1. OPENING ITEMS

a. Call to Order

Board President Susan Alvaro called the meeting to order at 7:02 p.m.

b. Approval of Agenda

After a motion by Ms. Gerard and a second by Mr. Lempert, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed and one absent (Hsiao) the March 7, 2018, agenda as presented.

Board President Alvaro announced Mr. Hsiao was unable to attend the meeting due to illness. Ms. Alvaro said she hopes Mr. Hsiao feels better soon.

c. February 2018 Employee of the Month, Joanne Bell, Paraeducator, K-12 Special Education, Student Services Division

Board President Alvaro recognized the February 2018 Employee of the Month, Joanne Bell, Paraeducator, K-12 Special Education, Student Services Division. Ms. Alvaro congratulated Ms. Bell on behalf of the Board and presented her with a clock and a check.
2. **PERSONS WISHING TO ADDRESS THE BOARD, DELEGATIONS AND PETITIONS**

There were no persons wishing to address the Board.

3. **APPROVAL OF MINUTES**

   a. **February 7, 2018, Regular Meeting**

   After a motion by Mr. Ross and a second by Mr. Lempert, the Board approved, by a vote of five in favor (Alvaro, Camacho, Cannon, Lempert and Ross) none opposed, one absent (Hsiao) and one abstention (Gerard), the Minutes of the February 7, 2018, Regular Meeting as presented.

4. **CONSENT AGENDA**

   b. **Adopt Joint Resolution No. 18-4 In Recognition of Cesar Chavez Day of Service and Learning**
   c. **Adopt Joint Resolution No. 18-5 In Recognition of Olga Hoja’s Service to the Personnel Commission**
   d. **Authorization of Duties and Responsibilities for One New Classified Position**
   e. **Declaration of Surplus Property - Textbooks**

   After a motion by Mr. Ross and a second by Ms. Gerard, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed and one absent (Hsiao) the Consent Agenda.

5. **LOCAL CONTROL ACCOUNTABILITY PLAN**

   Associate Superintendent Nancy Magee said the San Mateo County Office of Education (SMCOE) is beginning to prepare the 2018 Local Control Accountability Plan (LCAP) for the Court and Community Program. She said the process is beginning to be more predictable for stakeholder engagement, noting her team is working with the SMCOE Assistance Team to narrow the focus for 2018-2019.

   Associate Superintendent Magee shared the 2017 LCAP goals that have shown great success:
   - **Goal One**:
     - Action 1.9 – Develop curriculum and means of delivering instruction for an orientation class for all students entering the Youth Services Center – Trauma informed approach is a three-day introduction to the school
     - Action 1.11 – Continue to participate in Project Change and work to expand collaboration with College of San Mateo. Project Change has become a statewide model with many from around the state trying to emulate the work
LOCAL CONTROL ACCOUNTABILITY PLAN (continued)

- Action 1.12 - Expand the Personalized Learning Team and continue to develop a blended model for instruction – a Personalized Learning Plan will come to the Board as Supplemental Instructional Materials

- Goal Two:
  - Action 2.3 – Host two Back to School Nights at the Youth Services Center for parents and guardians – circumstances would not allow this to happen at Hillcrest, but on February 10th a Back to School Night was held at Gateway School for the Hillcrest parents, guardians and staff

Associate Superintendent Magee said the 2018 Goals remain the same as the 2017 Goals:
- Goal One – Student Learning
- Goal Two – Parent and Student Engagement
- Goal Three – Expelled and Foster Youth

Ms. Magee then answered questions from the Board.

6. BUSINESS SERVICES


Deputy Superintendent Denise Porterfield reported earlier in the day Cabinet met with the 2018-2019 Ad Hoc LCAP/Budget Advisory Committee, where Ms. Porterfield shared with the Board the budget development process has begun. She said each cabinet member recently received an eight-year analysis of their programs for review and at the end of the month, Business Services will distribute updated information to Program Managers that will help inform their individual budgets. Ms. Porterfield said the organization will have some realignment due to recent reorganizations. She said an example would be to move the credentials programs from the Instructional Services Division to the Human Resources – Superintendent budget. Deputy Superintendent Porterfield said the Board Subcommittee and Cabinet discussed some of the issues facing SMCOE, such as increasing pension costs, contributions to valued programs and how in the next couple of years we may need to reevaluate mandated work versus other work. The next meeting for Cabinet and the Board Subcommittee will take place on April 18, 2018.

Deputy Superintendent Porterfield said before the Board, for its approval, is the Second Interim Financial Report. She noted this report reflects the most current information available for SMCOE’s revenue and expenditure status.

Ms. Porterfield said as a “Flat-funded County Office of Education (COE)” SMCOE’s revenues are very predictable. She said revenues continue to be estimated at $92 M. There were minor adjustments to the revenues due to grants, which show an increase of $500,000 in the restricted programs.
BUSINESS SERVICES (continued)

Deputy Superintendent Porterfield reported County Office expenditures remain stable and said she doesn’t anticipate many, if any mid-year changes. Ms. Porterfield explained expenditures are estimated at $81.0 M, which is up $300,000 from $80.7 M listed on the 1st Interim Report.

