1. OPENING ITEMS
   
   A. Call to Order

   Board President Beverly Gerard called the meeting to order at 7:02 p.m. Simultaneous interpretation was provided in Spanish using Zoom technology.

   B. Approval of Agenda

   Trustee Bonini requested that Item 12A “Receive Update on School Planning and Programs” be moved before Item 11A “Discuss/Act on San Mateo County Office of Education’s 2022-2023 Proposed Budget” because the information from Item 12A may inform the discussion of the Budget.

   Trustee Gerard noted that Youth Commission Liaison Willis was unable to attend the meeting and suggested that Item 5A “Reception to Honor Outgoing Youth Commission Liaison Austin Willis” be removed from the agenda.

   After a motion by Trustee Alvaro and a second by Trustee Lempert, the Board unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Ross) approved the June 15, 2022, agenda as amended.
2. **PUBLIC COMMENT**

Superintendent Magee reported that one public comment was submitted electronically in advance of the meeting. The comment was submitted by Nicole Jourdan. Superintendent Magee noted that the comment had been emailed to the Board and would be posted on the website after the meeting.

The following speaker provided live public comment:

- Janice Pellizzari, SMCOE teacher and San Mateo County Educators Association (SMCEA) President

3. **EMPLOYEE OF THE MONTH**

   A. June 2022 Employee of the Month Sam Satterfield, Educational Data Analyst, Educational Services Division

   Board President Gerard recognized the June 2022 Employee of the Month Sam Satterfield, Educational Data Analyst, Educational Services Division. Board President Gerard congratulated Mr. Satterfield on behalf of the Board and noted he would also receive a check and commemorative token.

4. **PRESENTATION TO OUTGOING YOUTH COMMISSION LIAISON AUSTIN WILLIS**

   A. Presentation to Outgoing Youth Commission Liaison Austin Willis

   Superintendent Magee shared that Youth Commission Liaison Willis was away on a surprise vacation with his family and was unable to attend the meeting. She described Youth Commission Liaison Willis as a mature, capable, smart, and driven individual and discussed the difference he has made in San Mateo County through his work. Superintendent Magee spoke of his remarkable leadership developing a Peer Court and noted the level of detail and complexity he has navigated to get things done. She praised Youth Commission Liaison Willis and predicted he will continue to experience success. Staff are sending him off with a gift card to the Harvard Book Store and his framed Board resolution.

5. **RECEPTION TO HONOR OUTGOING YOUTH COMMISSION LIAISON AUSTIN WILLIS**

   A. Reception to Honor Outgoing Youth Commission Liaison Austin Willis

   This item was removed from the agenda.
6. INTRODUCTION OF NEW/RECENTLY PROMOTED STAFF

A. Kris Shouse, Associate Superintendent, Educational Services Division

Superintendent Magee introduced Kris Shouse, Associate Superintendent, Educational Services Division. Associate Superintendent Shouse shared she could not be happier or prouder to have joined the SMCOE family. She described her personal mission has always been to be involved in the growth and success of students both social-emotionally and academically. Associate Superintendent Shouse said she was drawn to SMCOE for the incredible work being done in the areas of inclusion and antiracism, including support and programming for students who are LGBTQ. It’s important for her to work in an environment filled with kindness and collaboration because the work is difficult. She feels SMCOE offers this climate, and she is happy to be here.

B. Yung-Hui Chien, Manager, Learning Analytics and Data Governance, Educational Services Division

Jared Prolo, Executive Director, Curriculum and Instruction Services, Educational Services Division, introduced Yung-Hui Chien, Manager, Learning Analytics and Data Governance, Educational Services Division. Manager Chien discussed diving into the world of education research and how the future of educational success relies on making use of real-life data to inform the supports provided to students and families. Manager Chien is excited to put her analytical skills to work. She is also looking forward to building close relationships with internal and external partners in order to provide targeted, effective support and program evaluation. Her vision includes all programmatic decisions and policies being grounded in data, building a data support network to connect SMCOE to districts and community partners, and designing an innovative data approach to promote educational success in the county.

7. APPROVAL OF MINUTES

A. June 1, 2022, Regular Board Meeting

After a motion by Trustee Lempert and a second by Trustee Ross, the Board approved, by a vote of six in favor (Alvaro, Bonini, Camacho, Gerard, Lempert, and Ross) and one abstention (Cannon), the Minutes of the June 1, 2022, Regular Board Meeting as presented.

