MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date: May 16, 2018
Meeting Location: California Suite
101 Twin Dolphin Drive
Redwood City, California

Board Members Present: Susan Alvaro, Hector Camacho, Jr.,
Jim Cannon, Beverly Gerard, Rod Hsiao,
Ted Lempert (arrived 8:07), Joe Ross

Staff Officials Present: Anne E. Campbell, Secretary
Marcia Serpa-Garcia, Executive Assistant

Other Staff Present: Kim Bambao, Marco Chávez,
Patricia Love, Nancy Magee, Lori Musso,
Denise Porterfield, Gary Waddell,
Andra Yegoian

1. OPENING ITEMS

   A. Call to Order

   Board President Susan Alvaro called the meeting to order at 7:01 p.m.

   B. Approval of Agenda

   After a motion by Ms. Gerard and a second by Mr. Ross, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Hsiao and Ross), none opposed and one absent (Lempert) the May 16, 2018, agenda as presented.

2. GET US MOVING SAN MATEO COUNTY

   A. The Board will Receive a Report on Get us Moving San Mateo County

   Superintendent Campbell said she was pleased to introduce Charles Stone, Member, Belmont City Council, and Chair SamTrans Board. Ms. Campbell said Mr. Stone has been involved in helping determine how to improve transportation in San Mateo County to make the growing traffic issues easier for the community. She said the Get Us Moving survey has been available and distributed by mail and email, as well as in various public locations, in an attempt to gather public opinion and reach out to elected bodies and community groups.
Superintendent Campbell said Mr. Stone would present to the Board, as an elected body, about the work Get Us Moving San Mateo County is doing. She then invited Mr. Stone to tell the Board about Get Us Moving San Mateo County.

Mr. Stone thanked the Board for the opportunity to present Get Us Moving San Mateo County. He explained this is an effort by the San Mateo County Transit District and the San Mateo County Board of Supervisors to reach out to the community to learn how residents, businesses and stakeholders think about transportation and how transportation funding should be spent. Mr. Stone said they want to identify and prioritize the needs along with the community. Mr. Stone said Assembly Bill 1613 (Mullin) allows ½ cent sales tax that could provide $80m/year and the plan would reflect each part of the county if the Ballot Measure goes to the voters.

Mr. Stone reported feedback was gathered from the Community through:

- Surveys mailed and distributed by hand – to-date over 14,000 responses have been received
- Four town hall meetings held, with more scheduled
- Presentations made to City Councils, business groups, community and civic groups
- Stakeholder and technical advisory group meetings
- Television and social media
- Polling data

Mr. Stone listed the top priorities derived from the surveys as: highway traffic; local congestion; potholes; and improving transit services. When studying the top five priorities and arriving at a mean score the survey shows: highway traffic; local congestion; transit for commuters; transit travel time; bike and pedestrian; and potholes.

Mr. Stone reviewed a poll done by GODBE Research with a plus or minus three percent margin, which shows San Mateo County voters overwhelmingly prefer a temporary tax that will sunset in 30 years using both negative and positive messaging.

Mr. Stone shared the messaging that resonates with people that suggest the ballot question as tested in the survey is in alignment with resident priorities to:

- Reduce traffic congestion on Highways and local streets
- Repair potholes and maintain streets
- Continue transit services

Mr. Stone announced as part of the phase two effort the San Mateo County Transit District hosted four Town Hall Meeting on the Peninsula: Central – San Mateo Library – January 25, 2018; Coast – Pacifica – February 1, 2018; Southern – Menlo Park – February 15, 2018; and Northern – South San Francisco – February 22, 2018. He shared that each area had different issues.
GET US MOVING SAN MATEO COUNTY (continued)

Mr. Stone said each city was invited to participate in the Technical Advisory Group to ensure everyone had an opportunity for input, it included over 70 organizations. The Technical Advisory Group includes representatives from every city and meets monthly. Mr. Stone challenged the Board and everyone to the Transportation Budget Challenge at www.getusmovingsmc.com that challenges you to allocate the $2.4 billion according to your own priorities and then see how your budget compares to other residents’ choices.

Mr. Stone announced the next set of Town Hall Meetings for San Mateo County that will be/or already have been held:
- North County – Wednesday, May 2, 2018, 6:30 p.m. Doelger Senior Center
- Central County – Thursday, May 17, 2018, 6:30 p.m. Lane Room, Burlingame Library
- Coastside – Thursday, May 24, 2018, 6:30 p.m. Ted Adcock Community Center
- South Count – Thursday, May 31, 2018, 7:00 p.m. Fair Oaks Community Center

Mr. Stone said the San Mateo County Transit District and the San Mateo County Board of Supervisors need everyone’s help to get the word out and then answered questions from the Board.