Deputy Superintendent Porterfield reported the Designated for Economic Uncertainties reserve amount remains at 7% ($5.6 M) per the Board Resolution, and a list has been provided of reserves in the Components of the Ending Fund Balance. Ms. Porterfield said the only significant change is the first half of the Excess, Excess Obligation for 2016-2017 has been sent to the State Controller’s office.

Ms. Porterfield said she was happy to report that all other funds are projected to have a positive ending fund balance.

Ms. Porterfield then answered questions from the Board.

After a motion by Ms. Gerard and a second by Mr. Ross, the Board approved by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross), none opposed and one absent (Hsiao), the 2017-2018 Second Interim Financial Report with a Positive Certification.

7. INSTRUCTIONAL SERVICES

a. Receive Report on Computer Science at SMCOE

Deputy Superintendent Dr. Gary Waddell said he was pleased to bring a Computer Science report to the Board. He said this new venture at SMCOE expands the STEM Center and said Dr. Emily Thomforde, Maker Education and Computer Science Coordinator, focuses on Computer Science strategy and support, Making Spaces partnerships and initiatives, Maker Mondays and Active Learning Studio. Dr. Waddell said there is a great deal of interest in this field. He said Dr. Thomforde has a PhD in Artificial Intelligence, she won a BAFTA (British Academy of Film and the Arts) Award as a game developer. She is a former STEAM and Computer Science Specialist from Redwood City Schools, and Curriculum Lead for bitcode platform for adolescence. Dr. Waddell said there is a great deal of interest and activity around Computer Science, noting the State Superintendent of Public Instruction and the Instructional Quality Commission are approving a draft Computer Science Standards with expected State Board of Education action by September 2018. Dr. Waddell then asked Dr. Thomforde to report to the Board.

Dr. Thomforde said she was excited to talk about Computer Science with the Board. Dr. Thomforde explained Computer Science is a mode of expression, a discipline, a division of mathematics, and the study of computation or computing. She said it is not the study of getting your computer to work. Dr. Thomforde explained coding, programming and computer programming are small parts Computer Science in that they tell computers what to do. Dr. Thomforde said Computational Thinking (21st Century Skills) forms problems and solutions and
works with Computer Science and all fields. She said Computer Science is collaborative, creative and engaging.

Dr. Thomforde reviewed the Computer Science State Standards, which will soon be opened for public comment:

- Explain the functions of common hardware and software components of computing systems
  - Composed of hardware and software
    - Hardware includes the physical components of a computer
    - Software provides instructions for the computer
- Model daily processes by creating and following algorithms to complete tasks are set for kindergarten through 12th grade
- Describe how computing devices connect to other components to form a system

Dr. Thomforde said another feature of the California Standards is the focus on doing computer science, in addition to knowing it, which allows English Language Learners to demonstrate their understanding in ways that aren’t as affected by limited English ability. Practices such as communicating about computing and collaborating around computing; reinforce language acquisition while students engage in authentic computer science activities. She said this will be at the foundation of how the standards are delivered.

Dr. Thomforde said programming (coding) is at the core. It is the vehicle through which Computer Science explores all of the different core Concepts: computing systems; networks and the internet; data and analysis; algorithms and programming; and impacts of computing.

Dr. Thomforde explained K-12 Computer Science pathways using a board and deep exposure, moderate exposure; and basic exposure, from elementary school through high school. She is also using a survey in San Mateo County to see where Computer Science is being taught. She said in order to have equity in San Mateo County around Computer Science, it needs to be in school classes all the time across all disciplines.

Dr. Thomforde said her role is to build teacher capacity and she is working on multiple projects and efforts (grants). She is working on integrating Computer Science with existing scheduled professional development at the San Mateo County Office of Education such as English Language Development (ELD) or Art.

Dr. Thomforde then answered questions from the Board.

**b. Ratify Submission of Project: Maker Mondays – InfyMakers Grant**

Deputy Superintendent Waddell said the Maker Mondays – InfyMakers Grant is a proposal to sustain the development of Maker Educator in San Mateo County to run weekly supplementary professional development workshops for Maker Mondays to provide teachers with the experience and materials necessary to immediately bring maker-centers activities into their
INSTRUCTIONAL SERVICES (continued)

classrooms.

After a motion by Ms. Gerard and a second by Mr. Camacho, the Board ratified, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed and one absent (Hsiao) submission of the Project: Maker Mondays – InfyMakers Grant.

8. STUDENT SERVICES

a. Approve Consolidated Application for Funding (ConApp)

Associate Superintendent Nancy Magee said the Board received 2018 Consolidate Application (ConApp) for funding that is required to be submitted to the California Department of Education. She said this report supports the accountability for the categorical funding through Title I, Title II and Title III.

