknowledged and thanked Board President Alvaro, Board Member Cannon, Dr. Waddell, Administrator of Educational Support Services Mefula Fairley, Superintendent Campbell and Administrator for Board/Superintendent Support and Community Relations Marco Chávez, for their work on the Zap the Gap 10th Anniversary planning and said he is excited about the event.

Ms. Alvaro

Board President Alvaro said she asked Dr. Waddell and Ms. Fairley to provide an update to the Board at its January 17, 2018, Board Meeting. She said the Committee is working on getting information out about the conference and asked her colleagues to help spread the word.

Ms. Alvaro announced that for the first time in the school’s history, the Half Moon Bay Cougars football team won the Northern California Title.

Ms. Alvaro reported on November 22, 2017, she attended the first graduation of the San Mateo County Library System’s Career Online High School. She said this online school is accredited and open to anyone 19 years old or older who wants to complete their high school diploma and participants are also able to specialize in a career path.
13. ADJOURNMENT

Board President Alvaro said the County Board and Superintendent would like to adjourn this meeting in memory of Ava Failla, who passed away in September.

Ms. Alvaro said Ms. Failla began working as a Payroll Analyst within the District Business Services division in 1985 and soon demonstrated her expertise and knowledge. During her tenure at the County Office of Education, Ms. Failla was integral to processing the payroll for all the districts in San Mateo County. With some training, Ms. Failla provided the direction, oversight, and assistance required to see that payroll was processed on time and accurately. Ms. Failla had a positive attitude and constantly demonstrated loyalty and dedication to her work.

Ms. Alvaro said Ms. Failla was recognized as the County Office's first Employee of the Month in November 1988, and again in February 2008, for serving as Interim Payroll Manager. Ms. Failla retired on December 30, 2008, after over 23 years of service.

Board President Alvaro said the Board would like to offer its sincerest condolences to Ms. Failla’s family, and all of those who were honored to call Ava their friend.

There being no further business to come before the Board, the meeting was adjourned at 9:09 p.m. in memory of Ava Failla.

Anne E. Campbell, Secretary
msg