MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date: March 16, 2022

Meeting Location: San Mateo County Office of Education
101 Twin Dolphin Dr.
Redwood City, California 94065

Board Members Present: Susan Alvaro, Chelsea Bonini, Hector Camacho, Jr., Jim Cannon, Beverly Gerard, Ted Lempert,

Board Members Absent: Joe Ross

Staff Officials Present: Nancy Magee, Secretary
Jennifer Perna, Executive Assistant

Other Staff Present: Kevin Bultema, Marco Chávez, Niambi Clay, Claire Cunningham, Jenéé Littrell, Patricia Love, Tami Moore, Lorrie Owens, Mary Yung

Youth Commissioner Liaison Present: Austin Willis

1. **OPENING ITEMS**

   A. **Call to Order**

   Board President Beverly Gerard called the meeting to order at 7:01 p.m. She noted in the effort to increase accessibility, simultaneous interpretation of the meeting would be provided in Spanish using Zoom technology.

   B. **Approval of Agenda**

   After a motion by Trustee Lempert and a second by Trustee Alvaro, the Board approved, by a vote of six in favor (Alvaro, Bonini, Camacho, Cannon, Gerard, and Lempert) and one absent (Ross), the March 16, 2022, agenda as presented.

2. **PUBLIC COMMENT**

   There were no persons wishing to address the Board.
3. **EMPLOYEE OF THE MONTH**

A. **March 2022 Employee of the Month Neil Richardson, Naturalist - Garden Coordinator, Outdoor Education, Educational Services Division**

Board President Gerard recognized the March 2022 Employee of the Month Neil Richardson, Naturalist - Garden Coordinator, Outdoor Education, Educational Services Division. Board President Gerard congratulated Mr. Richardson on behalf of the Board and noted he would also receive a check and commemorative token.

4. **APPROVAL OF MINUTES**

A. **March 2, 2022, Regular Board Meeting**

After a motion by Trustee Cannon and a second by Trustee Alvaro, the Board approved, by a vote of six in favor (Alvaro, Bonini, Camacho, Cannon, Gerard, and Lempert) and one absent (Ross), the Minutes of the March 2, 2022, Regular Board Meeting as presented.

5. **CONSENT AGENDA**

B. **Receive Staffing Reports**

C. **Adopt Joint Resolution No. 22-16 Recognizing April 2022 as Public Schools Month**

D. **Adopt Joint Resolution No. 22-17 Recognizing April 2022 as Autism Acceptance Month**

E. **Adopt Joint Resolution No. 22-18 Recognizing School Volunteers and April 2022 as National Volunteer Month**

F. **Adopt Joint Resolution No. 22-19 Congratulating John Beiers on His Retirement and Thanking Him For His Service**

After a motion by Trustee Lempert and a second by Trustee Alvaro, the Board approved, by a vote of six in favor (Alvaro, Bonini, Camacho, Cannon, Gerard, and Lempert) and one absent (Ross), the Consent Agenda.

6. **EDUCATIONAL SERVICES DIVISION**

A. **Receive Update on Outdoor Education**

Karen Gnusti, Executive Director, College, Career, and Secondary Education, Educational Services Division, and Mark Nolan, Director, Outdoor Education, Educational Services Division, provided an update on Outdoor Education, discussing the following topics in detail:

- The 2021-2022 SMCOE Planning Team
- Planning Focus
- COVID-19 Protocols
- Hiring – the Naturalist Team
EDUCATIONAL SERVICES DIVISION (continued)

- Attendance Data
- Post-Outdoor Education Survey Results
- Survey Comments

Trustee Alvaro noted how long Director Nolan had been working at Outdoor Education, which he confirmed was 25 years. She asked how the team had managed to serve more students and different grade levels attending at the same time. Director Nolan said the program is organized with sixth graders attending in the fall, so all make-up schools attended in the fall. The team discovered that week after week, there were middle schools for which the teachers or the schools had not previously attended, so they even ended up with a few seventh graders when all the spaces were not filled. With COVID-19, students were organized in cabins with their schools, so seventh graders stayed in their own cabins.

Trustee Camacho shared his son’s school was the first to attend after winter break, as the Omicron variant was taking off. His family had conversations about the safety protocols in place and felt entirely safe and confident in Outdoor Education and the County Office’s ability to keep his son safe, and Trustee Camacho emphasized his family felt fully confident in Director Nolan’s leadership and the leadership of the County Office. He shared his son’s positive experiences and Trustee Camacho thanked the team for providing such a wonderful experience and for keeping the program alive.

