

APPROVED

MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date: September 5, 2018

Meeting Location: California Suite
101 Twin Dolphin Drive
Redwood City, California

Board Members Present: Susan Alvaro, Hector Camacho, Jr.,
Beverly Gerard, Ted Lempert (Arrived at
7:10 p.m.), Joe Ross

Board Members Absent: Jim Cannon, Rod Hsiao

Staff Officials Present: Anne E. Campbell, Secretary
Lead Deputy County Counsel Claire
Cunningham
Marcia Serpa-Garcia, Executive Assistant

Other Staff Present: Mary Browning, Mefula Fairley, Gwenn Lei,
Jeneé Littrell, Patricia Love,
Nancy Magee, Denise Porterfield,
Gary Waddell

1. **OPENING ITEMS**

A. Call to Order

Board President Susan Alvaro called the meeting to order at 7:06 p.m.

B. Approval of Agenda

Board President Alvaro announced Board Member Hsiao was absent due to illness.

After a motion by Ms. Gerard and a second by Mr. Camacho, the Board approved, by a vote of four in favor (Alvaro, Camacho, Gerard, and Ross), none opposed and three absent (Cannon, Hsiao, and Lempert) to approve the August 15, 2018, agenda as presented.

2. **PERSONS WISHING TO ADDRESS THE BOARD, DELEGATIONS AND PETITIONS**

There were no persons wishing to address the Board.

3. **APPROVAL OF MINUTES**

A. August 15, 2018, Regular Board Meeting

After a motion by Mr. Ross and a second by Mr. Camacho, the Board approved, by a vote of four in favor (Alvaro, Camacho, Gerard, and Ross), none opposed and three absent (Cannon, Hsiao, and Lempert) the Minutes of the August 15, 2018, Regular Meeting as presented.

4. **CONSENT AGENDA**

B. Staffing Report

After a motion by Ms. Gerard and a second by Mr. Camacho, the Board approved, by a vote of four in favor (Alvaro, Camacho, Gerard, and Ross), none opposed and three absent (Cannon, Hsiao, and Lempert) the Consent Agenda.

5. **BUSINESS SERVICES**

A. Authorization of Duties and Responsibilities for Two (2) New Classified Management Positions

Superintendent Campbell said the two new Classified Management Positions are intended for Business Services, one for Internal Business Services and one for external Business Services, both due to increased workload.

Deputy Superintendent Denise Porterfield reported as additional grants are sought and awarded more staff is requires to provide oversight and reporting, leading to the need for a coordinator in Internal Business Services.

Additionally, Deputy Superintendent Denise Porterfield reported technology demands on the SMCOE network are increasing as well as the increased need for network security necessitating the need for an additional individual in Information Technology Services.

After a motion by Mr. Ross and a second by Mr. Lempert, the Board approved, by a vote of five in favor (Alvaro, Camacho, Gerard, Lempert, and Ross), none opposed and two absent (Cannon and Hsiao) the Duties and Responsibilities for Two (2) New Classified Management Positions.

6. **INSTRUCTIONAL SERVICES**

A. Receive Report on Civics Initiative

Deputy Superintendent Dr. Gary Waddell said he was pleased to present a report on the Civics Initiative. He said today, civics engagement can and should begin in Transitional Kindergarten

INSTRUCTIONAL SERVICES (continued)

(TK) and continue through the grade spans. Dr. Waddell reported since the State Board of Education's (SBE) recent adoption of the new History Social Science Curriculum, there is a unique opportunity to launch this work. Dr. Waddell said Dr. Gwenn Lei, Reading-Language Arts Coordinator, Curriculum and Instruction Services, Instructional Services Division, has admirably taken on the History Social Science content area as well, and he is impressed with Dr. Lei's leadership.

Deputy Superintendent Waddell said the Civics Initiative is called Project Solutionaries and is focused on action civics and learning about: branches of government, how to have a voice in school and community, and responding to injustice.

Deputy Superintendent Waddell reported stakeholder engagement began with community members, including former Assemblymember Gene Mullin; a representative from Assemblymember Kevin Mullin's office, and Redwood City Council Member Shelly Masur. Dr. Waddell said the group met with Sacramento County Superintendent of Schools Dave Gordon and Appellant Judge Ronald Robie who leads a similar initiative. The advisory group has expanded to approximately 50 individuals including: representatives from the San Mateo County Board of Supervisors; County Counsel's Office; students from Design Tech High School (d.tech) and Oxford Day Academy (ODA); local council members; and Civics Education organizations such as Generation Citizen and the Peninsula Library System. Dr. Waddell announced staff from the appellate court system in San Francisco recently notified him that Justice Marla Miller is excited about this initiative and will serve on the Advisory Team.

