1. OPENING ITEMS
   
   A. Call to Order

   Board President Susan Alvaro called the meeting to order at 7:02 p.m.

   B. Approval of Agenda

   Board President Alvaro announced Board Member Gerard was absent due to her prior surgery and wished her well on behalf of the Board.

   After a motion by Mr. Ross and a second by Mr. Lempert, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) the August 15, 2018, agenda as presented.

   C. July 2018 Employee of the Month Karen Skogstrom, Teacher, Court Schools, Student Services Division

   Board President Alvaro recognized the July 2018 Employee of the Month, Karen Skogstrom, Teacher, Court Schools, Student Services Division. Ms. Alvaro congratulated Ms. Skogstrom on behalf of the Board and presented her with a clock and a check.
OPENING ITEMS (continued)

D. August 2018 Employee of the Month, Krystyna Gniady, Administrative Assistant, Court Schools, Student Services Division

Board President Alvaro recognized the August 2018 Employee of the Month, Krystyna Gniady, Administrative Assistant, Court Schools, Student Services Division. Ms. Alvaro congratulated Ms. Gniady on behalf of the Board and presented her with a clock and a check.

2. PUBLIC HEARINGS

A. Public Hearing on Initial Proposal from the California School Employees Association (CSEA), Chapter 789, to the San Mateo County Superintendent of Schools for 2018-2019

Board President Alvaro announced the Board would hold a Public Hearing on the Initial Proposal from the California School Employees Association (CSEA), Chapter 789, to the San Mateo County Superintendent of Schools for 2018-2019 Collective Bargaining Agreement and opened the hearing. Receiving no public comment, Ms. Alvaro declared the Public Hearing closed.

B. Public Hearing on Initial Proposal from the San Mateo County Superintendent of Schools to the California School Employees Association (CSEA), Chapter 789, for 2018-2019 Successor Bargaining Agreement

Board President Alvaro announced the Board would hold a Public Hearing on the Initial Proposal from the San Mateo County Superintendent of Schools, to the California School Employees Association (CSEA), Chapter 789, for 2018-2019 Successor Bargaining Agreement and opened the hearing. Receiving no public comment, Ms. Alvaro declared the Public Hearing closed.

3. INTRODUCTION OF NEW STAFF

A. Introduction of Joel Cruz, Manager, District Business Services, Business Services Division

Deputy Superintendent Denise Porterfield introduced Joel Cruz, Manager of the District Business Services Division. Joel received his degree from UC Davis, and most recently worked at UC Berkeley. He began his work with the San Mateo County Office of Education (SMCOE) approximately three months ago, in which time two business managers and an administrator left to work for local districts. Joel had to learn his job instantly since he was the last man standing. He is quickly learning about the Local Control Accountability Plan (LCAP), budget oversight and approval process.
INTRODUCTION OF NEW STAFF (continued)

Mr. Cruz thanked Deputy Superintendent Porterfield for the introduction. Mr. Cruz said that although there are many similarities between working for the UC system and SMCOE, there are also many differences. Joel restated that his manager recently left, and other management positions are unfilled, so it has been an adventure learning about the LCAP and budget process.

Mr. Cruz went on to share an interesting fact about himself. He joined the military at 18 years old, and at the age of 19 he was in the Middle East. He and his fellow Marines loaded a big tank in the back of a C130 and dropped it off the back and jumped after it. He earned his Golden Wings.

B. Introduction of Robin Hall, Coordinator Educational Services, Curriculum and Instruction Services, Instructional Services Division

Deputy Superintendent Gary Waddell said it was a true honor to introduce Ms. Robin Hall. Ms. Hall spent the past seventeen years managing the Regional System of District and School Support (RSDSS) at the Alameda County Office of Education, serving our entire region. In that capacity she is recognized as a state-wide leader. She has been a regional leader that our office has relied on, along with other county offices in Region Four. With the funds that supported RSDSS ending this summer, it was an honor to add Robin to the SMCOE staff.

Ms. Hall stated that she had the opportunity in the last seventeen years to support Region Four counties, and she jumped at the chance to work for SMCOE. In her previous work, she provided technical assistance with state and federal programs, compliance and accountability, and over thirty-five thousand participant days of professional development in evidence based strategies for continuously improving student achievement. She is thrilled to be part of a team that she greatly respects.