3. PERSONS WISHING TO ADDRESS THE BOARD, DELEGATIONS AND PETITIONS

There were no persons wishing to address the Board.

4. APPROVAL OF MINUTES

A. May 2, 2018, Regular Board Meeting

After a motion by Ms. Gerard and a second by Mr. Hsiao, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Hsiao and Ross), none opposed and one absent (Lempert) the Minutes of the May 2, 2018, Regular Meeting as presented.
5. **CONSENT AGENDA**

B. Receive Staffing Report
C. Adopt Joint Resolution No. 18-26 Authorizing 2017-2018 Year End Budgetary Increases, Revisions and Transfers
D. Adopt Joint Resolution No. 18-27 Education Protection Account
E. Adopt Joint Resolution No. 18-28 Honoring Dr. Wendy Sakazaki Tuklof on Her Retirement
F. Adopt Joint Resolution No. 18-29 Honoring Florence Gresh on Her Retirement
G. Adopt Joint Resolution No. 18-30 Honoring Penelope Ishida on Her Retirement
H. Adopt Joint Resolution No. 18-31 Honoring Nancy Korry on Her Retirement

After a motion by Mr. Hsiao and a second by Mr. Camacho, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Hsiao and Ross) none opposed and one absent (Lempert) the Consent Agenda.

6. **LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**

A. Receive Update on the 2018-2019 San Mateo County Office of Education Local Control Accountability Plan (LCAP)

Deputy Superintendent Denise Porterfield provided an update on the Demonstration of Increased or Improved Services for Unduplicated Pupils (DIISUP) Section of the Local Control Accountability Plan (LCAP). Ms. Porterfield said there would be a difference in this year’s numbers and wanted to explain the calculation.

Ms. Porterfield reported under the Local Control Funding Formula (LCFF) for County Offices, funding is provided for support of the Court and Community School programs. She said for the Court School program, county offices are mandated to provide education for incarcerated youth. For the Community School program, funding is provided for those students that are on probation, probation referred or expelled. Deputy Superintendent Porterfield explained to meet the cost required to provide a quality program grants are combined, along with General Fund Contributions and fees charged to school districts that participate in the Community School program.

Deputy Superintendent Porterfield said for the purposes of the LCAP, and specifically for the DIISUP, the Supplemental/Concentration funds play two critical roles. She said it identifies the additional resources to improve outcomes for students who are low income, English Learners and Foster Youth, and provides the percentage of increased services required for students of need. Ms. Porterfield said there is no official calculator available to County Offices of Education (COES) and San Mateo County Office of Education’s (SMCOE’s) previous percentage amounts have been rather high, based on interpretation of the calculation. She said after the research was done there is now more clarity and although the calculation has changed, it will not change what is being provided to the Court and Community Schools students.
LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) (continued)

Deputy Superintendent Porterfield explained the COE LCFF calculation is similar to school districts, but COE factors are different. SMCOE’s percentage is 5.5% this year. This is the amount of increase SMCOE must show over and above the base program. The increase can be identified quantitatively or qualitatively. For example: Increased school minutes by 5.5% of the current day or afterschool programs. The requirement for this section is to provide the list of those actions and services above the base instructional program. Ms. Porterfield said a small section of the LCAP is challenging for programs such as ours. SMCOE’s program provides alternative methods and strategies to meet the educational needs of the students, making it challenging to identify what is base versus supplemental instruction.

Associate Superintendent Magee clarified the 5.5% is the Supplemental Concentration funds that need to be directed to providing additional services to meet the needs of the Court and Community Schools students. She added the intent of the LCAP is to identify what the Supplemental Concentration budget is and what is being done to meet the needs of those students, and the 5.5% is the percent of increase to services above the base program for low income, English Learners and Foster Youth.

Deputy Superintendent Porterfield and Associate Superintendent Magee then answered questions from the Board.

7. BUSINESS SERVICES

A. Receive Report on the May Revision of the Governor’s Budget

Deputy Superintendent Denise Porterfield reported on Friday, May 11th Governor Brown released the “May Revision” to his 2018-2019 January budget proposals, including his adjusted plans for public education.

Ms. Porterfield said the May Revision confirms that General Fund revenue assumptions have increased substantially since the release of the Governor’s January budget. She said the administration attributes these gains, primarily, to short term personal and corporate income gains stemming from the 2017 stock market rally and the federal tax cut enacted last December.

Deputy Superintendent Porterfield said despite the overall General Fund revenue increases totaling nearly $8 billion over three years, K-14 education spending under the Proposition 98 guarantee, increases by only $727 million at the May Revision. Ms. Porterfield said this is because Proposition 98 is operating in a “Test 2” year in which growth in the minimum guarantee is driven by per capita personal income growth rather than growth in State General Fund tax revenue. She reported the Governor’s May Revision continues to project a slight increase in current year Average Daily Attendance (ADA) (0.01%). As a result, the May Revision protects the K-14 (Proposition 98) guarantee from a reduction of approximately $230 million that was forecast by the Legislative Analyst based upon actual declining attendance data.
Deputy Superintendent Porterfield said Governor Brown reminded us that California’s economic recovery has lasted four years longer than average and that “now is a time to save; not a time to make pricey new promises.” She said the governor promised that most of the revenue increases that have materialized since January will be invested in one-time expenditures and paying down debts and liabilities.