Trustee Cannon stated he was not surprised by the excellent program provided this year. He recalled Director Nolan being honored by the YMCA years ago at a ceremony in San Francisco with former Superintendent Holbrook. Trustee Cannon expressed appreciation for Director Nolan’s long history providing excellent programs. He thanked Director Nolan, Executive Director Gnusti, and Superintendent Magee for their efforts through challenging times.

Board President Gerard thanked the team for their presentation, describing how Outdoor Education has always been near and dear to her heart. She had three children attend the program, and they loved every minute of it. Board President Gerard described how it is gratifying to know that such an exemplary experience for the children of San Mateo County is being provided. It is the team’s hard work which makes this possible, and their work is appreciated.

7. BUSINESS SERVICES DIVISION


Kevin Bultema, Deputy Superintendent, Business Services Division, presented the 2021-2022 Second Interim Financial Report, highlighting the following topics in detail:

- Second Interim Budget 2021-2022 Major Changes Since First Interim
- Second Interim Budget 2021-2022 Income Statement
- Second Interim Budget 2021-2022 Income Statement With One-Time Dollars Removed
- Second Interim Budget 2021-2022 Revenue – Combined Unrestricted and Restricted
BUSINESS SERVICES DIVISION (continued)

- Second Interim Budget 2021-2022 Expenditures – Combined Unrestricted and Restricted
- Second Interim Budget 2021-2022 Unrestricted Only, Second Budget Compared to First Interim
- Second Interim Budget 2021-2022 Restricted Only, Second Budget Compared to First Interim
- Second Interim Budget 2021-2022 Contributions (No Change)
- Second Interim Budget 2021-2022 Multi-year Projections Unrestricted Only
- First Interim Budget 2021-2022 MYP Reserves
- Second Interim Budget 2021-2022 Budget Certifications
- Second Interim Budget Conclusions

Trustee Alvaro asked for an explanation of how SMCOE is both in deficit spending and an excess property tax county office. In her mind, if there is a hole to fill and there is money, the hole should be filled with the money, no longer considered excess. Deputy Superintendent Bultema explained that San Mateo County receives excess property taxes and, in the calculations, the County Office was held harmless in the original calculation and determined to only receive a certain amount of money. Property taxes continue to increase in the county, but the County Office does not get to keep them. The taxes are sent to the State.

Deputy Superintendent Bultema described how the County Office is essentially on a fixed income and with inflation, costs to provide services are increasing, but the unrestricted funding is fixed. The good news is that the County Office works with grants and other state funding on the restricted side, so with careful analysis and planning, it is possible to identify restricted opportunities. The County Office can maintain programs through creative financing, but over time costs will increase, and there will be a need to change the way of doing business, continue advocating, and/or use the savings account. However, the savings account is only one-time, so being thoughtful about how long to operate utilizing a savings account is the key question.

Trustee Alvaro asked if there was discussion or negotiations at the state level about the high cost of living in the county, deficit spending, and adjusting expectations. Deputy Superintendent Bultema indicated there are conversations about advocating for something different and when the formula was put in place, there were only a few county offices of education in the same situation. Excess property tax is not applicable across the state. He discussed garnering support to change the funding formula, with the argument that SMCOE would be receiving more now than what comparative county offices are receiving for the number of students served and size. Deputy Superintendent Bultema said it costs more to provide high levels of services, but the depth and breadth of county office services was not originally considered. He emphasized that advocacy must happen because the state is asking for more and more from COEs. A funding formula that maintains a floor entitlement is not going to allow the county office to recruit and maintain the talent necessary to continue to support students.

Trustee Cannon asked for further elaboration on the concept of “position control.” Deputy Superintendent Bultema clarified that position control is the idea that the county office is managing the budget and staffing by specific positions. It is critical to not double-count positions and requires accuracy that those in positions are paid a specific amount. Most financial systems are now sophisticated enough to track employee positions and the placements on the salary schedule and can project to the
penny what they will be paid during the year. The challenge is when staff leave mid-year and need to be replaced or when there are vacancies. Much of the county office’s budget is in people so managing and controlling positions is important. When staff leave, information must be communicated from Human Resources (HR) to the budget side to accurately change financials.