C. Introduction of Griffith Montgomery, Coordinator, Teacher Induction, Education Specialist, Administrator and Beginning Teacher Services, Office of the Superintendent

Associate Superintendent of Human Resources Lori Musso formally introduced the new Coordinator for Teacher Induction, Education Specialist, Mr. Griffith Montgomery. Mr. Montgomery holds a Bachelor’s Degree from San Francisco State University and a Master’s Degree in Special Education from Notre Dame De Namur University. Mr. Montgomery has a strong and varied background in education. He began his career as a special education instructional aide while simultaneously pursuing his Education Specialist Credential. Mr. Montgomery served as a resource specialist teacher at both the K-5 and 9-12 grade levels. His most recent experience was as a program manager at the San Mateo-Foster City School District.

Associate Superintendent of Human Resources Musso reported that Mr. Montgomery was the first graduate of SMCOE’s Preliminary Administrative Services Credential Program to be hired
INTRODUCTION OF NEW STAFF (continued)

at SMCOE. His expertise in special education and his ability to be a collaborative, equity driven leader were revealed during his participation in the credential program.

Mr. Montgomery shared his journey as an educator. He held a variety of positions in schools throughout the county in his career, including working as a para-professional supporting students with disabilities, being a resource teacher supporting the IEP process for students in grades K-12, and being a district program specialist supporting multiple school teams and district curriculum to better the outcome for students with disabilities. Mr. Montgomery completed his K-12 education along with some community college in San Mateo County.

Mr. Montgomery began the Administrative Services Credential Equity Leadership Program in February 2017, which gave him the experience for this position. The program helped shift his beliefs and vision as a leader toward becoming a steward for all students, families and teachers across the county. Mr. Montgomery expressed his pride to be a part of such a great program and to work so closely with such an inspiring team of administrators and equity leaders who he can look up to as mentors.

D. Introduction of Elizabeth Veal, Coordinator, Teacher Induction and Leadership Services, Administrator and Beginning Teacher Services, Office of the Superintendent

Associate Superintendent of Human Resources Lori Musso said that she is pleased to introduce Ms. Elizabeth Veal as the Coordinator of Teacher Induction and Leadership Services. Ms. Veal received her Bachelor’s Degree from UCLA and two Master’s Degrees from UC Berkeley and San Francisco State University. Ms. Veal was a teacher’s assistant in a special day class while she completed her coursework for her teaching credential. She taught both in the San Francisco and South San Francisco Unified School Districts before becoming an Administrator. She served six years as an assistant principal and eleven years as a principal.

Ms. Veal’s passion and commitment to all children and the teachers that serve them were clearly evident. She is an expert in using data to inform instruction and change, all with an eye to making sure students are served well. Ms. Veal’s most recent experience was principal in the Hillsborough School District where she continued her visionary leadership. Under her direction, the school implemented a K-1 multi-age program, a positive behavior intervention program, a new teacher evaluation system, and a new service learning program.

Ms. Veal has a wealth of experience and knowledge, and is a perfect fit for the credential program. She will be working with and coaching our newest teachers and administrators. Associate Superintendent of Human Resources Musso welcomed Ms. Veal and expressed how thrilled she is to have someone with her caliber join the team.

Ms. Veal thanked the Board for the opportunity to address them, and said she looks forward to her work with the program. She is excited and proud of the work that SMCOE is performing in the development and equity field. Ms. Veal said she has twenty-five years’ experience as an educator, seventeen of which she served as an elementary site administrator in San Francisco,
INTRODUCTION OF NEW STAFF (continued)

San Carlos and Hillsborough. In those communities she had the opportunity to work with many diverse populations in very different educational settings. Ms. Veal said that she became a site administrator because she wanted to be a part of the educational lives of students beyond the classroom. She wanted an opportunity to share her passion for being a lifelong learner with teachers by creating professional development that would further their practice and understanding of learning.

Last year, Ms. Veal stated that she felt it was time to expand her reach again, but this time beyond her school site. She knew that it would take a dream job for her to leave her students and site, so it was fate when she learned about this opportunity. She said she is most looking forward to sharing her knowledge and passion with a great team of educators who are supporting teachers and teacher leaders in our county in order to build on both their practice and equity lens in the efforts to serve all of our students.

Board President Alvaro stated she is excited to work with the kind of quality educators presented today. President Alvaro welcomed the new employees to SMCOE.