8. CONSENT AGENDA

B. Receive Staffing Reports
C. Adopt Joint Resolution No. 22-36 Honoring Christine Coffey for Her Service to the Personnel Commission
D. Adopt Joint Resolution No. 22-37 Honoring Tammy Zigler on Her Retirement
E. Adopt Joint Resolution No. 22-38 Honoring Diane Cassanego on Her Retirement
F. Adopt Joint Resolution No. 22-39 Honoring Mark Nolan on His Retirement
G. Adopt Joint Resolution No. 22-40 Honoring Jill Vandroff on Her Retirement
H. Adopt Joint Resolution No. 22-41 Honoring Diane Franza-Johnson on Her Retirement
CONSENT AGENDA (continued)

After a motion by Trustee Alvaro and a second by Trustee Camacho, the Board unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Ross) approved the Consent Agenda.

9. LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

A. Discuss/Act on San Mateo County Office of Education's 2022-2023 Proposed Local Control and Accountability Plan (LCAP)

Karen Gnusti, Executive Director, College, Career, and Secondary Education, Educational Services Division, provided a brief overview of San Mateo County Office of Education's final 2022-2023 proposed Local Control and Accountability Plan (LCAP), highlighting edits to the following areas:

- 2022-2023 Budget Overview for Parents
- LCFF Budget Overview for Parents
- Goals and Metrics
- 2020-2021 Graduation Cohort

Trustee Alvaro expressed confusion about the longitudinal data related to the graduation cohort. She noted it looked like in 2017-2018 the team only looked at 9th graders and in 2018-2019 the team looked only at 10th graders, which was unlikely. She asked for clarification on the chart. Trustee Ross explained his understanding was that these are unduplicated students and the chart lists the number of students in the first instance when they first arrived. If a student first arrived as a 9th grader, they would be listed on that row. If a student first arrived as an 11th grader, they would be listed on that row. Trustee Alvaro agreed that made sense, but she was confused about the school years.

Superintendent Magee offered that the cohort starts in the 2017-2018 year and the data follows the students through their four years. Nine students in the cohort graduated. In other words, for the students who were freshmen in 2017-2018, longitudinally over the four years, nine of them graduated. Executive Director Gnusti suggested the chart should not have the grade levels listed. In 2017-2018, there were nine students followed, who were in the program for 90 days or longer. Trustee Alvaro and Superintendent Magee agreed that taking out the grade levels would make sense.

Board President Gerard discussed using Effective School Solutions the previous year for a fee of $300,000 and asked if they fulfilled what was asked of them. Superintendent Magee clarified that they were not paid their full contract. They billed only for the services they were able to provide. In the early part of the year, they started with a clinician who left prematurely, and Effective School Solutions was unable to hire another clinician until January or February. Executive Director Gnusti confirmed that once they did get a clinician onboard, the service was smooth. Superintendent Magee clarified again that Effective School Solutions charged only for the services they provided, which did not match the original contract.

Board President Gerard asked if Effective School Solutions had been rehired for the coming year. Superintendent Magee answered that the team is in negotiations with them. They provided good service for the second semester and issues were ironed out.
Trustee Ross wondered how LCAPs can be shaped into a format more accessible to stakeholders. He noted the document is dense and includes almost too many objectives, targets, goals, and strategies. He knows a great deal of time is spent writing them, and he asked how the plans are connected to action. He supports the concept of LCAPs but asked how to bridge writing the plan with meeting the goals.

Executive Director Gnusti described the difference between how the LCAP is utilized by large school districts and smaller programs and school districts. She shared alignment is helpful between the accreditation process and the LCAP. Percentages are tricky when it comes down to data points associated with action steps and the team is working with such small numbers of students.

Executive Director Gnusti shared the LCAP also helps guide thinking and noted the team is making progress around many components. They have teachers trained at a high caliber level compared to any school district in the county in terms of educational technology, curriculum and instruction practices, and English language services. They are moving forward with core content, with the next piece being Next Generation Science Standards. She assured the Board that while the LCAP process is long and involved, it is worthwhile.

Trustee Ross spoke of how LCAPs can sit on a shelf and asked how a teacher knows which of the numbers should be in their mind. He discussed spending time creating a long plan, which sits on a shelf and everyone just does their best, and then compares results to the plan at the end of the year. Trustee Ross discussed teachers using assessments and knowing their targets, and comparing those assessments against the LCAP, which takes operational translation.