Deputy Superintendent Porterfield reported since the San Mateo County Office of Education is a flat funded COE, there will be no material changes in our funding. Regarding the Differentiated Assistance, some language changes to the Trailer bill recommend the Entity that a district picks to provide the Assistance will be allocated funds. CCSESA is working with the Legislature and the Department of Finance on this.

Ms. Porterfield explained for districts that have a fully funded LCFF there is another $166 million to augment the formula. She said those districts will receive a three percent increase on the current formula and districts and COEs will see an increase to the one-time funding.

Deputy Superintendent Porterfield said regarding the Proposition 98 Maintenance Factor — Due to the changes to the Proposition 98 calculation, Proposition 98 Maintenance Factor payments are now triggered as follows:
- 2016-17: $218 million
- 2017-18: $603 million
- 2018-19: $100 million

Deputy Superintendent Porterfield reported the May Revision continues the $212 million Strong Workforce Program as proposed in January, but amends the proposal to clarify the following elements of the program:

- **Community Engagement Initiative** — $13.3 million in one-time Proposition 98 spending to create a Community Engagement Initiative. This program, to be implemented over 5 years, will utilize the statewide system of support partners to build the capacity of school districts to engage more effectively with local communities, specifically in the development of the Local Control and Accountability Plan (LCAP), with a focus on improving student outcomes

- **Fiscal Transparency** — Expands upon the Governor’s January Budget proposal for a budget summary aligning school district expenditures to LCAP strategies to specify that it be parent-friendly, include specific information on how supplemental grants are used to increase and improve services for high-need students, and include graphical representation of information. These May revision changes, paired with the Community Engagement Initiative and the Governor’s Budget proposal to make the Dashboard more user-friendly, are intended to improve the ability of parents and community members to be partners in the LCAP decision-making process
BUSINESS SERVICES (continued)

- **Improving School Climate**—$15 million over 5 years in one-time Proposition 98 spending to expand the Multi-Tiered Systems of Support (MTSS) framework to foster positive school climate

- **Fiscal Crisis and Management Assistance Team (FCMAT)** — $972,000 in Proposition 98 funding to allow FCMAT to coordinate with county offices of education to offer more proactive and preventive services to fiscally distressed school districts, specifically those with a qualified interim budget status

- **California Collaborative for Educational Excellence (CCEE)** — An increase of $5 million in Proposition 98 funding to align resources with updated estimated costs of services to be provided by the California Collaborative for Educational Excellence (CCEE) in 2018-2019

- Additional increases to Preschool and Child Care; there are a number of additional grants such as the Early Math Initiative for Prek-3 and the fire-related backfill on ADA.

Mr. Camacho requested Ms. Serpa-Garcia forward a link from the Legislative Analyst’s Office (LAO) to the Board that helped him understand this better.

B. **Adopt Resolution No. 18-32, 2018-2019 Temporary Borrowing (Bridge Loans) Authorization for School Districts with Average Daily Attendance of 901 or Fewer**

Deputy Superintendent Porterfield explained this is the annual resolution that allows the Board to establish its willingness to set aside $1.5 million in the event a school district needs to make a loan for cash flow or other purposes and requested the Board consider establishing the Temporary Borrowing Authorization for 2018-2019.

After a motion by Mr. Hsiao and a second by Mr. Camacho, the Board unanimously approved (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) Resolution No. 18-32, 2018-2019 Temporary Borrowing (Bridge Loans) Authorization for School Districts with Average Daily Attendance of 901 or Fewer.

C. **Adopt Resolution No. 18-33 Authorizing a “Revised” Cash Flow Loan to Bayshore Elementary School District**

Deputy Superintendent Porterfield reported the Bayshore Elementary School District built a beautiful new school but has run into a delay with funding from one resource and is experiencing a temporary cash flow problem. She reminded the Board they recently approved a short-term Bridge Loan for $1.5 million to Bayshore Elementary School District and now realizes they only need $850,000 and would like to revise the loan amount.
BUSINESS SERVICES (continued)

After a motion by Mr. Ross and a second by Ms. Gerard, the Board unanimously approved (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) Resolution No. 18-33 Authorizing a “Revised” Cash Flow Loan to Bayshore Elementary School District.