4. PERSONS WISHING TO ADDRESS THE BOARD, DELEGATIONS AND PETITIONS

There were no persons wishing to address the Board.

5. APPROVAL OF MINUTES

A. July 18, 2018, Regular Board Meeting

After a motion by Mr. Ross and a second by Mr. Lempert, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) the Minutes of the July 18, 2018, Regular Meeting as presented.

6. CONSENT AGENDA

B. Staffing Reports

After a motion by Mr. Hsiao and a second by Mr. Camacho, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) the Consent Agenda.
7. STRATEGIC PLAN

A. Update on the San Mateo County Office of Education Strategic Plan

Superintendent Campbell provided a midcourse progress report on the implementation of the SMCOE Strategic plan, “Excellence and Equity in Education.” A chart was given to the board and the public which exhibited an update on the strategic plan deliverables, and the progress that has been made since the last report in January 2018. Superintendent Campbell expressed how gratifying it is to see the progress.

Superintendent Campbell reported on the first strategic plan goal: SMCOE Culture and Climate. In the work that was done with Fern Tiger, the results indicated that time needed to be spent looking at the climate of SMCOE’s work environment, along with looking at the overall culture of the organization.

Superintendent Campbell stated a variety of efforts have been made thus far in improving culture and climate, one of which is the classification study. Thanks to Deputy Superintendent Porterfield, Employee Management Systems (EMS) has been retained to conduct the study. The timeline to have the classification study completed will be August through next February. Superintendent Campbell said that the employee classifications and job descriptions have not been reviewed in over a decade, and with the changes that have occurred in the past eleven years, it is important that this be done. It will be an inclusive process with a stakeholder steering committee consisting of representatives from across the organization, and focus groups within each employee classification. Superintendent Campbell reported that employee compensation will also be reviewed and compared to other organizations similar to SMCOE. Preliminary information of conclusions on the report will be provided at the beginning of Spring 2019.

Superintendent Campbell stated that the Fern Tiger results indicated the onboarding process was another organizational culture issue. As new staff come on board, they need a good grounding in SMCOE as an organization. The current onboarding process for new employees includes reporting to Human Resources, filling out forms, meeting some co-workers, and starting work. There is more to SMCOE’s culture and climate than this. Currently, a small group is working on how to help new employees understand SMCOE’s culture. A quarterly onboarding session for new employees is being developed to help them gain a better understanding of SMCOE as an organization.

Superintendent Campbell reported there are three focus areas under Culture and Climate that will be introduced to SMCOE staff during this two year strategic plan. The first is cultural humility. All managers have been trained in cultural humility, and almost all staff have been trained with about fifty staff members still to go. Superintendent Campbell said as soon as all staff are trained in cultural humility, the growth mindset work that has already been done with managers will begin for all employees. Lastly, all staff will be trained in trauma informed practices. This will be completed in the course of this school year. These trainings will give SMCOE staff common language and understanding of the important work we do, especially in Student Services.
Superintendent Campbell gave a brief summary of the survey that was given to all employees. The survey was given in March 2018, and had an 81% participation rate. The survey generated a wealth of information, including qualitative data that was collected from the comments submitted by employees.

Superintendent Campbell reported on the second strategic plan goal which is to advance the profession and value of educators through recruitment, retention, workforce diversity, leadership development, communication, and career-long professional learning. Administrator and Teacher Induction are very important aspects of SMCOE. A tangible outcome from the work being done in the teaching and educator profession group is the Classified Teacher Credential Program that has 50 classified employees from SMCOE and school districts throughout the county participating. Superintendent Campbell announced that 18 members of the program are expected to graduate in December with multiple subject credentials. In addition, there are two members who graduated early, and five participants who are currently in classrooms on temporary credentials. Superintendent Campbell thanked Associate Superintendent of Human Resources Musso and her team who have been amazing and are instrumental to the program’s success.

Superintendent Campbell provided another update on Goal Two. She said the teacher pipeline group has been meeting quarterly. This group includes representatives from SMCOE, community colleges, and local Cal State Universities along with various people who are interested in making sure that there are teachers in the pipeline. There has been a focus to encourage high school students to see teaching as a great profession. CTE Director Vera Jacobson has been attending career fairs and reported the first thing she finds when she has a group of students who have been assigned to the teacher group is that low salaries discourage them from pursuing the profession. Ms. Jacobson says she explains to students what is involved with teaching salary schedules and benefits which often makes them more interested.