Executive Director Gnusti explained this is a common concern, and the team does not put pressure on teachers to consider actions in terms of the LCAP. Their job as school leaders is to help make that connection and keep it present as they develop instructional practices with teachers. The team is interested in whether teachers have moved instructional practices in ways everyone collectively agrees upon in order to make programs better and raise student achievement. The administrators focus on the LCAP to make it attainable and measurable for teachers.

Trustee Bonini referred to the lesser funds being spent by Effective School Solutions and discussed how the paragraph on page 4 was entirely focused on staffing. She asked if Effective School Solutions was counted within staffing. Executive Director Gnusti explained the team utilized Comprehensive Support and Improvement funds to fund Effective School Solutions. Several years ago, the programs qualified for Differentiated Assistance and received the funding due to graduation and suspension rates. Then the pandemic occurred and the State funded generously. She believes this is the last phase of such funding and explained the money can only be spent in specific ways, without supplanting work already being done. These funds were available this year and will be available next year, but she is unsure whether the money will be provided in future years. The State will be looking at data to make funding decisions.

Trustee Bonini asked if Effective School Solutions was captured in the redlined paragraph in terms of services provided and was part of the description of staffing. Executive Director Gnusti indicated it is not part of staffing. Effective School Solutions runs as a contract, and they do not have
LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP) (continued)

employee status. When one goes deep into the LCAP, it does show the funding components for Effective School Solutions, but they are not SMCOE staff. Trustee Bonini asked if Effective School Solutions should be added to the description in terms of difference in cost or whether the cost was insubstantial. Executive Director Gnusti stated she could look at the directions, as her job is to ensure the LCAP is written and aligned to State guidance. She assured she would look into what the State allows and fit this in if possible. Because it is an outside contract, it may not be what the State is looking for.

Trustee Bonini discussed how funds under the LCAP are limited and the contract listed is for Effective School Solutions, but there may be other contracts in the programs. She asked if Effective School Solutions was there only because the funds are limited and other contracts must be funded elsewhere. Executive Director Gnusti explained there are a lot of volunteer agencies and organizational partners who provide services. For example, the team used a contracted mentor who did physical education with students, but they were an outside hire under a separate contract, and their time was minimal. Trustee Bonini asked if Effective School Solutions does not appear here because the funds are limited. Executive Director Gnusti confirmed that was accurate. The Business Services Division works with the team to try and capture all funding. Superintendent Magee added the focus of the LCAP is Local Control Funding Formula (LCFF) dollars. The team can add things that get funded in other ways, but that gets confusing because the focus is to try and understand how the team is using LCFF funds. Trustee Bonini indicated that answered her question.

Trustee Alvaro asked if the Board were to approve the LCAP, could they stipulate that the longitudinal chart be revised to be accurate. Executive Director Gnusti clarified the longitudinal data chart was shared to provide extra information and was not included in the LCAP.

After a motion by Trustee Ross and a second by Trustee Lempert, the Board unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Ross) approved San Mateo County Office of Education's 2022-2023 Proposed Local Control and Accountability Plan (LCAP).

10. EDUCATIONAL SERVICES DIVISION

A. Receive Report on San Mateo County Office of Education's Local Indicators for the California Dashboard

Karen Gnusti, Executive Director, College, Career, and Secondary Education, Educational Services Division, reported on San Mateo County Office of Education's Local Indicators for the California Dashboard, discussing the following topics:

- Local Indicators
- Local Indicator Areas
- Priority Areas “Met”
- Priority Areas “Not Met”
EDUCATIONAL SERVICES DIVISION (continued)

Trustee Cannon asked for an example of “Non-Disciplinary-Based Education for Expelled Youth.” Executive Director Gnusti explained that the County Office has an obligation around Priorities 9 and 10, related to Coordination of Services for Expelled Students and Coordination of Services for Foster Youth, respectively.

For students in the county who have been expelled and entered the Gateway program, in previous years there was a probation officer on campus who sometime would assist in student discipline. The team decided to end the contract with probation this year as they moved to a more restorative model. This year, there has been a lot of follow-through using restorative practices, which was not happening to this extent prior to this year. Executive Director Gnusti believes not having a probation officer on campus has improved the climate on campus.