D. Adopt Resolution No. 18-34 Authorizing a Temporary Loan to the Portola Valley School District

Deputy Superintendent Porterfield explained Portola Valley School had an emergency facility issue that will cause them to have a temporary cash flow problem and said they have asked for a temporary loan of $500,000.

After a motion by Mr. Ross and a second by Mr. Lempert, the Board unanimously approved (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) Resolution No. 18-34 Authorizing a Temporary Loan to the Portola Valley School District.

E. Receive Update on School Safety

Deputy Superintendent Denise Porterfield said she would provide the Board with an update based on public comment received at the last meeting. Ms. Porterfield said the most urgent issue being addressed is updating the classroom door hardware to provide locks that can be locked from the inside of the classroom. She reported under current construction code all new classrooms must be equipped with hardware that allows the door to be locked from the inside without having to go outside or in the hall to lock and must have a single action to make egress, meaning no bolt locks or other devises requiring anyone to make more than one action.

Ms. Porterfield said currently SMCOE sites have an older version known as a classroom lock. The door is locked from the outside and remains locked until it is unlocked from the outside.

Deputy Superintendent Porterfield said work began last fall with SMCOE’s new Facility Manager who is no longer working at SMCOE. She said staff was unable to reconstruct his work and thought it best to start over. Ms. Porterfield said she recently engaged an architect and a security consultant to provide recommendations for the re-hardware of all our sites, with a master key plan. She said the security consultant began his in-depth survey and she anticipates a recommendation by mid-June. Depending on the cost, SMCOE may have to go out to bid (bid limit is $175,000).

Ms. Porterfield reported she has received a recommendation to get hardware that requires a key on both sides of the door to lock and unlock, however, our programs have unique students that may make that difficult. She said she is looking at the simplest option called an office entrance lock. The architect is looking at updating the entrances to all SMCOE sites to meet current construction code. Ms. Porterfield said she is looking at increasing the fence height at our sites, as well as increasing lighting for night safety.
Deputy Superintendent Porterfield reported she recently met with the K-12 safety committee and will be meeting with the safety committee at ECE to keep them updated.

Deputy Superintendent Porterfield then answered questions from the Board.

8. **INSTRUCTIONAL SERVICES**


Deputy Superintendent Dr. Gary Waddell said he was pleased to bring the Board a report on Early Learning Mathematics Initiative (ELMI). He said when the STEM Center began in 2011, exploring Mathematics beginning with early learning was a new idea and he said the work has really blossomed. Dr. Waddell said the STEM Center was fortunate to bring Kim Bambao who has transitioned from leading the Early Learning Mathematics Initiative to the Mathematics Coordinator and still oversees the ELMI work. Dr. Waddell then introduced Kim Bambao, Mathematics Coordinator, STEM Center @ SMCOE, to present her report to the Board.

Ms. Bambao said from 2011 to 2017 the Heising-Simons Foundation has awarded SMCOE six grants totaling $1,915,260 to support Early Mathematics Education in San Mateo County. Ms. Bambao explained ELMI is a professional development model for developing sustainable systems to improve pre-K through 3rd grade mathematics instruction and learning. She said the instruction is Common Core Aligned and Learner Centered. Ms. Bambao said since the work began ELMI has gone through three iterations:

- Cohort One – 2011-2012 – Six districts/11 schools, out of 43 teachers 33 returned for a second year
- Cohort Two – 2012-2013 – Eight districts/18 schools, out of 54 teachers 40 returned

Ms. Bambao said these first two cohorts offered full-day professional development that looked at formative assessments focused on a mathematical topic that spanned from preschool through third grade. The teams would administer the assessments and come to the County Office and talk about them in after school meetings to look at the trajectory of learning. She said the benefits were that they were looking at the preschool learning foundations: mathematics standards, looking at Common Core Standards; and alignment and progression of mathematics learning. She said at these meetings it was important to note that preschool and elementary school teachers were talking with each other. Ms. Bambao said the challenges were that the teachers were from 18 different schools and when the administrators weren’t there, the program didn’t continue because other priorities took over.

Ms. Bambao said they took what they learned from the first two cohorts and decided to bring in another cohort from one school district:

- Cohorts Three and Four – 2013-2016 – Redwood City School District – three schools, included principals, teachers, and real-time coaching in the classrooms
Ms. Bambao reported John W. Gardner Center for Youth and the Communities prepared an Implementation Study on Improved Math Instruction from teacher self-reporting, which showed:

- ELMI is well positioned to improve PK-3 children’s access to mathematics learning opportunities
- ELMI’s program design incorporated all critical features of effective teacher professional development as identified by current understanding in the field

Ms. Bambao explained the next stage in this process was to ensure that when the grant funds were no longer available to provide in-classroom coaching and pay teachers stipends, this would stay in the system of the district. The process then moved to a third iteration that included: Professional Learning Communities; Professional Development; Coaching; and Leadership Support. She said they partnered with the San Mateo-Foster City School District in the spring of 2016 and after sharing each other’s visions for this work combined their efforts to write a grant to the Heising-Simons Foundation. Ms. Bambao reported after presenting the program to six San Mateo-Foster City school sites they were successful in getting 100% participation from staff, preschool through third grade, for this program.