Superintendent Campbell said that the group has also been exploring Educators Rising, which provides opportunities for high school students to learn about teaching and gives them practical experience working in elementary schools. Sequoia and South San Francisco Districts are involved with the program. Jefferson Union High School District has embarked on a great relationship with Skyline College focusing on early childhood credential enrollment programs. Pescadero High School also has an education pathway in place.

Superintendent Campbell reported that in May 2018, Dr. June Thompson, Executive Director of California Association of Student Councils (CASC) met with the committee to discuss the possibilities of working with that group of student leaders to see education as a possible career choice.

Superintendent Campbell shared the Elevate and Celebrate Effective Teaching event that takes place every spring. This year’s event was held on March 10 and 11, 2018 and had over 100 attendees. The theme of Inclusion and Social Justice in College and Career was a nice match with the focus on equity that SMCOE is currently working on with the strategic plan. Lastly, Superintendent Campbell expressed her thanks to the Board for instituting the Excellence in
STRATEGIC PLAN (continued)

Education and Equity Award that was given for the first time this year to the McKinley Institute of Technology Literacy Initiative. The award showcases the amazing work that is occurring in the county.

Superintendent Campbell spoke about the Think/Do Hubs that are incorporated in the strategic plan. There are three hubs that are up and running, which include Making, Environmental Education and Center for Learning and Analytics. The ECE Lab School is expected to open in January 2019. The ECE Lab School will integrate students with Individual Education Plans (IEPs) into the comprehensive school setting.

Superintendent Campbell said the STEAM Center has created a focus on Maker Centered Learning. They provide materials and equipment to help teachers incorporate Making in their classrooms. Every Monday between 4:00 p.m.-6:00 p.m. the STEAM Center encourages teachers to come and participate in Maker Mondays where they provide hands on workshops for educators to experience and bring back to their classrooms. They also put together kits for teachers.

Superintendent Campbell said she had the privilege of visiting the Migrant Summer School at El Camino High School. There were approximately 20 students enrolled who were all English learners at various levels. The STEAM Center partnered with the school to provide a workshop that gave students hands-on experience with computers, basic programming, and problem solving skills. Superintendent Campbell said as the students read the complex manuals, it helped them with their literacy. The students were very involved and focused on the projects.

Superintendent Campbell also spoke about the Center for Learning Analytics Think/Do Hub. In 2010 there was one employee at SMCOE who worked for Data Analytics, and now there are six data analysts. The goal is to have six data analytics contracts with districts. SMCOE currently has contracts with five districts. Superintendent Campbell stated with the Data Zone work in collaboration with Santa Clara County Office of Education, Santa Cruz County Office of Education, and University of California Santa Cruz, San Mateo now has eight Data Zone Districts. Superintendent Campbell expressed her surprise with the districts that entered into contract with SMCOE because they weren’t the small districts. Of the five contracts, four of them are with the largest school districts in the county.

Superintendent Campbell also noted that Environmental Literacy is an operational Think/Do Hub and Andra Yeghoian is making great progress. She further explained that to achieve true Environmental Literacy, the whole school must be looked at in context. Superintendent Campbell said Environmental Literacy goes beyond teaching in the classroom and includes what’s happening on campus, the culture of the school as far as sustainability is concerned, and what’s happening in the community. (4 C’s Model: Campus, Curriculum, Community, and Culture).

Superintendent Campbell spoke about the One Planet School Challenge which has the purpose of living happy and healthy lives within the environmental limits of our planet. There is a $500.00 prize to schools that participate in the Challenge and achieve results. Westlake, John Muir, Mills High School, Lomita Park, La Honda-Pescadero are examples of some schools that have participated.
STRATEGIC PLAN (continued)

Superintendent Campbell provided an update on the communication goal of the strategic plan. Superintendent Campbell said SMCOE has developed a communications team which includes Patricia Love, Anne Bartlett, and Patrick Broderick. The team has been working on internal and external communication plans. The internal communications work has focused on Connections, which is SMCOE’s new weekly newsletter, a suggestion box for people to anonymously drop ideas, and lunchtime gatherings to help people get to know one another. Positive feedback has been received to these initiatives. Superintendent Campbell said that the External Communications Plan is almost completed and should be finished within the next couple of months. The purpose of external communications is to provide the public with information, press releases, and legislative and policy outreach.