Ms. Magee answered questions from the Board.

Mr. Ross asked if a request for Title IV funds to provide additional learning time to students in after school programs has ever been sought?

Associate Superintendent Magee thanked Mr. Ross for that information and said she would follow up on the Title IV funding.

After a motion by Mr. Ross and a second by Ms. Gerard, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed and one absent (Hsiao), the Consolidated Application for Funding (ConApp).

b. Approve Comprehensive School Safety Plan

Associate Superintendent Magee said this year, new guidance came from the State Superintendent of Public Instruction regarding Comprehensive School Safety Plans. She said there was a recommendation that districts provide their county offices of education with their plans to review. She said there were many questions from San Mateo County districts, noting the stipulation in the past was to have an updated plan in place by March 1st of each year. Ms. Magee said this is the first year the recommendation is to bring the safety plans to the boards for approval.

Associate Superintendent Magee said the Board can see the Comprehensive School Safety Plan if they would like. She explained SMCOE Staff is developing a template for districts so each school will have its individualized school safety plan on file in a template that follows the same order as every school site, this gives every school the same baseline of preparedness. Ms. Magee said each SMCOE School Principal has attended the County Office sponsored Big 5 trainings and there are active school safety committees at each SMCOE school site.
STUDENT SERVICES (continued)

Ms. Magee said Hillcrest, Camp Glenwood and Margaret J. Kemp Camp are on San Mateo County Probation Safety Plans and SMCOE is working with probation to coordinate The Big 5 plans.

Associate Superintendent Magee said after the Marjory Stoneman Douglas High School shooting in Parkland, Florida on February 14th, there has been an incredible amount of work at the County Office, after receiving many calls and questions. She said in response to that, two threat assessment trainings were added and both were filled. Ms. Magee said San Mateo County has been working on threat assessment and has had a countywide protocol that is in place for some time now.

Associate Superintendent Magee said the Board has been provided a memo stating that the plans are revised, up-to-date and available for the Board’s review.

Ms. Magee then answered questions from the Board.

Mr. Ross asked – How is the Comprehensive School Safety Plan available to the Board? And as an individual or as a group?

Ms. Magee said the plans are available to the Board, if they would like to see them, and said it was recommended the safety plan not be placed in the Board packet as a public document.

Superintendent Campbell said because these are emergency procedures it is important for protection that they are not publicized.

Mr. Ross asked his colleagues to also request viewing the documents and said he thought they would be negligent not asking to see them.

Superintendent Campbell requested the Board keep the plan confidential and not share the document with others.

Board President Alvaro requested the plans be sent to the Board confidentially in the same way they received documents from Counsel.

Associate Superintendent Magee commented Counsel Cunningham recommended all districts put this item in a closed session next year. She said most districts were caught off guard by taking the school plans to the board and SMCOE was fielding questions about how the best way to handle them this year would be.

Mr. Ross said that sounds great whether it is done in a closed session or whether the Board gets a confidential memo.

Mr. Ross said there was also a mention that there is a requirement that the County review subsidiary district Safety Plans.
STUDENT SERVICES (continued)

Ms. Magee said it’s not a requirement it is a recommendation that came very strongly worded.

Mr. Ross asked when that recommendation was made.

Superintendent Campbell said sometime in the past 30 days prior to the Parkland shooting.

Ms. Magee said the first week of February.

Mr. Ross asked how SMCOE is resourced to review the district Safety Plans.

Ms. Magee said SMCOE is not currently resourced to do that. She noted that’s why SMCOE was caught off guard, however she noted the Coalition for Safe Schools Steering Committee could be utilized as a body of experts across the County that could use a rubric and review the district safety plans. Ms. Magee said it’s not a bad idea it’s just not built into the system at the present time.

Superintendent Campbell said when you think about the work that has happened over the past couple of years with Safe and Supportive Schools, San Mateo County is farther ahead than many places in California at this point with the preparation that has taken place countywide, but it still came as a surprise that SMCOE was supposed to review each district’s Safety Plan. Ms. Campbell said since resources aren’t provided to do that, we’re trying to figure out how to get it done.

Mr. Ross said we might think about helping the School Boards review their plans or doing something as a share service if we don’t do it ourselves or in addition to doing it ourselves. Again, it requires a resource. He said we might be better able, with the organization mentioned and our access to other agencies in the county, to help come up with a system to be used, and also invite school boards throughout the county to use.

Superintendent Campbell said as she thinks about this, and said we should probably consult with Counsel Cunningham, but it might be good to do a closed session with the Board to provide an in-depth understanding of the work that has gone into this because it is quite an extensive set of protocols and all of the districts are participating in as well. Ms. Campbell said we could do that if the Board would like.