Deputy Superintendent Waddell commented planning will continue over the next year for the launch and beyond. Dr. Waddell then asked Dr. Lei to provide additional details to the Board.

Dr. Lei began by thanking and acknowledging Environmental Education Coordinator Andra Yeghoian for assisting with this project. She explained the components of Civics education that enable citizens to engage effectively in political and civil society, which include: knowledge and foundational content, cognitive skills, participatory skills, and dispositions.

Dr. Lei said the mission is to have students understand democracy, have the skills to put that knowledge back into their communities, solve problems and have the confidence that their efforts will make a difference. She reported her vision of SMCOE support would include: host a website of resources; host a One Book One County event; and provide teacher professional learning. Projects for stakeholder groups would: support districts, sites, faculty, and staff to lead the work; address student engagement; and provide for a community convening.

Dr. Lei explained the work began with first steps in 2017-2018. Currently in 2018-2019 planning has continued to:

- Complete landscape analysis
- Secure funding
- Pilot with teachers (in November 2018)
- Pilot with students (teachers will pilot with their own students)

INSTRUCTIONAL SERVICES (continued)

- Continue the Advisory Group
- 2019 Summer Institute (with piloted teachers to host a new cohort)

In 2019-2020 Project Solutionaries will:

- Launch the official cohort with teachers
- Evaluate and iterate
- Build district capacity
- Hold a Civics Fair

Dr. Lei explained Project Solutionaries will start with content in the classroom. She said the ultimate goal is to have students find that engaging in civics is an important element of life.

Dr. Lei said “One County One Book” is an offshoot of the Initiative and is targeted at teens. She wanted to use a book that could speak to the Civics Initiative and selected the graphic novel *March* written by Congressman John Lewis and Andrew Aydin, and illustrated by Nate Powell. Dr. Lei is working with the local libraries for the launch event and is hoping to get the authors of *March* to attend. Dr. Lei said she would keep the Board informed about the event to launch Project Solutionaries.

Dr. Lei then answered questions from the Board.

B. Ratify Submission of Project: Computer Science Education

Deputy Superintendent Waddell said he was pleased to bring the Computer Science Education project submitted to the Chan Zuckerberg Initiative in the amount of \$70,000 to the Board. He said the grant would provide stipends for 25 teachers from Ravenswood City School District and Redwood City School District to take a 40-hour course in Computer Science based on the Advanced Placement (AP) Computer Science Principles Course taught by Dr. Emily Thomforde. Dr. Waddell said this grant will also allow open participation to teachers from other districts as a pilot project without receiving stipends.

Dr. Waddell said the AP Computer Science Principles course is designed to be equivalent to a first-semester introductory college computing course.

Dr. Waddell then answered questions from the Board.

After a motion by Ms. Gerard and a second by Mr. Ross, the Board approved, by a vote of five in favor (Alvaro, Camacho, Gerard, Lempert, and Ross), none opposed and two absent (Cannon and Hsiao) Submission of Project: Computer Science Education.

7. STUDENT SERVICES

A. Receive Report on Opening of County Office of Education's Student Programs

Associate Superintendent Jeneé Littrell said she was pleased to report all school programs were successfully launched on August 16, 2018. Ms. Littrell announced there were shifts in the Student Services Division structure and that there are still a few openings to be filled.

Associate Superintendent Littrell said the school sites are being supported by SMCOE content experts. She said the vision of Student Services has always been to provide high quality instruction to SMCOE students and to work with the districts so they can build capacity in student supports as appropriate.

Associate Superintendent Littrell reported to-date SMCOE programs have 65 teachers and 116 paraeducators, court schools have 73 students (55 at Hillcrest, 11 at Camp Glenwood and 7 at Margaret J. Kemp Camp), Community Schools have 18 students (10 at Gateway and eight at Canyon Oaks). Student enrollment in Special Education classes are 209 (151 in K-12 programs and 58 at Early Childhood Education (ECE)).

Students supported in the Related Services Program total 491.