Superintendent Campbell said that no one could have anticipated events of the past year, including the North Bay fires, the Parkland shootings, and the YouTube shooting. Administrator, Strategy and Communications Patricia Love was instrumental in helping districts by providing information and messaging. Superintendent Campbell said that district superintendents expressed what they most needed was support from SMCOE with communication, both with every day communication, and also with crisis situations. She thanked Ms. Love and her team for all they have accomplished over the past year.

Superintendent Campbell reported that SMCOE is halfway through its two year strategic plan, and although much has been accomplished, there is still much to do. The timeline (2017-2019) of the strategic plan was very intentional because of the transition of the County Superintendent. This allows Superintendent Elect Magee to work on the current strategic plan for roughly six months upon assuming office, and provides her the opportunity to decide the next phase for Strategic Plan 2.0.

Superintendent Campbell then answered questions from the Board.

B. Receive Report on San Mateo County Office of Education Survey Results

Ms. Love reported that the employee survey was given in March 2018 and was available to employees in three different languages. Three hundred and twenty one surveys were completed which is an 81% completion rate. There was a debate on whether to offer a paper copy of the survey to employees. Ms. Love reported that a paper and online copy were offered, and she was pleased to see that ninety employees completed a paper survey. The survey was developed by a workgroup which received feedback from Cabinet and the Superintendent. Ms. Love said the survey had room for comments after each question so employees had a chance to express their thoughts and opinions.

Ms. Love reported that the results concluded that 83% of staff are satisfied with their role at SMCOE and 79% are, more often than not, satisfied to work at SMCOE. The majority of employees see a link between their work and SMCOE’s goals. Eighty-one percent agree they have personal connections at work, and eighty-three percent agree they have a positive working relationship with their supervisor.
STRATEGIC PLAN (continued)

Ms. Love stated the survey results reveal only 41% of employees agree there is a culture of equitable treatment at SMCOE, so work is needed to build a more equitable culture. Ms. Love said SMCOE is an organization committed to learning, growing and improving, so it must explore ways to improve. Employees shared additional insights including the need to expand access to training and technology, improve communication, provide greater consistency and flexibility, streamline process, improve culture at school sites, and break down silos. Many employees shared they do not feel connected to/or know what other departments do in the organization. However, Ms. Love said that there is clearly an interest in learning about the organization and collaborating across departments, which provides an openness to change.

Ms. Love reported that the organization is starting to break down the silos by providing opportunities for staff to get to know others across the organization, sharing stories on all parts of SMCOE in the communication newsletter, offering suggestion boxes, and facilitating collaborating between curriculum coordinators and SMCOE schools. Other ways of promoting equity and inclusion within the organization include exploring a remote work policy, reviewing the jeans policy, adjusting employee celebration events, and providing cultural humility training. In response, SMCOE has adjusted employee celebration events; beginning this fall the harvest festival will be a celebration of cultures, and the holiday event will occur across sites at the same time with connections made among them.

Ms. Love stated that the survey reflected school site needs, including para-educator training, lock replacement and facility upgrades, and 101 Twin Dolphin events integrated with sites. There are current plans in the works including training for para-educators related to their work, and a focus on educator wellness that will be rolled out this year. Moving forward, the plan is to continue to focus on issues identified in the survey, consolidate the comments, and conduct the survey again in 2019.

Board President Alvaro thanked Ms. Love for all of her hard work and said she appreciates all that Ms. Love does for the organization.

Ms. Love then answered questions from the Board.

8. INSTRUCTIONAL SERVICES

A. Receive Report on Ravenswood Child Development Center
Deputy Superintendent Waddell introduced the report on the Ravenswood Child Development Center (CDC). In the first quarter of 2018 SMCOE was notified that the Ravenswood City School District would be relinquishing its California State Preschool Program (CSPP) Contract because of the district’s fiscal crisis. The center served 175 full day preschool students in a facility that could accommodate 288 students. The proposed closure of the center created a crisis situation for the students and families in a historically underserved community.
Deputy Superintendent Dr. Waddell stated that it was an example of leadership that came from SMCOE under Superintendent Campbell’s vision and commitment to take the lead in this work. Deputy Superintendent Dr. Waddell thanked Deputy Superintendent Denise Porterfield for her work with negotiating the facility and materials.