Ms. Alvaro said Ms. Magee is asking for approval of a plan the Board has not seen, so they would approve a plan they don’t know about. She asked if the concern is that the Board not approve the plan until after a study session takes place, or would it be OK to approve the plan so they are in place and then study them in the future?

Mr. Ross said he would be in agreement to approve the safety plan subject to the Board’s subsequent study session and subject to the Board’s reservation of comment if it has comment from that study session. Mr. Ross said he is not opposing approval at this meeting but thinks
STUDENT SERVICES (continued)

the Board should take the next step and get into the details and agrees a closed session would be a good way to accomplish that.

Ms. Alvaro said it would create a model that could be discussed with the local districts as well. She said how do you approve something in a public session that you are not allowed to divulge publicly?

Board President Alvaro asked if the Board would like: 1) to approve the Safety Plan at this meeting and then have a study session when there is an opportunity; or 2) not approve the plan until after a study session?

Mr. Camacho said he is comfortable with the work that has been done already and would agree with the first option.

Mr. Ross said he would move approval, subject to any results that may emerge from the study session.

After a motion by Mr. Ross and a second by Mr. Camacho, the Board approved, subject to any subsequent conclusion the Board makes in a Study Session that is scheduled, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed and one absent (Hsiao) the Comprehensive School Safety Plans.

9. OFFICE OF THE SUPERINTENDENT

a. Superintendent's Comments

Superintendent Campbell honored Board Member Gerard, who was absent at the January 17, 2018, Board recognition because she was recuperating from surgery. Ms. Campbell said she had recognized and thanked the Board Members on behalf of the students in the SM COE Programs. Superintendent Campbell recognized Ms. Gerard and presented her with a gold star for being an extraordinary Board Member.

Superintendent Campbell reminded the Board about this time last year the Board approved a Project Initiation for the CalEd Grant that Associate Superintendent Musso and many of San Mateo County Districts worked on together as a proposal to the State for an internship credential program run through the County Office of Education. She reported there was $9.2 million available to award and over $72 million in requests. SMCOE did not get the $800,000 it requested to provide a mild to moderate Special Education Intern Credential Program, but it did receive $46,000 with the understanding that those dollars would be used for the Administrative Credential Program. Ms. Campbell said SMCOE is now looking for other funding options to secure the $800,000 to move forward with the Special Education Intern Credential Program. She said this shows there is demand in the State of California for funding to help produce credential candidates and acknowledged and thanked Associate Superintendent of Human
Resources/Teacher and Administrator Development Lori Musso and her staff who worked very hard to write and submit the grant.

Superintendent Campbell reported she, along with Environmental Education Coordinator, Andra Yeghoian, recently attended The National School Superintendents Association (AASA) conference in Nashville, Tennessee. She said she and Ms. Yeghoian were part of an Environmental Education Program of different initiatives throughout the country and said Ms. Yeghoian did an admirable job of presenting the work she has launched at a session on model environmental education initiatives.

Superintendent Campbell said after the Marjory Stoneman Douglas High School shooting in Parkland, Florida on February 14th, SMCOE staff has worked to support the districts. She said there was an emergency meeting of the district superintendents to provide guidance for the proposed nationwide student walkout at 10:00 a.m. on March 14th, as far as what’s OK and what’s not OK, and how to help teachers and students deal with the aftermath of this tragedy. Ms. Campbell acknowledged and thanked Gwenn Lei, Ed.D., Reading-Language Arts Coordinator, Instructional Services Division, who has put together a Padlet (a digital canvas to create, share and collaborate) that has resources for teachers and administrators. She said these resources will help the districts save time and not have to reinvent the wheel. Superintendent Campbell thanked Associate Superintendent Nancy Magee, and Administrator, Strategy and Communications, Patricia Love, for their efforts. She also thanked Lead Deputy County Counsel Claire Cunningham and the San Mateo County Counsel’s Office for their valuable efforts during this unfortunate tragedy, making sure school administrators protect the students’ right to freedom of speech and the right to assemble while keeping students safe. Superintendent Campbell said recommendations to superintendents for the potential activities that could happen on March 14th were to consider working with student leadership to do a walk in, where students remain on campus, but with time and focus devoted to however the school and students would like to observe this effort, with the understanding that administrators can’t stop the students from walking out if that’s what they want to do. Ms. Campbell said the demand for help is huge and thanked everyone for their efforts.

Superintendent Campbell announced she, along with Deputy Superintendent Porterfield, would attend the Ravenswood City School District Board Meeting on Thursday, March 8, 2018. Ms. Campbell said at that meeting Ravenswood would take action on its Second Interim Budget Report that shows a positive certification. The Ravenswood Board, over its last two meetings has taken action to make the budget cuts needed to get their budget back into balance. She said SMCOE is asking for documentation that the resolutions passed by Ravenswood have been enacted and affected staff has received notice of layoffs.