If the team is accurate and timely with changes and position control, the budget will be more accurate. Deputy Superintendent Bultema explained in school districts, where 85%-90% of the budget is with staff, this is imperative, because this is where the high costs lie.

Trustee Bonini asked if unrestricted services were removed because they were budgeted and not spent in prior years. Deputy Superintendent Bultema confirmed this was accurate. In the original budget at the beginning of the year, the team budgets for a full program and every open position, as if an entire program is being run with everyone in place. Often there are assumptions about vacancies and where those who are hired may land on the salary schedule. As the year progresses, staff may leave or there may be delays in recruitment, so the entire amount may not be spent for the year. There may also be changes in programs, with programs eliminated or planned programs not implemented, and positions must be adjusted.

Deputy Superintendent Bultema expressed hopes to improve position control even though the current financial system does not connect position control to the general ledger or the budget. As a result, the team has to do more manual work in this area, compared to other financial systems, but staff is doing excellent work figuring out how to make it work. The financial staff is working with HR to ensure accuracy of positions for the remainder of the year. Trustee Bonini asked if the unrestricted services were person-related staff costs. Deputy Superintendent Bultema again confirmed that was accurate. He stated he does not often mention the restricted side, although he did present those changes. Typically, the county office lives within its means on the restricted side, operating either within the grant dollars or by making reductions in staff or level of service, depending on the grant requirements.

After a motion by Trustee Alvaro and a second by Trustee Lempert, the Board approved with positive certification, by a vote of six in favor (Alvaro, Bonini, Camacho, Cannon, Gerard, and Lempert) and one absent (Ross), the 2021-2022 Second Interim Financial Report.

B. Receive 2020-2021 Fiscal Audit Report

Kevin Bultema, Deputy Superintendent, Business Services Division, introduced Sheldon Chavan, Certified Public Accountant and Partner with the firm of Chavan & Associates, LLP, who presented and commented on the 2020-2021 Fiscal Audit Report.

Trustee Cannon expressed appreciation for the positive report in discussing the county office’s financial status, which has been concerning over the last several years since SMCOE is flat-funded. He asked if Superintendent Magee could highlight the staff responsible for making this happen. Superintendent Magee replied that it takes the entire Internal Business Services team. Deputy Superintendent Bultema explained it is the daily work of those processing accounts payables, handling timecards and payroll, and making sure journal entries are completed in a timely manner. When those processes work well, the audit is cleaner, and he acknowledged the entire internal business services staff for their great work. He also acknowledged there had been many staffing
BUSINESS SERVICES DIVISION (continued)

transitions throughout the year, which speaks to the leaders and staff working daily to ensure finances are presented fairly.

Deputy Superintendent Bultema discussed that while it is good that there were no findings in this audit, he personally does not mind findings every now and then, because they point to areas for improvement.

Trustee Cannon asked if this was the first year with Mr. Chavan and his firm. Superintendent Magee said the firm had been used in the past, but Jeff Ira had served as the auditor, and Mr. Ira had recently retired. Mr. Chavan described serving as engagement partner, which according to Education Code, must rotate every six years.

Trustee Alvaro thanked Margie Gustafson, retired former Executive Director, Internal Business Services, Business Services Division, whose influence is strongly felt, as well as Denise Porterfield, former Deputy Superintendent, Business Services Division, and everyone else on the team. She described how Ms. Gustafson was responsible for the audit reports looking as good as they did for so many years. Mr. Chavan agreed, adding that Minette Manio, Executive Director, Internal Business Services, Business Services Division, also deserves a commendation for her work this year.

8. OFFICE OF THE SUPERINTENDENT

A. Discuss/Act on Joint Resolution No. 22-20 Mandating Face Coverings in SMCOE's E-22 Special Education Program Through June 2, 2022

Superintendent Magee provided the Board with information on Joint Resolution No. 22-20 Mandating Face Coverings in SMCOE's E-22 Special Education Program Through June 2, 2022. She described how masking in schools has been mandated since the beginning of the pandemic, but that mandate changed on March 11, 2022. Masking in schools is “strongly recommended” at this moment in California. Many schools and districts are strictly following the recommendation of the California Department of Public Health (CDPH) with the “strongly recommended” guidance.