Deputy Superintendent Dr. Waddell introduced State Preschool Program Manager Sheryl Chan to speak about the process and status of the Ravenswood Child Development Center. Ms. Chan addressed the Board and was very excited to share the update on the transition of the State Preschool contract from Ravenswood City School District to the San Mateo County Office of Education. Ms. Chan said that in February 2018 Ravenswood City School District informed the California Department of Education (CDE) that the CSPP contract relinquishment would be effective July 1, 2018. The contract was $2.1 million and served 175 income-eligible children ages three to five years old. All preschool services were full-year, full-day for low-income working families, which is very unusual. The CSPP funds are Proposition 98; therefore, they must be held by a Local Education Agency (LEA), and must continue to serve the Ravenswood community.

Ms. Chan said that CDE Field Consultant, Margo Hunkins, offered the CSPP contract to SMCOE in March 2018. Superintendent Campbell accepted the transfer of the contract on April 3, 2018. Adding the Ravenswood contract to the existing program contract brought the SMCOE CSPP contract to $7.1 million. Ms. Chan reported that once SMCOE accepted the contract, the next step was to select a vendor to provide services because SMCOE does not provide direct service. The Institute for Human and Social Development (IHSD) was selected as the subcontractor on April 13, 2018. The criteria used for selecting a vendor included good standing with Community Care Licensing, positive contract earning history, productive Quality Rating and Improvement System (QRIS) participation, and knowledge and ability to operate a Title V program.

Ms. Chan reported that the next step was finding a facility in the Ravenswood community. She thanked Superintendent Campbell and Deputy Superintendent Porterfield for their help in securing a location for the center at the former CDC site. Ravenswood City School District and SMCOE signed a three year facility use agreement on May 24, 2018. IHSD will have the use of the facility to continue preschool services to the Ravenswood community. The number of classrooms will expand over three years to a total of twelve, and the total capacity will be two hundred eighty-eight spaces by Fiscal Year 2020/2021.

Ms. Chan said the closure resulted in a temporary interruption of services, with 160 children displaced from July 1 – August 17, 2018. The families needed full day, full-time care. Several options were developed to address this need:

- Incoming Kindergarteners were offered slots in The Big Lift Inspiring Summers
- Eligible families were offered spaces in other CSPP programs in East Palo Alto and Menlo Park
- The East Palo Alto City Council provided funding to the 4 C’s for temporary child care vouchers
INSTRUCTIONAL SERVICES (continued)

Approximately 50 families received services in July and August.

Ms. Chan reported that IHSD needed support for startup funds. Community partners stepped up with the Heising-Simons Foundation awarding $200,000, and Peery Funds providing $25,000 in support of the re-opening of the CDC. First 5 San Mateo County also approved use of EQuiP funding for some start up purchases. CDE approved fifteen percent ($316,165) of the 2018-2019 CSPP contract for start-up assistance.

Ms. Chan said that preparations are underway for the re-opening of the Ravenswood School District Child Development Center. This includes completing licensing, purchasing materials, re-enrolling returning families, and enrolling new families. IHSD will open on August 20, 2018.

Ms. Chan then answered questions from the Board.

B. Ratify Submission of Project: Transition of Ravenswood School District Child Development Center State Preschool

Deputy Superintendent Dr. Waddell stated that he is presenting a $25,000 grant from the Peery Fund for Board ratification.

After a motion by Mr. Lempert and a second by Mr. Hsiao, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) to ratify the Submission of the Project: Transition of Ravenswood School District Child Development Center State Preschool.

C. Ratify Submission of Project: Transition of Ravenswood School District Child Development Center State Preschool

Deputy Superintendent Dr. Waddell presented for Board ratification a $200,000 grant from the Heising-Simons fund to support the Ravenswood School District Child Development Center State Preschool.

After a motion by Mr. Hsiao and a second by Mr. Lempert, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) to ratify the Submission of the Project: Transition of Ravenswood School District Child Development Center State Preschool.