Superintendent Campbell reported the closing of the Child Development Center (CDC) has caused a lot of concern from parents and commented she will keep the Board updated. She said the Early Learning Support Services (ELSS) staff has been phenomenal in assisting with the process of helping find slots for the children who will be affected. Ms. Campbell said ELSS
OFFICE OF THE SUPERINTENDENT (continued)

is working with the California Department of Education (CDE) to get the Ravenswood State Preschool slots moved to SMCOE’s contract as well as looking for providers to offer classes. She said when SMCOE contracts with providers, the County Office provides oversight of the program and the contractors are responsible for running the program. Ms. Campbell said SMCOE is in negotiations with Ravenswood to obtain access to the CDC.

Superintendent Campbell reported this year’s STEM Fair and Art Exposition was held at the San Mateo County Exhibition Center on Sunday, March 3, 2018. She said Deputy Superintendent Waddell and many of the Instructional Services staff worked on making this a successful event. Ms. Campbell acknowledged and thanked STEM Center @SMCOE Director, Rebecca Vyduna, and the STEM team, and Visual and Performing Arts Coordinator Michelle Holdt for making this event spectacular. Superintendent Campbell said it is always fun to talk with the students about their projects and get their perspective.

Superintendent Campbell reported on Tuesday, March 6, 2018, she had an opportunity to visit the Oxford Day Academy (ODA) and said she had an excellent visit. Several students gave Superintendent Campbell a tour of their school and she had a chance to ask them anything she wanted to ask and in turn they would ask her questions. Ms. Campbell said they had a great conversation. Superintendent Campbell reported ODA recently took six students to Boston for a three-day tour of Harvard University. She said during her conversation with the tour guides, one student told her how excited he was to go to Harvard and to tour the medical school. Ms. Campbell said another highlight he talked about was the snow, because he had never seen snow before. Superintendent Campbell announced ODA is also planning to take six students to Oxford University in the summer to observe Harkness Tables in operation.

Superintendent Campbell reported she discussed their outlook for year two and commented Dr. Mallory Dwinal said ODA is in the process of recruiting students and hopes to double in size with the incoming class. Ms. Campbell said she was very impressed with the students, the work they are doing and the way they are engaged in school and reported the students have very positive things to say about school and how different it is compared to what they have experienced in the past. She said the students also spoke very highly about their visit to Camp Lead.

Superintendent Campbell acknowledged and thanked Board President Alvaro and Board Members Cannon and Gerard for attending the budget meeting with Cabinet earlier in the day. She said Deputy Superintendent Denise Porterfield did a great job setting the context for this year as well as for the out years.

Superintendent Campbell reported one of this year’s goals for the Strategic Plan is to complete an Employee Survey. She thanked Ms. Love, Personnel Commission Services Administrator Franklin Felizardo and a committee of employees, for developing the survey. Cabinet had a chance to look at it and then it went live today for employee input. She said the survey will provide baseline data will that help the leadership understand how employees feel in March 2018. The survey can then be done once each year to see how progress is being made on various issues.
Superintendent Campbell said neither Marco Chávez, Administrator for Board/Superintendent Support and Community Relations, or Anjanette Pelletier, Special Education Local Plan Area (SELPA) Senior Administrator, were in attendance at the meeting, but acknowledged they are celebrating birthdays and wanted to recognize them:

- Happy birthday to Marco who celebrated his birthday on February 20th
- Happy birthday to Anjanette who celebrated her birthday on March 7th

Superintendent Campbell respectfully requested the Board consider adjourning its meeting in memory of the 17 individuals who lost their lives at Marjory Stoneman Douglas High School in Parkland, Florida on February 14th.

10. BOARD MEMBERS

a. Discuss/Act on Legislation

There was no legislation to discuss.

b. Adopt Board Resolution No. 18-6 Implementing Board Policy 9250 to Compensate Board Member Beverly Gerard for Her Absence Due to Illness on February 7, 2018

After a motion by Mr. Ross and a second by Mr. Lempert, the Board approved, by a vote of five in favor (Alvaro, Camacho, Cannon, Lempert and Ross) none opposed, one abstention, (Gerard) and one absent (Hsiao), Board Resolution No. 18-6 Implementing Board Policy 9250 to Compensate Board Member Beverly Gerard for Her Absence Due to Illness on February 7, 2018.

c. Adopt Joint Resolution No. 18-7 In Memory of the Parkland Shooting Victims and in Support of Greater Measures to Promote School Safety

Superintendent Campbell said she would like to bring forward a resolution that honors the memory of the individuals killed at Marjory Stoneman Douglas High School in Parkland, Florida on February 14th. She said this resolution also includes statements regarding how to move forward in a proactive way to try and make sure our schools are as safe as possible.

Ms. Campbell said the California School Boards Association (CSBA) is launching a major effort to get all the Boards in the State of California to adopt a school safety resolution and said we would forward this resolution to CSBA upon approval.