Ms. Bambao explained in 2016-2017 the program was rolled out to teachers in Pre-Kindergarten, Transitional Kindergarten and Kindergarten with bounded activity, which is a microcosm of good teaching and learning. She said if they could support teachers learning about an activity, they could then transfer the content and pedagogy into others areas of mathematics. Then in 2017-2018 the program was rolled out to first grade teachers, in 2018-2019 the program will be rolled out to second grade teachers, and third grade teachers in 2019-2020. Ms. Bambao said the beauty of this rollout is the students who participated in this program in Kindergarten in 2016-2017, can help support the teachers with implementation in the future years.

Ms. Bambao commented San Mateo-Foster City reported their support of this work in a report to the community and want to see it continue. She said teachers are reporting their students are making sense of numbers like they haven’t before and are able to make sense of mathematics when they also dive into the district’s adopted curriculum.

Ms. Bambao reported the Early Learning Mathematics Initiative has launched a website, elmismcce.org, that has the different components of ELMI in videos of teachers and students engaged in high-quality work in mathematics.

Ms. Bambao announced in 2018-2019 ELMI will continue to work with the San Mateo-Foster City School District and said the Millbrae School District has asked for support. She said Menlo Park City School District has opened a preschool program and is interested in ELMI, and said they are now ready to begin work with any of the school districts that are interested in this Mathematics Initiative.

Ms. Bambao then answered questions from the Board.
INSTRUCTIONAL SERVICES (continued)

B. Receive Report on Environmental Education Initiative

Deputy Superintendent Waddell said he is excited about Environmental Education and the Sustainability work that is taking place. He said SMCOE was fortunate to find Andra Yeghoian, Environmental Literacy Coordinator, who came with expertise and great skill. Dr. Waddell reported there is an active Environmental Advisory Committee that is now working with the districts’ staff experts working in the field, coming together to inform and advise. Dr. Waddell said SMCOE is also fortunate to have Superintendent Campbell’s leadership with Environmental Literacy at the State-level, making San Mateo County a leader in this work not only in the State of California, but also nationally. Dr. Waddell then asked Ms. Yeghoian to report to the Board.

Ms. Yeghoian provided the Board with an overview of how the work has evolved over the past year. She said there have been two driving concepts: Needs and Assets; and Designing and Prototyping. She thanked the SMCOE stakeholders as well as the Environmental Literacy Advisory group (ELAG) for their advice and support.

Ms. Yeghoian reported on the current status of Environmental Literacy Initiative:

- Continue to build on the framework
  - Vision – School communities and leaders who advocate for a prioritize environmental education for all students
  - Mission – Equip all students with the knowledge, skills, and experiences to act individually and collectively to bring forward an environmentally sustainable, socially just and economically thriving existence

- 4Cs of School-wide Sustainability Integration
  - Campus
  - Curriculum
  - Community
  - Institutional Culture – putting together projects, programs and events that support connection and consistency

Ms. Yeghoian explained general support for all seeks to support a shared vision, opening communication pathways and providing a clear roadmap for the work. She said SMCOE’s website serves as a hub for all outcomes and is being broadly used by stakeholders in the County and beyond.

Ms. Yeghoian said a General Support Conference was recently held to provide hope and inspiration and to spread awareness of the wealth of resources and opportunities available in San Mateo County to support the work. The Conference ended with a mini documentary “The Last Plastic Straw” which inspired students in the La Honda-Pescadero School District to ban plastic straws in their school district.
Ms. Yeghoian said they spent the major part of the past year developing the One Planet School Challenge, a recognition school program that seeks to identify leaders who are taking meaningful action for a sustainable future. She said the program was built around the topics and themes of: Health and happiness; Equity and local economy; Culture and community; Land and nature; Sustainable water; Local and sustainable food; Travel and transport; Materials and products; Zero waste; and Zero carbon energy and offered a variety of pathways and levels that serve as multiple entry points to engage.

Ms. Yeghoian said she was pleased with the results of a two-month pilot that had more entries than they strived for and had buy-in from stakeholders at all levels from superintendents to students. This pilot was so successful the group was able to secure a sponsor and has extended the deadline for additional entries to May 25th and can now give a financial award.