However, in certain settings and under certain conditions, there may be reasons to take additional action to mandate the wearing of masks inside the classroom or in schools. The team believes the Special Education E-22 program is a specialized setting. The students being served are medically fragile or have significant disabilities. Mandating mask-wearing indoors for the remainder of the school year will further protect the student and staff population and allow staff to focus on instruction and services for students. Staff feel comfortable due to the implementation of strong COVID-19 protocols since the beginning of the pandemic and in this environment, the team would like to take additional action for a mask mandate through the end of this school year for the E-22 Special Education program.

After a motion by Trustee Cannon and a second by Trustee Lempert, the Board approved, by a vote of six in favor (Alvaro, Bonini, Camacho, Cannon, Gerard, and Lempert) and one absent (Ross), Joint Resolution No. 22-20 Mandating Face Coverings in SMCOE's E-22 Special Education Program Through June 2, 2022.
B. Superintendent’s Comments

Superintendent Magee began by thanking the Board for approving Joint Resolution No. 22-20 Mandating Face Coverings in SMCOE’s E-22 Special Education Program Through June 2, 2022.

Superintendent Magee honored and acknowledged all school staff. She explained that it has been a difficult week for the school programs because it is the week of March 15, and many staff received layoff notices, as required by various laws. The team is working hard to support, inform, and be proactive during these difficult times. She reminded that the Special Education program is reducing in size next year with lower enrollment, and there is also lower enrollment in the Court and Community School settings. Superintendent Magee shared the honor, respect, and appreciation felt for all SMCOE educators do for students and their families every day.

Many of the employees receiving layoff notices have been dedicated employees for many years. This process is difficult and painful, but unfortunately necessary. Superintendent Magee assured the Board that the team is working hard to connect these employees with other employment opportunities in San Mateo County. There are sessions being set up with district HR departments who are sharing what is special and valuable about their programs and services. Superintendent Magee indicated that a lot of time, energy, and effort goes into doing this well and in a trauma-informed way. She thanked Tami Moore, Associate Superintendent, Human Resources, who has been proceeding with great attention to detail, learning along the way, engaging with staff, and helping keep them informed through multiple informal drop-in information sessions. Superintendent Magee congratulated Associate Superintendent Moore for the effective, trauma-informed way she has conducted this process.

Superintendent Magee discussed the California County Board of Education (CCBE) Conference being held in Monterey in September. She informed the Board that there are two strong potential proposals for presentation being considered from SMCOE staff. The first is related to the environmental literacy and sustainability initiative. While SMCOE team members are leaders in the state, there are also other county offices with whom the team is collaborating. There are hopes to assemble a panel of county offices represented geographically across the state doing similar work, while also highlighting all that is happening in San Mateo County.

Additionally, San Mateo County is a partner with Ten Strands, a non-profit organization, and received $6 million from last year’s California state budget to develop 13 curriculum units across all grade bands for environmental education and climate justice.

The second potential presentation would highlight, much like the presentation at the recent Board meeting, the way in which the County Office is taking the lead on expanding services to support students with special needs, but also closely collaborating with Special Education Local Plan Area (SELPA) partners.

Superintendent Magee summarized the County Office is excited about both of these presentations and she would circle back to see if these seem of interest to the Board.
Office of the Superintendent (continued)

Superintendent Magee shared that every Monday she attends the statewide California County Superintendents Educational Services Association (CCSESA) meeting and this past Monday’s agenda was unusual because the only agenda item focused on how CCSESA is going all in advocating and pushing for increased funding for county offices of education in differentiated assistance. This is where CCSESA has decided to place their political clout. The effort is to increase the base funding through the differentiated assistance formula, which would result in every county office in the state of California receiving increased revenues. Differentiated assistance efforts are expanding as the system moves out of the pandemic. Superintendent Magee said she would be working with the Legislative Subcommittee on these details and Trustee Camacho added additional information from the California School Boards Association (CSBA) meeting.

Superintendent Magee shared the Early Learning Support Services department had applied for general childcare and development funds to expand infant/toddler slots in San Mateo County. Scores on these proposals must be at least 70 to be considered for an award, and the SMCOE team’s proposal received a score of 99.5. She congratulated Alyson Suzuki, Executive Director, Early Learning Support Services, and her team for their exceptional expertise and understanding of these systems. This grant will result in an expansion of 50 slots for infant/toddler services.