Related Services support includes the following:

- Audiology – 207
- Adapted Physical Education – 90
- Visually Impaired – 98
- Deaf and Hard of Hearing – 22
- Speech and Language Pathology – 150
- Orientation Mobility - 54

Associate Superintendent Littrell explained the Student Services Program Priorities:

- Support staff through trauma-informed approaches
- Strengthen and implement effective policies and procedures
- Utilize evidenced-based instructional and behavioral practices
- Develop and strengthen collaborative relationships
- Utilize resources in a responsible manner

Individual Program Priorities include several areas:

- Court and Community Schools – English Language Learner (ELL) Program; Measures of Academic Progress (MAP) Testing to help drive instruction; and Personalized Learning
- Special Education – High Quality Program (Multi-Tiered System of Support Framework (MTSS) – the K-12 program received a MTSS grant from the state); Inclusive Activities; Training for Paraeducators
- Early Childhood – High Quality Early Learning (Quality Rating and Improvement System – QRIS); Inclusion/Agency Partnerships; Family Engagement

STUDENT SERVICES (continued)

Associate Superintendent Littrell then introduced Dr. Mary Browning, Inclusive Services Coordinator, Student Services Division, to talk about the Lab School Collaboration.

Dr. Browning addressed the Lab School concept, which is part of the Strategic Plan, and is an effort to bring the expertise, skills, and evidence-based practices from Instructional Services Staff at the County Office to SMCOE students in Court and Community Schools and Special Education programs. She reported Early Childhood Education (ECE) has developed a strong partnership with the Instructional Services Division's Early Learning Support Team. She said the Early Learning Support Team provides support through the Quality Counts Initiative to early learning programs across San Mateo County. SMCOE is the first Special Education Program run by a school district to be supported by the Quality Counts Initiative which hopefully will open the door for other special education programs.

Dr. Browning said the ECE and K-12 programs have begun hosting Parent Cafes to improve parent engagement and said parents appreciated learning from each other.

Dr. Browning reported that this year the Lab School process at ECE, which began in 2017-2018 will focus on: ECE redesign to fill up the empty classrooms with partner agencies; and a partnership between Student Services' Early Childhood Team and the Early Learning Support Services Team in Instructional Services to write a grant focusing on quality inclusion. After a pilot, ECE will make it available throughout the community.

Dr. Browning then answered questions from the Board.

Dr. Browning said staff is beginning the Lab School Model at the K-12 Special Education Program. She reiterated the K-12 program received a MTSS grant from the state to improve student outcomes in academics and social/emotional behavior. Dr. Browning explained the grant includes three specific goals that will be supported by the Instructional Services Division team:

- Develop a Site Council and a continuous Improvement Plan, driven by data and accountability
- Implement the adopted academic curriculum with fidelity through the Professional Learning Communities and the head teachers
- Explore and adopt an evidenced-based behavioral social-emotional curriculum appropriate for SMCOE's students

Dr. Browning said the collaboration on the Lab School Model between Student Services and Instructional Services has reinvigorated the team and focuses on the vision of Excellence and Equity for SMCOE's population of students.

Dr. Browning then answered questions from the Board.

Associate Superintendent Littrell acknowledged and thanked Dr. Browning for serving in the role as Principal on Special Assignment as well as for her hard work and inspiration in getting the Lab

STUDENT SERVICES (continued)

Schools started. Ms. Littrell also acknowledged and thanked Superintendent-Elect Nancy Magee for her vision in making the Inclusion Lab School come to fruition.

8. CLOSED SESSION

- A. Hear Interdistrict Attendance Appeal (ITA-18-10) Filed on Behalf of a Student Currently Residing in the San Mateo Union High School District, but Requesting to Attend School in the Sequoia Union High School District

At 8:09 p.m., Board President Alvaro announced the meeting would move into closed session to hear Interdistrict Attendance Appeal ITA-18-10 filed on behalf of a student currently residing in the San Mateo Union High School District, but requesting to attend school in the Sequoia Union High School District.

9. OPEN SESSION: REPORT ON CLOSED SESSION

- A. Report on Action Taken in Closed Session on Interdistrict Attendance Appeal (ITA-18-10)

The Board reconvened in open session at 8:47 p.m. Ms. Alvaro announced the following action was taken in closed session.

After discussion with the Board the family withdrew its appeal.

10. OFFICE OF THE SUPERINTENDENT

- A. Receive Superintendent's Response to 2017-2018 Civil Grand Jury Report

Superintendent Campbell reported on August 2, 2018, the 2017-2018 San Mateo County Civil Grand Jury filed a spotlight report on The Big Lift. She said the Grand Jury spent a lot of time on The Big Lift, reading, asking questions and interviewing various people. Ms. Campbell commented it was helpful to consider questions the Grand Jury had and the information they wanted to learn about The Big Lift.