B. Receive Report on Universal PreKindergarten (UPK) Planning and Implementation Grant Program

Marco Chávez, Deputy Superintendent, Educational Services Division, presented a report on the Universal PreKindergarten (UPK) Planning and Implementation Grant Program, highlighting the following topics in detail:

- Overview of Universal PreKindergarten Initiative
- Age Eligibility
- Staffing Qualifications
- Classroom Size and Ratios
- UPK Plan Focus Areas
- UPK Vision
- Partnership Sessions
- Solicited Feedback
- Workforce Development
- Resources
- Support for LEAs and CBOs
- Five-Year Recommendations

Trustee Lempert said he heard anecdotally that districts are struggling with this issue, and some are talking about opting out. He would be interested in hearing more about that, not just the process component. He asked if the County Office was on track and whether every district is moving forward, even if it is difficult, or if there are rumblings that some districts are not participating. Deputy Superintendent Chávez said there had been rumblings but as of now, all districts are engaging in the work and offering TK to families. Some of the rumblings stemmed from community-funded districts that do not receive additional funding, and yet were being asked to serve more students. There is one district which decided to offer the program to all four-year-olds and implement fully, which is also an option. Unfortunately, if districts which are not community-funded go down that path, they would not receive additional funding for the younger students. They would only receive funding for the students at the age of that phase of the implementation.
EDUCATIONAL SERVICES DIVISION (continued)

Trustee Alvaro noted she had attended the Coastside Big Lift after this program was announced a few months ago and there were mixed reactions. A big concern was that some of the local, private preschools, for example Coastside Children’s Programs, have students who are State-funded and students who are privately funded. When this program goes into effect, those students will be able to attend public school at no charge. These preschools are concerned because the families who paid tuition were offsetting the loss of the families who attended on State funding. Trustee Alvaro asked what would happen to these preschools. Deputy Superintendent Chávez responded he has not heard anything about what will happen with these private providers. When the team met with the private providers, they raised the same questions and concerns. It is possible that if the local educational agency (LEA) has a half-day transitional kindergarten (TK) class, families can bring the students and complete their day at the preschools. But there has not yet been specific communication on this topic. Trustee Alvaro asked if that component had not been thought out in advance. Deputy Superintendent Chávez agreed it had not been.

Trustee Bonini referred to TK, UPK, and the roll-in, and asked if they would be kept in different buckets for the time being, or if the same rules would apply to all. Deputy Superintendent Chávez confirmed that the rules shared apply for TK. Some districts have already been serving four-year-olds so they have some TK students. It will now be a requirement for all LEAs to offer this. The requirements shared are specifically for the TK classrooms primarily at the LEAs. Preschools for the three-year-olds will continue to have their current requirements.

Trustee Bonini referred to staffing differences and student-to-teacher ratios for current TKs as they are operating, and asked when they go into effect. Deputy Superintendent Chávez confirmed that programs would begin implementing in the fall.

Trustee Bonini shared her understanding was that not all districts currently offer TK and asked if they will now have to offer TK. Deputy Superintendent Chávez confirmed that was accurate.

Trustee Bonini said there is already under-enrollment for TK and every school does not have TK. For those classrooms that do exist, the classes are small because some families choose not to send their children to TK. There is a lot of discussion and hesitation from parents about why they would send their children to TK, which is now being expanded. She asked if there are any efforts or acknowledgement from the State or locally to better explain TK to parents so they will opt in and not stay in preschools. Trustee Bonini shared she feels like parents are hesitant and would rather stay in their preschools and then go on to kindergarten.

Deputy Superintendent Chávez confirmed parents can keep their students in preschool as one option. Another suggestion that had surfaced through input received was about communication to parents. While the team has done an excellent job communicating to preschool providers and LEAs, and there have been some parent representatives, more can be done for the community at-large. Parents do have the option of keeping their four-year-olds in the preschool setting until they are ready for kindergarten. Trustee Bonini explained it makes sense they would have the option, but if the team is ramping up to have the programming, it may not take off if parents are hesitant.
EDUCATIONAL SERVICES DIVISION (continued)