Superintendent Magee shared she is taking on a leadership role with CCSESA, co-chairing the Universal Pre-Kindergarten advisory group. She is excited to take on this role and was honored to be asked to do this work.

Superintendent Magee described attending an in-person law enforcement event with Claire Cunningham, Chief Deputy County Counsel, on Friday at the County. It was great to meet with others across agencies whom she had not seen in a long time. The event was focused on getting prohibited guns off the street. Supervisor Dave Pine and Supervisor Don Horsley introduced Congresswoman Jackie Speier, who spoke to a room full of law enforcement officials, school district partners, and other county agencies and began her comments by acknowledging all that had been accomplished in San Mateo County because of the Beyond Newtown event back in 2013. Congresswomen Speier noted the work continues to build and show effectiveness each year and has genuinely improved the safety of students in schools. Superintendent Magee shared that Chief Deputy County Counsel Cunningham was called out by Supervisor Horsley for her national-level work on information sharing and building the necessary legal frameworks to collaborate. Superintendent Magee was surprised and proud that in an event organized around law enforcement, school leaders were called out for the work being done.

Superintendent Magee indicated she would be attending the Progress Seminar at the end of April as one of the four chairs. She was asked to be a chair, along with Supervisor Carole Groom, Assemblymember Kevin Mullin, and Julie Lind, Director of the San Mateo County Central Labor Council.

Superintendent Magee shared that Director Nolan would be retiring this year, and this was likely his last Outdoor Education presentation to the Board. There will be a recognition event for him sometime in the fall.
9. **BOARD MEMBERS**

A. **Discuss/Act on Establishing an Ad Hoc Board Subcommittee for SMCOE's Strategic Planning Process**

Superintendent Magee reminded the Board she had reviewed the process for the upcoming Strategic Planning process at the previous Board meeting. She reported that the steering committees and subcommittees were just now getting established. After consulting Board President Gerard earlier in the week, Superintendent Magee suggested the Board form an Ad Hoc Committee to further engage the Board in strategic planning. Board President Gerard, Trustee Bonini, and Trustee Cannon volunteered to participate in the subcommittee.

After a motion by Trustee Alvaro and a second by Trustee Bonini, the Board approved, by a vote of six in favor (Alvaro, Bonini, Camacho, Cannon, Gerard, and Lempert) and one absent (Ross), establishing an Ad Hoc Board Subcommittee for SMCOE's Strategic Planning Process.

B. **Receive Update from Legislative Subcommittee**

Trustee Bonini reported the Legislative Subcommittee had met earlier in the week with Superintendent Magee, Trustee Camacho, and Trustee Bonini in attendance. Trustee Ross was unable to attend. The subcommittee discussed what bills might be of interest to the Board. The discussion included proposed legislation and issues raised by CCSESA and CSBA. Trustee Bonini added that she sat in on a session the previous day with staff from Senator Becker's office and that on the following day would be speaking with Assemblymember Mullin and would bring information back to the Board.

C. **Board Member Comments**

**Youth Commissioner Liaison Willis**

Youth Commissioner Liaison Willis shared seniors are receiving college news, and he has been lucky in the early application process. He reported the Youth Commission convened a Health and Wellness Conference a few weeks back which went well. He also shared students had been discussing the mask mandate. He added there has been a great deal of student discussion on social media and in classrooms. With regards to Peer Court, they are ready to launch their Diversion Program soon and are seeking more funding and applying for grants. They hope to get off the ground soon.

**Trustee Alvaro**

Trustee Alvaro commented it was wonderful to have the report from Outdoor Education, which is one of the programs for which she is proudest. She described it as a transformative experience and shared when her son attended, something clicked for him and he came back feeling different about his place on the planet. That cannot be bought and is fantastic.

Trustee Alvaro congratulated Mr. Richardson on his Employee of the Month award and his upcoming wedding. She expressed appreciation for Director Nolan and remarked that he and Steve Van Zandt had built the program. It will be hard to imagine Director Nolan retiring, although it is well-deserved.

Trustee Alvaro referred to the passing of Joint Resolution No. 22-17 Recognizing April 2022 as Autism Acceptance Month and spoke of her volunteer work with English Language Learners through the
library. She explained they participate in a Book Club and their current book is the “Curious Incident of the Dog in the Night-Time” by Mark Haddon. The protagonist is a young man named Christopher who has autism and solves mysteries. Trustee Alvaro shared that discussions about the book and about autism are rich. She stated it is wonderful that the library is not only helping individuals learn the English language, but is choosing books with such substance and art, and she thanked the library for their efforts.