Superintendent Campbell reported the Grand Jury acknowledged students are getting quality preschool, the summer program is making good strides and they believe this is something that should continue moving forward through proof of concept in 2020.

Superintendent Campbell commented the Grand Jury also acknowledged there needs to be a sustainable funding stream for The Big Lift moving forward. Ms. Campbell said she included a copy of her response to the Grand Jury in the Board Packet and said she let the Grand Jury

OFFICE OF THE SUPERINTENDENT (continued)

know, on behalf of the Silicon Valley Community Foundation, the San Mateo County Board of Supervisors, and the San Mateo County Office of Education, how much the time devoted to this project by the Grand Jury was appreciated.

Superintendent Campbell said now that she has reported to the Board, she would send her response to the Grand Jury.

B. Superintendent's Comments

Superintendent Campbell reported that the newly remodeled bathrooms located downstairs in the front of the building have reopened and thanked Deputy Superintendent Porterfield for shepherding the project. She said construction has now begun on the upstairs restrooms.

Superintendent Campbell announced the State Board of Education (SBE) will meet on Thursday and Friday, September 6-7, 2018, in Sacramento, and at that meeting SMCOE has two County Committee on School District Organization (CCSDO) territory transfer appeals that will be heard. The O'Connor Street Petition near the Willow Oaks school was denied by CCSDO and the petitioners have appealed to the SBE. The La Honda Road Petition in the La Honda-Pescadero School District was granted by the CCSDO and the La Honda-Pescadero School District is appealing the decision. The Petitioner who presented their case to the County Board is continuing with his desire to change the configuration of the election area. Superintendent Campbell said Superintendent-Elect Magee will attend the SBE meeting to represent the San Mateo County Office of Education since she was the staff support to the CCSDO in 2012 when both of these petitions were first presented.

Superintendent Campbell acknowledged and thanked Deputy Superintendent Porterfield for coordinating a Staffing and Compensation Study. She said leadership has gone to great lengths to ensure staff has an opportunity to provide input including a stakeholder group that represents various constituencies, such as unions and SMCOE-staff. The stakeholder group will meet several times over the course of the next six months. Ms. Campbell said everyone who wishes to provide input to the consultant will have an opportunity and commented that this is an enormous undertaking. Superintendent Campbell said the results of the study will provide SMCOE with valuable information on staffing for the 21st Century.

Superintendent Campbell announced the Week of the School Administrator will take place the week of October 8th. She reminded the Board at a recent meeting they had asked how they could be more visible with SMCOE staff as well as throughout San Mateo County. She asked if the Board as individuals or in pairs would like to visit SMCOE principals during the Week of the School Administrators to acknowledge the hard work they do and see the schools when they are in session. Ms. Campbell said the Board could talk about this at its Retreat on September 19, 2018.

OFFICE OF THE SUPERINTENDENT (continued)

Superintendent Campbell said earlier in the day SMCOE received copies of its 2017 Report to the Community and drew the Board's attention to a copy located at their places. She said a fewer number of printed copies were produced this year since the report is also located on the SMCOE website. Ms. Campbell said she has found when she and staff visit various groups in the community it's helpful to have the document to give out so community members can gain a better understanding of PK-12 public education in San Mateo County.

Superintendent Campbell reported SMCOE also received the new Public Schools Directory and drew the Board's attention to the copy located at their places. Ms. Campbell acknowledged and thanked her Executive Assistant Karen Williams for the tremendous job she does gathering the information from districts and coordinating the printing of this publication.

Superintendent Campbell announced that on Wednesday, September 26, 2018, from 4:00-6:00 p.m., Dr. Vera Jacobson-Lundberg, Director, Career Technical Education (CTE), is hosting the annual networking event Connect the Dots. She said this event provides an opportunity for educators in San Mateo County to connect with fellow educators, district Board Members, industry representatives, and local organizations to expand Career and Technical Education programs at their schools. Ms. Campbell said State Senator Jerry Hill, Assemblymember Kevin Mullin, and Assemblymember Marc Berman will attend the event and suggested the Board let Ms. Serpa-Garcia know if they wish to attend.

Superintendent Campbell reminded the Board of upcoming events:

- California County Board of Education (CCBE) Conference would take place September 14-16, 2018, at the Hyatt Regency Monterey and that the Data Analytics presentation would take place on Saturday morning. She also said the annual dinner for the Board and their families would take place on Saturday evening
- Wednesday, September 19, 2018, the Board/Superintendent Retreat would take place at SMCOE at 7:00 p.m. in the Corte Madera Conference Room

Superintendent Campbell wished a belated birthday to Board Member Beverly Gerard, who celebrated on August 10.