Ms. Yeghoian highlighted efforts that have taken place to serve specific stakeholders:

- District and Site Administrators
  - Commitments – develop support to provide strong commitments using such things as Board Resolutions; Assess and Strategic Planning; and Campus and Curriculum Planning
  - Funding – Support long-term planning for ongoing sustained funding
  - Capacity Building to follow through on those plans
  - Outdoor Education – heavy emphasis of connecting students to the outdoors by developing a plan to do this onsite

- Teacher Professional Learning – San Mateo Environmental Learning Collaborative (SMELC) – teamed up with multiple content and program coordinators, both in Instructional Services and Student Services Divisions to expand offerings over the summer and fall. They had an enthusiastic response from funders which will help provide teachers stipends to do this work

- Student Leadership – over half of the middle and high schools in San Mateo County have been identified as having an environmental themed club and in partnership with the Community College District a Youth Environmental Summit will take place. At the summit an Environmental Youth Leaders Network will be launched and will convene four times a year

- Community Partners – connected with community-based organizations that provide environmental education and developed and convened a network that will continue to meet every three months to foster collaboration between organizations and build capacity, consistency and program alignment

Ms. Yeghoian said future potential includes:

- Launching District Partnerships through an Environmental Literacy Professional Network
- Developing Community Networks that brings together cities and towns, districts and community partners
- Direct Student Programs providing opportunities for building leadership to deepen their learning through immersion to bring transformational change to the school communities
Ms. Yeghoian reported “Walking the Talk at SMCOE” started by completing a comprehensive audit of what SMCOE does across its organization. She said the Federal and State Green Ribbon Program was used as a tool to guide the auditing process since it examines activities across facilities and operations, curricula programs and community engagement efforts. Ms. Yeghoian announced SMCOE achieved a Bronze-Level Green Ribbon for 2018, which means SMCOE has a solid entry-level foundation to do Environmental Literacy Initiative work.

Ms. Yeghoian explained the work being done in each division at SMCOE:

- **Business Services** – Deputy Superintendent Porterfield and her team were helpful in auditing the facilities and operations. They put together plans to take green action through resource conservation, material flows and in the buildings and grounds. Also, this division is in the process of launching the “Zero Waste” Campaign and will put together a “Green Team” in the coming weeks to support the efforts of training the entire staff on how to sort waste correctly.

- **Student Services** – It was discovered during the audit that this division has already done quite a bit of work with Safe Routes to School, school gardens at both Court and Community Schools, and the Restorative Justice Program.

- **Instructional Services** – because this division already has the Outdoor Education program, and the STEM Center was already championing Environmental Literacy, discussion took place on how to take this work to the next level. It was decided to move away from spending the majority of time doing siloed work and move towards spending the majority of time on integrated work and inserting Environmental Sustainability and Social Justice. Work has been done to think about using a common educational philosophy *The World Becomes What We Teach* by Zoe Weil, and thinking about if that is true supporting administrators and teachers to understand how to have schools that work towards the goals of bettering humanity and the planet.

- **Human Resources** – working towards getting a credential beginning with a five series workshop that has *The World Becomes What We Teach* philosophy and showing how the standards align to that vision in addition to working on that in the Teacher Induction Program.

Ms. Yeghoian thanked the Board for their efforts in leading this work and said she is happy to be supporting the Environmental Education work at the County Office.

Ms. Yeghoian then answered questions from the Board.

9. **STUDENT SERVICES**

A. **Authorization of Duties and Responsibilities for One (1) New Classified Position**

After a motion by Ms. Gerard and a second by Mr. Ross, the Board unanimously approved (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) Authorization of Duties and Responsibilities for One (1) New Classified Position.
STUDENT SERVICES (continued)

B. Discuss/Act on Plan for Work Experience Education for Court and Community Schools

Associate Superintendent Nancy Magee reported the Work Experience Education Plan must be approved for compliance for the Work Experience Education Plan in the Court and Community Schools. She said the plan has been updated to reflect this year’s staff and asked the Board for its approval.

Associate Superintendent Magee then answered questions from the Board.

After a motion by Mr. Ross and a second by Mr. Hsiao, the Board unanimously approved (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) the Plan for Work Experience Education for Court and Community Schools.

10. OFFICE OF THE SUPERINTENDENT

A. Receive Initial Proposal from the California School Employees Association (CSEA) Chapter 887, to the San Mateo County Superintendent of Schools for 2018-2019

Associate Superintendent Musso explained the California School Employees Association (CSEA) Chapter 887, contract expires in June 2018 and the Initial Proposal is a successor negotiation with CSEA, Chapter 887 asking to negotiate any and all parts of the contract.

Ms. Musso said public hearings will take place at the June 6, 2018, Board Meeting, and then negotiations can begin.

B. Receive Initial Proposal from the San Mateo County Superintendent of Schools to the California School Employees Association (CSEA) Chapter 887, for 2018-2019 Collective Bargaining Agreement

Associate Superintendent Musso explained this is the employer proposal to the California School Employees Association (CSEA) Chapter 887.