Trustee Lempert
Trustee Lempert echoed the earlier comments about Outdoor Education and wished good luck to Director Nolan, as well as hopes to celebrate him further in the future. He joked about attending the first Outdoor Education classroom and shared the program has been wonderful through the years, including when his children attended.

Trustee Lempert congratulated Superintendent Magee as filing has closed for County Superintendent elections. He shared he is excited for another full term of continued outstanding leadership.

Trustee Cannon
Trustee Cannon congratulated Superintendent Magee on the job she has done. He also acknowledged the election and how she now has countless hours to devote to children.

Trustee Cannon recalled being Principal and the efforts put into ensuring all students were able to attend Outdoor Education. The County Office often helped students obtain scholarships when necessary. When he was an Interim Principal at Washington Elementary School, it was his number one goal that every student who was interested was able to attend. He spoke of attending the fantastic YMCA event years ago with former Superintendent Holbrook when Director Nolan was honored.

Trustee Cannon asked for further information about the work with the Beyond Newtown event. Chief Deputy County Counsel Cunningham shared that several speakers at the law enforcement event commented on the great success of the Coalition for Safe Schools and Communities under the leadership of Superintendent Magee and how that has laid the foundation to serve as a model for other efforts, particularly their current work getting firearms and ghost guns off the streets. She shared it was interesting that the Coalition model was referenced as the template for other types of multidisciplinary efforts to improve safety in our communities. Chief Deputy County Counsel Cunningham emphasized that this was the brainchild of Superintendent Magee and developed under her leadership.

Trustee Camacho
Trustee Camacho thanked Superintendent Magee for hosting the Superintendent’s Call for the San Mateo County School Boards Association (SMCSBA). He noted the members are thankful for that space to learn how the County Office supports schools, particularly during the pandemic, but also to share best practices moving forward. It was a last-minute call, but it was necessary given the change in the mask mandate, and added the event was well attended.

Trustee Bonini
Trustee Bonini referred to Joint Resolution No. 22-18 Recognizing School Volunteers and April 2022 as National Volunteer Month. She described it as an important resolution and shared that although school volunteers have jumped back in as schools reopened, they were also doing volunteer work
remotely during the pandemic. Volunteers were giving art lessons and Parent-Teacher Associations (PTAs) were running and she was pleased that the Board passed this resolution.

Trustee Bonini shared before the Board meeting, she attended the Parents Learning Series presentation with Dr. Ross Greene, which was amazing. SMCSBA had invited Dr. Greene to speak a few years back at a symposium, and he is terrific. One of his messages was to not forget the pandemic and how everyone did everything they could to serve all students during that time, and this effort needs to continue.

Trustee Bonini referred to the artwork at the County Office and noted the Commission on Disabilities has an art show in October. They collaborate with the County’s Arts Commission and while it was on hiatus during the pandemic, they are trying to expand the show to include additional ages and more children’s art. Trustee Bonini informed that Angela Piazza, President of the Commission on Disabilities, helps spearhead that event and it might be a good place to divert more art.

Board President Gerard

Board President Gerard shared that she attended the CCBE County Board Governance Workshop the previous weekend in Sacramento. It was an excellent program addressing issues with which County Boards and in some cases, District Boards, are dealing, including the pandemic, problems which may arise during Board meetings such as disruptive participants, and governance issues. It focused on current issues and was worth attending by both new and seasoned Board members. Board President Gerard thanked all those who planned and participated, including CCBE President Trustee Ross, who was instrumental.

Board President Gerard asked that the next meeting include an agenda item requesting the establishment of an Ad-Hoc Board Policy Committee.

Board President Gerard thanked Director Nolan and the team for providing such a wonderful program. She agreed with Trustee Alvaro that students leave with one train of thought and return completely changed, which is amazing and special.

11. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:44 p.m. Board President Gerard announced the Board Budget Study Session will take place on Friday, March 18, 2022, at 12:30 p.m., and the next Regular Meeting will take place on Wednesday, April 6, 2022, at 7:00 p.m.

Nancy Magee, Secretary

jlp