Superintendent Campbell wished a belated birthday to Board Member Joe Ross, who celebrated on September 1.

Superintendent Campbell wished happy birthday to Board President Susan Alvaro and Lead Deputy County Counsel Claire Cunningham who will celebrate on September 14.

Board President Alvaro said she is interested in participating in Week of the School Administrator.

11. BOARD MEMBERS

A. Discuss/Act on Legislation

Mr. Camacho asked his colleagues to write to the Governor and encourage him to veto Senate Bill 328 Pupil attendance: school start time, which he said both the California School Board Association (CSBA) and the San Mateo County School Boards Association ((SMCSBA) are opposing. He said these two organizations are not opposed to late start times, but think that the decision should be made at a local level.

B. Adopt Joint Resolution No. 18-42 Honoring Tom Torlakson on His Retirement

Superintendent Campbell said Superintendent of Public Instruction will leave his position at the end of 2018. She asked the Board to consider adopting a resolution in his honor and thanking him for his service for the past eight years. Superintendent Campbell noted that as part of the Environmental Literacy Steering Committee, Superintendent Torlakson has generously made his private conference room available for these meetings and frequently visits to share his thoughts with the Committee. Superintendent Campbell said a memorable saying Superintendent Torlakson shares is his concept of team, "Together everybody achieves more."

After a motion by Mr. Lempert and a second by Ms. Gerard, the Board approved, by a vote of five in favor (Alvaro, Camacho, Gerard, Lempert, and Ross), none opposed and two absent (Cannon and Hsiao) Joint Resolution No. 18-42 Honoring Tom Torlakson on His Retirement.

C. Adopt Joint Resolution No. 18-43 Honoring Charise Hale McHugh on Her Retirement from the Half Moon Bay Chamber of Commerce

Superintendent Campbell said the San Mateo County Office of Education appreciates Charise Hale McHugh's service to the community of Half Moon Bay and then deferred to Board President Alvaro who was instrumental in writing the resolution and knows Ms. McHugh personally.

Board President Alvaro said someone once said Charise McHugh was a force of nature and said she believes that statement. She has known Ms. McHugh since March 1996 when former County Superintendent Dr. Floyd Gonnella and former San Mateo County Supervisor Mike Nevin had a symposium at the College of San Mateo where they asked school and business teams to work together. Ms. Alvaro said she and Ms. McHugh worked together for the first time on that committee and have worked together ever since, accomplishing a great deal for the Coastside community. Board President Alvaro said Ms. McHugh has been a phenomenal partner in support of the Coastside community.

Board President Alvaro said she would be delighted and proud to present this resolution to Ms. McHugh at her retirement party on behalf of the Board.

BOARD MEMBERS (continued)

After a motion by Mr. Ross and a second by Mr. Lempert, the Board approved, by a vote of five in favor (Alvaro, Camacho, Gerard, Lempert, and Ross), none opposed and two absent (Cannon and Hsiao) Joint Resolution No. 18-43 Honoring Charise Hale McHugh on Her Retirement.

D. Discuss/Act on Request to File Candidate's Statement Without Advance Payment of Estimated Cost

Superintendent Campbell reported 10 days prior to the meeting SMCOE received a call from the San Mateo County Elections office to say that Mr. Brandon Kwan, a candidate for the County Board Trustee Area 1 seat that represents the Coastside and Belmont-Redwood Shores School District, had filed an affidavit of financial worth to support his application for filing his Candidate Statement without advance payment of estimated cost. She said the election booklet states a candidate who wishes to put a statement in the booklet needs to pay for it. Mr. Kwan said he does not have the funds to pay for the statement. The Elections Office is now requesting the local agency make a decision.

Lead Deputy County Counsel Claire Cunningham looked at information from the Elections Code and was surprised to see there wasn't anything that specified how the local agency is supposed to decide whether someone is indigent. After further investigation she determined that there isn't a legal standard for this determination, but it would be reasonable to borrow from other similar standards, such as requesting fee waivers in the court system. Ms. Cunningham said the Board would need to make sure its decision on whether to approve or deny the application is reasonable and defensible, not arbitrary or capricious.

Lead Deputy County Counsel Claire Cunningham answered questions from the Board.

After a motion by Mr. Lempert and a second by Mr. Ross, the Board denied by a vote of five in favor (Alvaro, Camacho, Gerard, Lempert and Ross), none opposed and two absent (Cannon and Hsiao) the Request to File Candidate's Statement Without Advance Payment of Estimated Cost.