D. Ratify Submission of Project: Maker Education Funding: Oracle Impact Grant

Deputy Superintendent Dr. Waddell said he is presenting a project proposal for the Oracle Impact Grant for ratification. Oracle has been a great partner who has supported SMCOE's Making initiative which has become a big part of the STEAM Center. This grant is a continuation/extension of the project, a piece of which is the growing computer science work.
INSTRUCTIONAL SERVICES (continued)

Deputy Superintendent Waddell requested ratification of a $100,000 Oracle Impact Grant application.

After a motion by Mr. Lempert and a second by Mr. Hsiao, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) to ratify the Submission of the Project: Maker Education Funding: Oracle Impact Grant.

9. OFFICE OF THE SUPERINTENDENT

A. Discuss/Act on Amendment to the Biennial Conflict of Interest Code

Superintendent Campbell reported that this is a process that SMCOE and the Board go through every two years to be sure that SMCOE positions that file Form 700s regarding conflict of interest are up-to-date. Superintendent Campbell referenced the list that Karen Williams prepared which shows positions that no longer exist and new titles/positions that have been created. Once approved, Ms. Williams will submit the updated list to the County Clerk’s Office and it will be official for the next two years.

After a motion by Mr. Hsiao and a second by Mr. Lempert, the Board voted six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) to approve the amendment to the Biennial Conflict of Interest Code.

B. Adopt Joint Resolution No. 18-41 Endorsing September 2018 as Attendance Awareness Month

Superintendent Campbell asked Student Services Division Associate Superintendent Jeneé Littrell to share details regarding Resolution No. 18-41 Endorsing September 2018 as Attendance Awareness Month. Associate Superintendent Littrell explained this is the seventh year that SMCOE is recognizing September as Attendance Awareness Month. She stated that big strides have been made in the county to support school districts as they support their students in attending school every day. A multi-disciplinary attendance group has been developed to look at the barriers preventing students from attending school. Associate Superintendent Littrell said chronic absenteeism and truancy issues still need to be addressed. The County is exploring developing a youth court to help youth gain awareness about the importance of attending school and also to raise awareness and accountability among their peers.

After a motion by Mr. Lempert and a second by Mr. Camacho, the Board voted six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) to endorse September 2018 as Attendance Awareness Month.
Office of the Superintendent (continued)

C. Superintendent’s Comments

Superintendent Campbell gave a big thanks to Ms. Natasha Dinis for recording the meeting minutes while Ms. Serpa-Garcia is on vacation. Ms. Serpa-Garcia will be out until August 27, 2018. Any inquiries during that time should be sent to Executive Assistant to the Superintendent Karen Williams.

Superintendent Campbell reminded the Board that the California County Boards of Education (CCBE) Conference is coming up on September 14-16, 2018. When Ms. Serpa-Garcia returns she will need to know which members would like to attend the dinner on Saturday evening and if any guests will be joining.

Superintendent Campbell said that the California School Boards Association (CSBA) Annual Conference will occur on November 29-December 1, 2018, in San Francisco. Ms. Serpa-Garcia has received attendance requests from Ms. Gerard, Mr. Camacho and Mr. Hsiao. If any other Board members are interested in attending, please notify Ms. Serpa-Garcia.

Superintendent Campbell reported that the school year has officially launched with Jefferson Union High School District being the first to start on August 9, 2018. Los Lomitas School District will be the last to start on August 30, 2018.

Superintendent Campbell mentioned the upcoming Board Retreat which will be held on September 19, 2018, in lieu of the regularly scheduled Board Meeting. Dinner will be provided at 6:30 pm and the meeting will start promptly at 7:00 pm.

Superintendent Campbell wished Ms. Patricia Love a happy belated birthday. Ms. Love celebrated her birthday on August 2, 2018. Superintendent Campbell also wished Mr. Franklin Felizardo a Happy Birthday today and mentioned that Board Member Gerard celebrated her birthday on August 10, 2018.

Superintendent Campbell requested that the evening’s meeting be adjourned in memory of Mary Carol Magee, the mother of Superintendent-Elect Nancy Magee, who passed away on August 11, 2018, at the age of eighty-six. Superintendent Campbell said Superintendent-Elect Magee expressed her gratitude for all of the well wishes that she and her family have received.

10. Board Members

A. Discuss/Act on Legislation

There was no legislation to discuss.

Superintendent Campbell said she was pleased to introduce former Santa Clara County Superintendent of Schools Jon Gundry, who would provide the Board with information on the possibility of a countywide virtual charter school. Mr. Gundry works with the Valiant Charter School Organization.