Trustee Lempert suggested one way to address that problem is to fund the Birth to Three system and the childcare system, because their economic model set up for four-year-olds is the cheapest and TK pulls them away. Trustee Lempert noted if we truly funded the childcare world, they could certainly survive and thrive. Looking at the State budget, it reflects an anemic investment in childcare. He discussed the focus on K-12 and the need to look at the whole child; the roles of the California School Boards Association (CSBA), County Superintendents, the Governor, and the legislature to advocate for how California is behind the rest of the world despite all the focus on early childhood. There is a $90+ billion surplus, but the investments in childcare are minor. Trustee Lempert commented that addressing childcare makes sense for students adding that the Governor and legislators need to continually hear this message. It is especially important for organizations like CSBA and the California County Boards of Education (CCBE), as well as County Superintendents, to speak up because what happens in Sacramento is behind the scenes. The statewide education organizations say all the right things about early childhood and then they are silent when it comes to the budget. He emphasized the importance of advocacy.

12. OFFICE OF THE SUPERINTENDENT

A. Receive Update on School Planning and Programs

Superintendent Magee provided an update on school planning and programs, emphasizing the following areas:

- Anne Campbell Center for Children and Families
- ECE Design Day (Spring 2018)
- Guiding Principles
- Environments
- Quality, Inclusive Practices
- Family Engagement
- Gateway Center: Community School, Therapeutic Day Class
- Gateway Community School
- Gateway Staffing
- Gateway Supports: Contracts
- Therapeutic Day Class Program Components
- Services for Alternative Youth, Strategic Learning and Design Process 2022-2023
- E-22 Special Education Services
- Reduction in Program, Focus on Strategic Planning
- E-22 Special Education Services Looking Forward

Trustee Alvaro asked if Shelly Johnson, Principal, Court and Community Schools, Educational Services Division, serves as Principal of Canyon Oaks, Hillcrest, and Camp Kemp. Superintendent Magee confirmed yes that was accurate. Superintendent Magee noted that over the past several years, Mary Browning, Principal, Special Assignment/Coordinator, Inclusive Services, Educational Services Division, has been serving as Principal on Special Assignment and providing additional
services to Canyon Oaks. Once the new Special Education principal arrives, it's possible she may have a role at Canyon Oaks as well.

Superintendent Magee added that the site is also hiring a full-time 1.0 Assistant Principal at Gateway, so there will always be an administrator on that campus. Trustee Alvaro asked if Principal Johnson travels back and forth and Superintendent Magee confirmed she does. Trustee Alvaro commented that when she first saw that Gateway, with 30 students, would have a Principal and Assistant Principal, it seemed like overkill. Superintendent Magee agreed. Trustee Alvaro clarified that Principal Johnson's responsibilities include Hillcrest, Kemp, and Canyon Oaks.

Trustee Bonini indicated that she thought Bradley Ostrander was currently serving as Assistant Principal. Superintendent Magee clarified that he served as Assistant Principal this past year but for the 2022-23 school year is now going back to the school climate team.

Trustee Bonini referred to the learning and design process. She stated that she may have misunderstood, but in conversations around Gateway, the timeline, what districts needed, engagement with the Sequoia Union High School District (SUHSD), and the lack of engagement with the San Mateo Union High School District (SMUHSD), her understanding of the design process was that Superintendent Magee was going to further engage to determine needs. What Superintendent Magee described is not what she was expecting to hear. When she requested this agenda item at the last meeting, and there was consensus to bring it to the Board, she was specifically talking about that. Trustee Bonini expressed appreciation for the other updates, but she was specifically interested in that item. There were still visits happening with the SUHSD Board, which had been planned, and she wanted an update on how Superintendent Magee would engage with the other districts and how that would look going forward, in terms of determining their actual need. This is why she believes the Board decided to keep Gateway open for two more years.

Superintendent Magee confirmed a broader engagement process would happen. But to start, the process would be open to all 24 districts. All the districts can benefit from learning and further analyzing their continuum of services. They may not all participate, but it will be offered to all. When the team goes through the process, it will be similar to strategic planning. They will separate out the K-8 districts versus the high school districts. Superintendent Magee shared that she meets regularly with the high school superintendents, they are all aware of this, and they all want to participate.

Superintendent Magee referenced a comment Trustee Camacho made in a previous Board meeting regarding the benefit of including a district like the South San Francisco Unified School District. Together the district leaders can analyze what is working, what is not working, what innovations can happen, and where gaps are. Once they get to that point, they can better determine in what ways the County Office can help fill gaps and in what way Gateway would be involved.