E. Board Member Comments

Ms. Gerard

Ms. Gerard said she was thrilled to be back and commented she missed her colleagues and the Board Meetings.

Ms. Gerard said she looks forward to seeing her colleagues at the CCBE Conference September 14-16, 2018, in Monterey.

Ms. Gerard wished Mr. Ross, Ms. Alvaro and Counsel Cunningham happy birthdays.

BOARD MEMBERS (continued)

Mr. Lempert

Mr. Lempert said he was glad Ms. Gerard was back.

Mr. Lempert announced he would only be attending the CCBE Conference on September 14th and was sad to miss the Saturday evening dinner.

Mr. Ross

Mr. Ross drew the Board's attention to a flyer in the Green Folder about upcoming events from Assemblymember Marc Berman who is hosting an event in East Palo Alto City Hall on September 24, 2018, regarding Closing the Computer Science Gap in K-12 Education and invited his colleagues to attend this event if they are able. Mr. Ross said he would like to convene the Board ad hoc Computer Science Committee. Mr. Ross said this event combined with the application to the Chan Zuckerberg Initiative to fund Computer Science Programming for teachers is a great first step.

Mr. Camacho

Mr. Camacho commented he had an opportunity to attend the National Association of Latino Elected and Appointed Officials (NALEO) California Statewide Policy Institute on Education Governance two-day conference. He said this conference focused on supporting success of all students, and said there is sometimes the misconception that every Latino student is an English Learner and every English Learner is a Latino student. Mr. Camacho said both of those statements are false and the attendees heard information about how reports should be received as well as receiving reports that highlight some of the struggles English Learners face regardless of their primary language.

Board Member Camacho said he appreciated the California English Learner Roadmap, which highlights the importance of multilingualism and celebrating it as well as the progress that has been made with Proposition 58 - California Non-English Languages Allowed in Public Education Act (Senate Bill 1174). Mr. Camacho shared statistics he learned from this conference: Latinos represent 3.3M students in California or 54% of the K-12 population; but not one county in California reported that the majority of Latinos were at grade-level in mathematics or English.

Mr. Camacho reported Dr. Michael Kirst, President, State Board of Education, spoke at the NALEO Conference and pointed out while tremendous strides have been made in preparing students for college, as measured by A-G Completion Rates, which means the Latino population is more prepared, but not at the level to participate in the California State University college system. He said this conference was a great learning experience.

BOARD MEMBERS (continued)

Mr. Camacho said he had an opportunity to talk with Dr. Feliza Ortiz-Licon, Member, State Board of Education, and said as an elected Latino Member and seeing other Latino Elected Officials he wonders if all students are being represented. Mr. Camacho said after hearing Dr. Ortiz-Licon speak he felt the Latino community is well represented and that she truly understands education and education policy.

Board Vice President Camacho announced on September 17, 2018, the San Mateo County School Boards Association (SMCSBA) is hosting a dinner meeting to discuss Math (Mis) Placement that will be led by Kim Bambao, Mathematics Coordinator, STEM Center @ SMCOE.

Ms. Alvaro

Ms. Alvaro announced she would attend the SMCSBA Meeting on September 17, 2018.

Ms. Alvaro requested SMCOE staff include Ms. Serpa-Garcia in emails for events that the Board might wish to attend.

Board President Alvaro said she will miss some events scheduled between September 23-30, 2018, because she will be on vacation.

Board President Alvaro reported she recently talked with former San Mateo County Superintendent of Schools, Dr. Floyd Gonnella, who asked her to give the Board Members his best.

12. ADJOURNMENT

Superintendent Campbell asked Ms. Serpa-Garcia to share a communication with the Board.

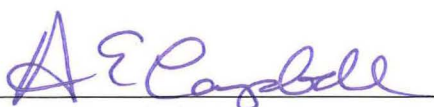
Ms. Serpa-Garcia announced she would retire effective December 29, 2018.

Board President Alvaro commended Ms. Serpa-Garcia for the support she has provided to the Board over the past 17 years and said she has enjoyed working with her.

Board Member Gerard said she is grateful for the job she had done and commented it will be hard to fill Ms. Serpa-Garcia's shoes.

Board President Alvaro reminded the Board that the Board/Superintendent Retreat would take place at SMCOE on Wednesday, September 19, 2018.

There being no further business to come before the Board, the meeting was adjourned at 9:50 p.m.



Anne E. Campbell, Secretary

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