C. Superintendent’s Comments

Superintendent Campbell acknowledged and thanked Board President Alvaro for addressing the staff on behalf of the Board at both Appreciation events.

Superintendent Campbell said the transformation of the rooms from the Recognition Event held earlier in the day back to the Board Room for the meeting in such a short period of time was amazing.
Superintendent Campbell said everyone marveled at how Loriann Villanis, Executive Assistant, Student Services Division, and the planning committee were able to convert the California Suite to Camp SMCOE, complete with Smoky the Bear and Firefly centerpieces. She said it was a great opportunity to acknowledge the staff and honor the years of service recipients, including Board President Alvaro, Board Vice President Camacho and Board Member Hsiao who each received a service award. Ms. Campbell said individuals who are retiring were also honored. She also acknowledged and thanked Board Member Cannon for attending both events.

Superintendent Campbell acknowledged the work of SMCOE Managers who go the extra mile in donating gift baskets and who help make sure everyone feels appreciated.

Superintendent Campbell thanked Associate Superintendent Magee for her part in the ceremonies and said she is not quite sure what Ms. Villanis will do for an encore next year.

Superintendent Campbell shared information about recent activities:

- May 4, 2018 – Build up Leadership Team, a Coalition Co-chaired by Assemblymember Kevin Mullin and First Five Executive Director Kitty Lopez. Brought together a group from a variety of spheres of influence in San Mateo County, both public and private to focus on how to expand the supply of Early Childhood Education facilities for quality early care and education.

- May 5, 2018 – Early Childhood Education Inclusion Conference was jointly sponsored by SMCOE, the Child Care Partnership Council, Skyline College and First 5. Ms. Campbell said SMCOE staff did a phenomenal job of planning and executing a great day of bringing together providers of early childhood education and care to help with professional development. Ms. Campbell said there were inspirational keynote speakers and relevant panel presentations and development sessions throughout the day. Superintendent Campbell acknowledged and thanked Cynthia Fong-Wan, Early Learning Quality Improvement Initiatives Coordinator, for coordinating such a motivating event.

- May 7, 2018 – Math Convening – Kim Bambao showcased the work being done in San Francisco Unified School District (SFUSD) to close the opportunity gap for the districts. She said SFUSD detacked middle school math four years ago and has seen a dramatic increase in the presence and success of under-represented groups in high school advanced math courses, especially Calculus. She said the repetition rate for Algebra has dramatically declined and said students are now receiving more mathematics credits than they used to and said this might be something for districts to consider for future mathematics planning.

- May 10, 2018 – Ms. Campbell was asked to give concluding graduation remarks at Skyline’s Child Development Lab School along with Tom Mohr, Board Member, San Mateo County Community College District (SMCCCD), who offered inspirational opening remarks about the importance of the work of early childhood educators. She said as each graduate was announced a beach ball was tossed as the graduate walked across the stage with a congratulatory message on it. Ms. Campbell said this was a great family event including dinner, the Stanford Jazz band and two huge cakes.
Superintendent Campbell reported she attended the Environmental Advisory Committee Meeting, along with Board Member Hsiao, hosted by Ms. Yeghoian and said she heard some of the best conversations about Environmental Education at that meeting. Ms. Campbell acknowledged the phenomenal work being done by Andra Yeghoian as well as the way she is being received by districts and non-profits. Ms. Campbell reported earlier in the day after the Classified Recognition Event there was a variety of food and garbage left on the tables from the event and commented she and Ms. Serpa-Garcia bussed the tables and would take the items to the three different recycling bins and study where each of the items should be deposited, an example of the impact Ms. Yeghoian is having on the County Office.

Superintendent Campbell drew the Board’s attention to a copy of a letter at their places that Board President Alvaro sent to Mr. and Mrs. Ellis in response to their public comments at the Board’s May 2, 2018, meeting.

Superintendent Campbell reminded the Board Graduation Season has arrived and said several Board Members have signed up for the Special Education Graduation ceremony at K-12 and asked if Board Members could check their calendars and let Ms. Serpa-Garcia know which of the graduation ceremonies at Court and Community Schools and Early Childhood Education they could attend.

Board President Alvaro said her calendar is open on June 7, 2018, and would attend the Early Childhood Education Graduation.

Board Member Hsiao said he would attend the Gateway Court School Graduation on May 30, 2018.

Superintendent Campbell reminded the Board that on Friday, May 18, 2018, the San Mateo County School Boards Association would host the Kent Awards and said two SMCOE programs would be honored, the San Mateo Environmental Literacy Collaborative (SMELC) and Project Change the joint endeavor with the San Mateo County Community College District.

Ms. Campbell announced on behalf of the San Mateo County Board of Education the First SMCOE Excellence in Education and Equity Award would be presented at the Kent Awards. She thanked Board Vice President Camacho, Administrator for Board/Superintendent Support and Community Relations Marco Chávez, and Educational Support Services Administrator Mefula Fairley and several teachers for their efforts on this new award.