Mr. Gundry said he is approaching this proposal differently than most because he wanted to take the opportunity to introduce the idea to the Board before bringing forward a petition. Mr. Gundry said that he has been interested in the integration of technology in classrooms, and in virtual education for quite some time. Mr. Gundry said virtual schools do not replace teachers. Teachers are still the core of a virtual school and in some ways are more pivotal than they are in the traditional school setting. Mr. Gundry reported that virtual schools in California are required to spend 80% of their budget on instruction, which includes teachers, curriculum and materials. Because there are no facility costs for virtual schools, money must be spent on teachers which allows them to have a very low teacher-to-student ratio.

Mr. Gundry said that a virtual charter school can not only be countywide, but also region wide. Often times a virtual school has more students than the authorizing school district. The authorizer of the school receives 1% of the gross revenue of the charter school for monitoring which makes it attractive to small school districts. Mr. Gundry said that it makes sense for a county to be involved with a virtual charter because it attracts home schoolers and students who have been disengaged from the traditional school setting. It gives students an opportunity for education who have not been attending school.

Mr. Gundry believes that virtual charter schools provide parents a choice they don’t currently have. However, parents must understand that a significant amount of parental engagement is involved, especially with young students. Parents of K-5 students are expected to spend 3-4 hours a day with their child, 6-8 grade students require approximately 2-3 hours per day, and high school students need minimal parental supervision.

All courses are aligned with California Standards and Advanced Placement and honors courses are provided. Mr. Gundry stated another advantage of the virtual school is it offers free summer school for all students in the county. Teachers are also needed for summer school so it offers additional employment opportunities.

For further information Mr. Gundry suggested visiting valiantprep.org which provides information on a similar model.

Mr. Gundry answered questions from the Board.
BOARD MEMBERS (continued)

Board President Alvaro suggested Board Members visit the Valiant website, request staff do reference checking, and asked that a virtual charter item be placed on the October 3, 2018, Board agenda as an information item.

C. Discuss/Act on Designation of the San Mateo County Board of Education’s Voting Representative at California County Boards of Education (CCBE) Meetings September 15 and November 30, 2018

After a motion by Mr. Ross and a second by Mr. Hsiao, the Board voted six in favor (Alvaro, Camacho, Cannon, Hsiao, Lempert and Ross), none opposed and one absent (Gerard) to nominate Beverly Gerard as the San Mateo County Board of Education’s Voting Representative at California County Boards of Education (CCBE) Meetings September 15 and November 30, 2018.

D. Discuss/Act on Nominations for California School Boards Association (CSBA) Directors-at-Large: Director-at-Large, Asian/Pacific Islander; Director-at-Large, Hispanic

The Board took no action on this item.

E. Board Member Comments

Mr. Lempert

Mr. Lempert expressed condolences to Superintendent-Elect Magee and her family.

Mr. Hsiao

Mr. Hsiao expressed condolences to Superintendent-Elect Magee and her family.

Mr. Hsiao congratulated Associate Superintendent Littrell on her promotion.

Mr. Camacho

No items to report

Mr. Cannon

Mr. Cannon congratulated staff and Cabinet for hiring such outstanding people to be part of our organization.

Mr. Cannon also commented on tonight’s reports and how informative and interesting they were.

Mr. Cannon expressed gratitude for all of the projects that staff has been working on during the summer.
Mr. Cannon shared that he and his wife celebrated their 50th wedding anniversary the previous Friday and will be traveling.

Mr. Ross extended condolences to Superintendent-Elect Magee.

Mr. Ross said he was impressed at the caliber of people who continuously are hired at SMCOE.

Mr. Ross congratulated Associate Superintendent Littrell on her promotion.

Ms. Alvaro thanked Ms. Dinis for assisting with the meeting.

Ms. Alvaro congratulated the new hires and Associate Superintendent Littrell on her promotion.

Ms. Alvaro reported she recently attended former Administrator of Early Learning Support Services (ELSS) Jean Marie Houston’s retirement party, which was phenomenal.

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:04 p.m., in memory of Mary Carol Magee, who passed away on August 11, 2018, at the age of 86. The Board wishes to convey its condolences to Superintendent-Elect Magee and the entire Magee family.

Anne E. Campbell, Secretary

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