After a motion by Ms. Gerard and a second by Mr. Ross, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed, and one absent (Hsiao), Board Resolution No. 18-7 In Memory of the Parkland Shooting Victims and in Support of Greater Measures to Promote School Safety.
d. **Adopt Joint Resolution No. 18-8 In Celebration of the Right to Vote, the Twenty-Sixth Amendment, and the Declaration of March 23, 2018, as the Day of Student Registration to Vote**

Superintendent Campbell thanked San Mateo Union High School District Superintendent Kevin Skelly for calling this to her attention. She said the San Mateo Union High School District has a big effort to register students who will be 18 by the June 2018 election so they can vote in that election, but also with Senate Bill 113 passed in 2014 and signed by California Governor Jerry Brown, individuals who are 16 years old can preregister so they are ready to vote when they turn of age.

After a motion by Mr. Ross and a second by Mr. Lempert, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed, and one absent (Hsiao), Board Resolution No. 18-8 In Celebration of the Right to Vote, the Twenty-Sixth Amendment, and the Declaration of March 23, 2018, as the Day of Student Registration to Vote.

e. **First Reading of New Board Policy BP 5141.25 (Availability of Condoms)**

Associate Superintendent Magee introduced Jill Vandroff RN, MSN, School Nurse, Student Services, who would explain the context of why this policy was brought before the Board. Ms. Magee said this policy is brought forward for the needs of SMCOE students in the Special Education Programs. She said the Court Schools Programs have a thorough sexual health program that is partnered with the Daly City Youth Partnership to provide pregnancy and Sexually Transmitted Diseases (STD) and other issues for youth that come out of the Youth Services Center. Ms. Magee then asked Ms. Vandroff to report to the Board.

Ms. Vandroff said she was pleased to bring forward an issue that is important to the School Nurse Office and the health of the students in the Special Education Programs as well as the students in the Court and Community Schools.

Ms. Vandroff said SMCOE’s Special Education has segregated and integrated sites and commented most SMCOE students are located at integrated sites. She explained Court and Community Programs have four residential programs as well as Gateway. The SMCOE nursing staff serves Gateway, K-12 Special Education and Early Childhood Education, which is not part of sexual health education.

Ms. Vandroff explained SMCOE currently has no Condom Distribution policy. She said there is a belief that SMCOE has a responsibility to take steps to:
- Prevent pregnancy among minors
- Prevent Human Immunodeficiency Virus (HIV) infection and Acquired Immune Deficiency Syndrome (AIDS)
- Prevent other sexually transmitted infections among students who do not abstain from sexual activity
BOARD MEMBERS (continued)

- Teach that condoms, when properly used, can reduce the incidence of pregnancy and transmission of HIV/AIDS and other sexually transmitted infections

Ms. Vandroff shared facts from a 2013-2014 study of people who engage in high risk sexual behavior and have higher rates of unintended pregnancy and sexually transmitted infections (STIs):

- 83% of people ages 18-34 with developmental disabilities stated that they were able to date and/or had a partner
- Youth in foster care, incarcerated, homeless or transient, and gang-involved

Ms. Vandroff noted the California Healthy Youth Act (CHYA), effective January 1, 2016, mandates comprehensive sexual health education in middle school and 9-12th grades. Highlights of the California Education Code (Section 511934) include that sexual health education must be appropriate for all races, genders, sexual orientations, ethnic and cultural backgrounds, pupils with disabilities and English Learners. She noted students from these groups may end up in the Court and Community Schools. She said the law also mandates that they are taught the only way to completely prevent pregnancy, SDIs, HIV and AIDS is to abstain.

Ms. Vandroff concluded:

- Students with disabilities are sexual beings needing affection, love, intimacy, acceptance and companionship
- Court and Community school students are at high risk for unintended pregnancy and STIs
- SMCOE students have requested access to condoms
- SMCOE students have limited access to confidential sexual health services

Board Member Alvaro noted this policy was brought forward for a Board first reading and would come before the Board at its next meeting for a second reading and approval.

f. First Reading of New Board Policy PB 5113.2 (Work Permits)

Associate Superintendent Magee said in working with the work permit and work experience team it was discovered SMCOE did not have a policy for students acquiring work permits. She said this policy will allow the work experience team to help students access work permits.

Board President Alvaro said this new Board Policy is brought forward for a Board first reading and will be brought back at the Board’s next meeting for a second reading and action.
Board Member Ross asked what the term “Profit Making” in the last paragraph means and if it should say “For Profit” and if so, would like to see that change.

Board President Alvaro said she believes this is how it is written in Education Code and understands Mr. Ross’ concern. Ms. Alvaro asked the Board if they wished to have that terminology confirmed with Counsel Cunningham and brought back for a third reading, approve it as is, or approve the Board Policy pending the change.