Trustee Bonini expressed confusion and asked for clarification about why there needs to be a learning process. She said there is a functioning program at Gateway and districts are working on inclusion aspects and finding spaces for all students, but there is nothing she has heard about the program at Gateway that isn't working for the students. In attending graduations and speaking with
those serving at the site, she heard that the program is working well for students. Trustee Bonini shared concerns that the team is embarking on reinventing the wheel. She said she was unsure if this is an effort to try to convince the districts that they can do this, which may be helpful and may be work for the Center for Access and Engagement. However, she did not understand the broad-based exploration discussed.

Superintendent Magee noted that the districts are interested in the process and that the steering committee comprised of experts will help engender a larger conversation about how to better serve students with alternative needs. Superintendent Magee noted she was unsure why this process is disappointing, but is confident all needs will be met.

Trustee Bonini referred to staffing and expressed concern that there are more programs and classes being added, even at the preschool level. She discussed the classes being removed from the E-22 program and how there are the same number of students at Gateway compared to this year. There is an additional Therapeutic Day Class as well as other classes. Trustee Bonini expressed concern that there is inconsistency in what is being provided to students, in terms of the number of teachers and teachers moving from site to site. She shared she has spoken to teachers and she feels there is concern about the consistency, continuity, care, and safety of the students when teachers are all over the place. Trustee Bonini suggested it may cost a bit more to keep teachers in one space and have consistency, and she reiterated her concerns. She also worries about the loss of case managers for individualized education programs (IEPs) and asked how that will be addressed. Trustee Bonini discussed how the main staff member at Gateway who handles case management has been laid off. She further expressed concern about the contracted individuals working at Gateway who are filling the spaces she believes could potentially be filled by those who have been laid off. Trustee Bonini emphasized that this is not a good practice. She requested additional information about this issue and about how Superintendent Magee is explaining this to staff because it does not make sense to her.

Superintendent Magee clarified that any contractor doing work at Gateway has specialized skills and is specially trained for the work they are providing. Paraeducators and teachers have specific roles, and at the same time, there have always been support providers providing additional services at Gateway. She referenced Harold Atkins with Each One Reach One as an example of an individual working as a mentor and additional support for Gateway students. Mr. Atkins worked for years providing life skills. Superintendent Magee also cited Health Connected as an organization that has supported students at Gateway for many years by providing health education.

Trustee Bonini stated she was not talking about that. Superintendent Magee asked if Trustee Bonini was referring to work the Camp Lead team provides for the Gateway students? Superintendent Magee explained that the Camp Lead team, two individuals, come to campus a few days a month to connect with and mentor students including taking them on occasional field trips.

She explained that the Camp LEAD/Unity Days work is about student engagement and noted the Camp Lead staff is highly skilled in this area, having done this unique work for more than 20 years. She explained that a paraeducator’s job duties are completely different and that the time the Camp Lead staff spends at Gateway falls far below a full-time or even a half-time position.
Trustee Camacho referred to the three FTEs to add to Gateway and asked if these positions were working their way through the Personnel Commission. Superintendent Magee answered that yes they were. She also explained the positions are part of the campus supervision plan for the campus. Trustee Camacho asked if the positions would open up once approved by the Personnel Commission and whether they were specialized beyond campus supervision. Superintendent Magee replied the job description will focus on individuals who have an interest in youth development, mentorship, and leadership. These positions will not only be used to provide support at Gateway, but also to support Unity Days and Camp Lead in the districts.

Trustee Camacho referred to Gateway’s 2021-2022 versus 2022-2023 staffing and discussed the flip of certificated and classified FTEs and adding the three additional Youth Development Specialists. He asked about the curricular component and whether students were supported with the two FTEs that are there now, which is more right-sized. Superintendent Magee confirmed that was accurate. He asked if there would be more classified staff coming in to Gateway where the certificated staff decreased because not as many certificated staff were necessary. Superintendent Magee summarized that Gateway and the entire Court and Community Program were overstaffed.

Trustee Camacho asked if that referred to classroom instruction and Superintendent Magee said yes. Trustee Camacho asked if the certificated FTEs were expected to provide credit recovery and support curricular programs such as Edgenuity.

Superintendent Magee explained that the certificated staff are teachers with content area credentials assigned to their content areas, except that in an alternative setting, a teacher can teach outside their content area if necessary, including for credit recovery. She added that Court and Community School teachers through the years have moved from classroom to classroom, or from site to site as necessary. Trustee Camacho asked if we get dinged for that. Superintendent Magee confirmed we do not; in the alternative setting it is allowable under Education Code.