9. **BOARD MEMBERS**

   A. **Discuss/Act on Legislation**

   There was no legislation to discuss
B. **New Board Policy: BP 3320 (Claims and Action Against the San Mateo County Office of Education and County Superintendent) - First Reading**

Superintendent Campbell said Lead Deputy County Counsel Claire Cunningham suggested the Board add this policy to be up-to-date with current requirements of the law. Ms. Campbell suggested an edit that should be made in the title on page two (Claims and Actions Against the District County Office of Education and County Superintendent) prior to bringing the policy back for a second reading at the June 6, 2018, Board Meeting.

C. **Discuss/Act on California County Boards of Education (CCBE) Officer Nominations**

The Board took no action on this item.

D. **Board Member Comments**

**Ms. Gerard**

Ms. Gerard thanked the staff for the educational reports and said she appreciated the information that was presented.

Ms. Gerard said the recycling bins located in the Board room reminds her of the company she works for and the fact they are required to recycle and are audited on how well they separate their trash.

**Mr. Lempert**

No items to report.

**Mr. Hsiao**

Mr. Hsiao commented he is proud of the work being done by the County Office, including Ms. Bambao’s work with ELMI and Ms. Yeghoian’s work on Environmental Literacy, and said SMCOE is on the cutting edge of so many initiatives.

Mr. Hsiao reported he attended the Classified Recognition Event earlier in the day and enjoyed the event.

**Mr. Camacho**

Board Vice President Camacho reported he attended the Certificated Recognition Event on Wednesday, May 9, 2018, and said he enjoyed the event. He said it was a wonderful celebration of educators and commented he also looks forward to the Kent Awards that will be another celebration of educators.
Mr. Camacho reported he has been working with Jefferson Union High School District Governing Board Member Kalimah Salahuddin on the event portion for the Kent Awards and said he is looking forward to the event.

Mr. Camacho reported on the evening of May 9, 2018, he attended an event where Dr. Jill Biden spoke about education and the calling of being an educator. Mr. Camacho said Dr. Biden spoke about the importance of community colleges. He said San Mateo County has invested in the County Community College system and with the growing partnerships between SMCOE and the SMCCCD he is proud to part of a county that recognizes the value and importance of community college as an option for all students regardless of where they are in their lives. Mr. Camacho said it was great to hear Dr. Biden speak about that model, as well as being introduced as Dr. Jill Biden, English Professor, Northern Virginia Community College, and Second Lady of the United States. He said she made an inspiring speech and said if an opportunity presents itself to see her speak he highly recommends taking that opportunity.

Mr. Cannon

Mr. Cannon said he thought the reports were great and he appreciated Deputy Superintendent Porterfield’s persistence with her explanation of the LCAP and the Budget.

Mr. Cannon acknowledged and thanked Loriann Villanis for the astounding job she did on the 2018 Recognition Events.

Mr. Cannon acknowledged Board President Alvaro as she represented the Board at each of the Recognition Events, Superintendent Campbell for the excellent job she did as well as Associate Superintendent Nancy Magee for the role she had in both of these fantastic events.

Mr. Ross

Mr. Ross said this is one of those meetings when he is filled with pride to be associated with SMCOE’s staff and thanked the staff for all the work they do. He said he was very excited about the reports he heard during the meeting.

Mr. Ross announced the Computer Science Subcommittee will meet at 5:00 p.m. on June 20, 2018.

Ms. Alvaro

Board President Alvaro said she also enjoyed the Employee Recognition Events and recalled the opportunity Joan Dentler, Field Representative for State Senator Jerry Hill, took to commend Superintendent Campbell for the exceptional job she has done during her tenure in education in San Mateo County.
Ms. Alvaro acknowledged Ms. Villanis and the excellent job she did on this year’s Recognition Events. She also acknowledged and thanked Chris Villanis for her part in helping with the decorations.

Ms. Alvaro said she looks forward to the Kent Awards.

Board President Alvaro reported on Friday, May 11, 2018, she along with Superintendent Campbell attended a forum hosted by State Senator Jerry Hill. She said the State Budget was addressed at this forum and was very well attended by Board Presidents and Superintendents, where lots of dialog took place. State Senator Hill listened and his experts were with him to answer some of the questions. Ms. Alvaro listed some of the issues as: flat-funding; a lack of discretionary funding; one-time funding; Proposition 13; Special Education encroachment; lack of developer fees for new or refurbished schools in new housing developments.

Ms. Alvaro congratulated Board Vice President Camacho for receiving a one-term service award pin and Board Member Hsiao for receiving a three-term service award pin. She said she was also excited to have received a pin for six-terms of service on the Board.

10. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:42 p.m.

Anne E. Campbell, Secretary

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