After discussion by the Board consensus was to bring the policy back for a third reading after discussion with Counsel Cunningham.

h. Discuss Upcoming Board Policy Regarding Services for Foster and Homeless Youth

Superintendent Campbell said this policy is in its conceptual stage, noting that during the CSBA Annual Conference, she and Board Member Gerard, had the opportunity to attend a presentation that focused on increasing graduation rates for Foster Youth, Homeless Youth and youth on probation. She said there was an extensive presentation about Increasing Foster, Probation and Homeless Youth Graduation Rates given by Mark Rogers, Senior Director, Student Services, Bonita Unified School District, Teri Burns, Senior Legislative Advocate, CSBA, and Alaina Mooneves-Leb, Senior Staff Attorney, Alliance for Children’s Rights. She said the Board currently has a policy about education for Homeless Youth, that goes into details about support services that need to be in place so children can access school. Ms. Campbell said there isn’t anything in the Board policies about Foster Youth or youth on probation or how to help that population of kids to make sure they graduate from high school. Superintendent Campbell talked about the statistics for these at-risk children and their education. One points made during this presentation was allowing these students to earn partial credits that can be accrued.

Superintendent Campbell said she would like to bring a proposal to the Board that would describe how students who are in the SMCOE programs can accrue credits that can be amassed towards their high school diploma and graduation.

i. Discuss/Act on Dissolving the Ad Hoc Board Subcommittee for the Board’s Representative to the Personnel Commission

Mr. Ross said he was pleased to see the Joint Resolution commending Olga Hoja for representing the Board on the Personnel Commission for so many years.

Board President Alvaro thanked Mr. Camacho for spearheading the committee to find the new Board Representative on the Personnel Commission Chelsea Bonini.
BOARD MEMBERS (continued)

After a motion by Mr. Camacho and a second by Mr. Ross, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert and Ross) none opposed, and one absent (Hsiao), dissolving the Ad Hoc Board Subcommittee for the Board’s Representative to the Personnel Commission.

j. Board Member Comments

Ms. Gerard

Ms. Gerard said she was very happy to be back.

Ms. Gerard thanked Superintendent Campbell for acknowledging her for Board Member Appreciation Month.

Ms. Gerard reported she attended a California County Boards of Education (CCBE) Board of Directors Retreat March 2-4, 2018, and said it was an excellent meeting. She said the group spent the first half of the retreat focusing on goals for the upcoming year including:

1) Have Board of Directors meet with local boards to explain what CCBE and the Board of Directors do so local boards understand the importance of the organization to them

2) Legislation – CCBE has been represented by CSBA who hasn’t represented County Boards and County Offices of Education as well as they should be represented. After discussions between the two organizations – moving forward CCBE will have four Legislative Committee Members participating on the CSBA Legislative Committee.

Ms. Gerard reminded the Board this year’s CSBA President is a County Board Member. She said the Executive Board will meet with Vernon Billy, Chief Executive Officer and Executive Director, California School Boards Association, to request at least two permanent positions on the CSBA Legislative Committee

3) Looking at restructuring the Board of Directors meetings to be more efficient

Ms. Gerard reported 18 Board of Directors attended the Retreat and said there are discussions about whether to hold these meetings each year or every other year. Ms. Gerard said CCBE talked about its Vision and Mission and thought attending the retreat was time well spent.

Mr. Lempert

Mr. Lempert wanted Mr. Chávez to know he did an excellent job representing Superintendent Campbell at the Early Learning Facilities meeting on Friday, March 2, 2018, which was held at the Community Foundation. Mr. Lempert said the meeting was good and reported Jean-Marie Houston, Administrator, Early Learning Support Services, was also in attendance and talked about the huge need for Early Childhood facilities.
Mr. Ross

Mr. Ross told Ms. Gerard he was happy she was back and feeling better.

Mr. Ross thanked Ms. Gerard for her report on CCBE.

Mr. Ross reported he has now attended two presentations by Dr. Emily Thornforde and said he thinks succinctly there’s a situation in San Mateo County and elsewhere, where Computer Science is not being taught the way it should be given the nature of 21st Century society that students are graduating into. He said he’s afraid the complication of time in the school day, teacher capacity or equity in the way Computer Science is taught anywhere in terms of gender, racial or other equity. Mr. Ross said Dr. Thornforde is taking this on directly and urged his colleagues to find a way to support Computer Science with resources at the County-level in order to support the local districts.

Board Member Ross requested the possibility of creating an Ad Hoc Board Subcommittee be agendized for the March 21, 2018, meeting. Mr. Ross said he would be willing to Chair the committee.

Mr. Cannon

Mr. Cannon welcomed Board Member Gerard back.

Mr. Cannon said he thought the reports given at the Board Meeting were excellent as well as Deputy Superintendent Porterfield’s presentation of the Budget at the meeting the Board Subcommittee had with Cabinet earlier in the day.

Mr. Cannon said he is looking forward to the Zap the Gap 10th Anniversary Conference. He thanked Board President Alvaro and Mr. Camacho for their leadership on this committee.