Trustee Camacho referred to his previous questions about law enforcement weapons on site and asked for verification on this. Superintendent Magee informed there is no school resource officer (SRO) assigned on the Gateway campus, but there is SRO support. They come when they are needed. Since the contract ended with probation there are no adults assigned on campus qualified to carry a weapon. Trustee Camacho spoke of the Camp LEAD program and how law enforcement is involved in that activity.

Superintendent Magee explained that sometimes law enforcement joins as community partners at Camp LEAD, but this is only for the residential three-day camp. Trustee Camacho discussed how the Camp LEAD in San Mateo County is led by our staff who have been trained by the consultants. Superintendent Magee explained that as of now, the camps are being led by the San Diego Camp Lead team until we can build our local capacity to staff without assistance. Trustee Camacho explained he was thinking of the Camp LEAD done in 2018, which was a different model than what is happening now. Superintendent Magee clarified that Camp LEAD is the overnight program while the day-long program is called Unity Days. She noted she calls the team by their Camp Lead name as an all-encompassing name that describes their work.
11. **BUSINESS SERVICES DIVISION**

A. **Discuss/Act on San Mateo County Office of Education's 2022-2023 Proposed Budget**

Kevin Bultema, Deputy Superintendent, Business Services Division, provided a brief presentation on San Mateo County Office of Education's 2022-2023 Proposed Budget.

Trustee Ross asked if in the new budget there will be a one-time $3 million draw from savings and after that, based on current projections, that won’t be needed. Deputy Superintendent Bultema said yes, but added that in the outyears after 2022-2023, there are no negotiated settlements with the bargaining units yet. Retaining and recruiting good employees is a priority and future negotiations would create an additional cost not currently shown in the multi-year projection (MYP). Trustee Ross asked in addition to this uncertainty, what are other risks in the outyears that might affect budget planning.

Deputy Superintendent Bultema explained that since so much of our budget is community funded the State’s budget is often less impactful, but if there were a recession with associated cuts in funding, it would impact SMCOE’s budget. In the case of a recession, the fear would be that the new funding formula would immediately be one of the items the legislature may look to take away. However, if in the overall scheme of the budget, the amount of money for the County Office isn’t as substantial. Deputy Superintendent Bultema shared there are often questions about why there isn’t a number in the multi-year projection, and he answers that he does not want to negotiate away from the table. If they project a number in there, it becomes the ceiling or the floor for negotiations, which is not appropriate.

The biggest risk factor is a slowing economy. Right now, the State economy seems to be doing well, but there is concern about interest rates being raised to the highest level since 1994. Deputy Superintendent Bultema noted that attempts to slow down the economy and deal with inflation, would ultimately filter down to State revenues. Trustee Ross spoke about risk in both revenue and expenses. Deputy Superintendent Bultema said the budget before the Board represents a conservative budget reflecting full staffing from day one. He also said there are additional tools at our disposal if needed, such as looking into Fund 40 for redevelopment agency pass-through dollars to use towards facilities, which is not currently being done. There are a few other levers at our disposal if necessary.

Trustee Camacho referred to the MYP, possible risk, and how budget dollars are allocated, with the overwhelming majority towards staffing and employment. He discussed being in an inflationary period, with no anticipation of deflation. Trustee Camacho asked whether a County Office is in a better position in terms of being protected against inflation because the biggest chunk goes to salaries, while the cost of business is increasing. Deputy Superintendent Bultema indicated that is true in some respects. The difference for a County Office is that 80 percent of the budget is in people, compared to a school district which is 85-90 percent. He explained that 50 percent of our budget is on the restricted side in grants, and we live within those grant dollars. From our roughly $109 million budget, roughly $50 million is what would be susceptible to any unrestricted funding issues from the state. Our exposure risk gets a little smaller compared to school districts.
BUSINESS SERVICES DIVISION (continued)

Trustee Alvaro commented that her question from the last meeting had been answered. She had asked about object code 5100 and why $4 million was spent on a contract, which Deputy Superintendent Bultema indicated was for special education transportation. Trustee Alvaro said this made sense because it has long been a large and necessary cost and thanked Deputy Superintendent Bultema for answering her question.