Mr. Cannon reported he attended the graduation ceremony for the Preliminary Administrative Services Credential Class of 2018, and said the event was very nice and the spirit in the room was terrific. He said he is pleased the cohort concept works well.

Mr. Cannon reported he attended the 17th District PTA Founders Day Luncheon on Monday, February 26, 2018, and said the event was very nice. He said San Mateo Community College Governing Board Member Thomas Mohr gave a wonderful speech. Mr. Cannon appreciated the recognition of Student Services Teacher Shelly Caress and the speech she made about her passion for teaching.

Mr. Cannon acknowledged Superintendent Campbell for the thoughtful remarks she made at the Founders Day Luncheon. He asked Superintendent Campbell to tell the Board what she shared at the luncheon, which included her reactions to the shooting in Parkland, Florida and the suggestion that teachers should be armed in the schools. Ms. Campbell also talked about Doris
Kearns Goodwin and the speech Professor Goodwin made at the AASA Conference about qualities of leaders she has learned from studying the Presidents.

**Mr. Camacho**

Board Vice President Camacho said he was pleased to have Ms. Gerard back at the Board meeting.

Mr. Camacho provided updates on San Mateo County School Board Association’s (SMCSBA) Events. He commented he is proud of SMCSBA and the advocacy the organization has accomplished over the past two years, including:

- Mr. Camacho was invited to join State Senator Jerry Hill at a Funding Raising event. Mr. Camacho thanked Senator Hill for joining in State Senator Anthony Portantino’s Budget Proposal to increase Local Control Funding Formula (LCFF) by $1.2 Billion. Mr. Camacho said Senator Hill told him this is a result of the work SMCSBA is doing to educate legislators at the Legislative Forum.
- SMCSBA Candidates Forum on March 5, 2018 - Mr. Camacho thanked the candidates for attending and presenting their views.

Mr. Camacho said he was proud to be a member of the San Mateo County Board of Education to see the work Associate Superintendent Magee’s office and Administrator Love did sending out the communication districts needed. He said SMCOE was a beacon for districts during this tragedy and many others issues that come up.

**Ms. Alvaro**

Board President Alvaro commented she was delighted Zap the Gap has sold out with 250 attendees. She thanked Board Member Camacho and everyone for getting the word out about this event.

Ms. Alvaro reported she attended the graduation ceremony for the Preliminary Administrative Services Credential Class of 2018 and thanked Associate Superintendent Lori Musso for inviting her to speak. She said this was the second cohort and had a graduating class of 29. Ms. Alvaro reported the first cohort had approximately the same number of graduates and noted the third cohort has approximately 45. Ms. Alvaro reported Shelly Caress graduated in the Preliminary Administrative Services Credential Class of 2018 and will now move on to receive an Administrative Credential.
BOARD MEMBERS (continued)

Ms. Alvaro reported on Tuesday, March 6, 2018, she attended the Coastside Chamber of Commerce Education Committee meeting where Pat Talbot, Principal, Pescadero High School, shared statistics for The Big Lift in Pescadero:

- 2016 Kindergarten Readiness was 12% (pre Big Lift)
- 2017 Kindergarten Readiness was 71% (after 1 year of The Big Lift)

Ms. Alvaro attended a Coastside Collaborative meeting where the topic of the Opioid Epidemic was discussed and said the Wylie Institute is offering trainings throughout the County to help with awareness, recognizing the signs and accessing help.

Ms. Alvaro shared an article that was in the Daily Journal on Monday, February 26, 2018, written by Sue Lempert with the Board titled “Students versus the NRA.”

11. ADJOURNMENT

The County Board and Superintendent would like to adjourn this meeting in memory of the fourteen students and three school staff members who died in the Marjory Stoneman Douglas High School shooting in Parkland, Florida on February 14th.

These 17 innocent people, Douglas High School, and Parkland, Florida are now linked forever in our collective memories. Most Americans had never heard of Marjory Stoneman Douglas High School until it joined the sad and growing list of schools where learning and joy have been replaced with violence and tragedy, transforming the lives of so many people and turning a day that is typically filled with Valentines, laughter, and treats into everyone’s worst nightmare.

President Alvaro asked the Board and those present to take a moment of silence to honor those members of the Marjory Stoneman Douglas community who lost their lives on February 14. They include Alyssa, Scott, Martin, Nicholas, Aaron, Jamie, Chris, Luke, Cara, Gina, Joaquin, Alaina, Meadow, Helena, Alex, Carmen, and Peter.

The Board paused for moment of silence.

Board President Alvaro stated that as the Board adjourns in memory of the victims, they will not be forgotten. Their deaths have made ever more urgent SMCOE’s efforts to make sure every student attends a safe and supportive school.

There being no further business to come before the Board, the meeting was adjourned at 9:18 p.m.

Anne E. Campbell, Secretary

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