Trustee Camacho also thanked Deputy Superintendent Bultema for the information on his elections question, which was not specific to this particular year’s budget, but now his curiosity is piqued. He stated in future conversations, he would love to see what we have historically paid for Board elections. He does not think it is something he is after for our office, but he is curious about how the Elections Office runs these conversations.

Trustee Bonini thanked Deputy Superintendent Bultema for the itemization and shared she is uncomfortable with some of the items included. She had follow-up questions about the Personnel Service agreements and the way contracts are being done, and she is still waiting for that information. Until she has that information, she is unable to cast a positive vote for the budget.

The following speakers then provided live public comment:

- Nicole Jourdan, former SMCOE employee
- Misty Seago, SMCOE teacher
- Dr. Randi Paynter, constituent and former SMCOE consultant and employee
- Roger Wroblewski, SMCOE teacher

Trustee Bonini asked for clarification regarding how the dollar amounts in the Gateway budget match up with the presented FTEs. Deputy Superintendent Bultema asked if she was referring to the numbers presented or what was included in the budget right now. Trustee Bonini said she was referring to what was reflective in the FTEs. Deputy Superintendent Bultema said yes it all matches, with the only difference being the three FTEs mentioned by Superintendent Magee, currently in 5800 for campus supervision, because those job descriptions are still being developed. But the FTEs mentioned are included in the budget.

Trustee Camacho thanked and expressed appreciation for the public comment. He stated the budget had been highly scrutinized, rightfully so because it is a budget for $100+ million. He and other Board members have asked questions and the office worked to get those questions answered. As a Governing Board member, he felt prepared to vote for this budget. He did not feel anything was unavailable in order for the Board to take their vote.

After a motion by Trustee Lempert and a second by Trustee Cannon, the Board approved, by a vote of six in favor (Alvaro, Camacho, Cannon, Gerard, Lempert, and Ross) and one opposed (Bonini), San Mateo County Office of Education's 2022-2023 Proposed Budget.
BUSINESS SERVICES DIVISION (continued)

B. Receive Update on California State Budget for 2022-2023

Kevin Bultema, Deputy Superintendent, Business Services Division, provided an update on the California State Budget for 2022-2023.

Trustee Camacho referred to Deputy Superintendent Bultema’s comments that what would happen to County Offices would probably not be a big deal, so there should not be too much concern. Deputy Superintendent Bultema reiterated he did not expect the new funding formula would be impacted. He believes most of the discussion is around one-time money.

12. OFFICE OF THE SUPERINTENDENT

B. Superintendent’s Comments

Superintendent Magee began by thanking Deputy Superintendent Chávez for his leadership in the UPK space. It is a huge task to bring these various constituents together and try to make sense of complex systems and shifting them. Deputy Superintendent Chávez has leaned in with passion and engagement and is doing a wonderful job leading that process. She reminded the Board she is serving as one of the co-leads of the UPK advisory committee for the County Superintendents, along with Superintendent Mike West from Colusa County. Their goal is to determine a direction for the County Offices to play in leading in the early learning space as the system changes. Superintendent Magee noted there are four key leadership positions or contracts to carry for early learning and that currently, of the 58 counties, 55 host the local planning councils. Roughly 44 of the 58 carry state preschool contracts and some are providing direct service. County Offices are already doing a lot in early learning and care, and it is her opinion that County Offices have a huge role to play in these years ahead.

Superintendent Magee thanked Deputy Superintendent Bultema and the Business Services team who led an exceptional budgeting process working with all program managers. Deputy Superintendent Bultema is a teacher and all staff are learning. Staff enjoyed the Board Budget Study Session and thinking differently about the ways in which the budget breaks down. Since Deputy Superintendent Bultema arrived in October, we have seen the lease of Rollins Road for $1.5 million, we have secured two-year negotiated contracts with the labor units, and he has us looking at a zero-sum budget, not a deficit budget, in the outyears. She thanked him for his outstanding leadership and expressed how happy she is to have him onboard.

Superintendent Magee shared earlier in the evening she joined a town hall focused on gun violence and school safety with Congresswoman Speier. An emergency room doctor from the University of California (UC) Davis who is an expert on gun violence spoke. It has been a difficult end to the school year and the violence in the communities is challenging to manage. The Coalition for Safe Schools and Communities’ work is at full speed. Last week she held a meeting with the Chiefs of Police and district Superintendents to get them talking again and rebuild relationships after being out of school during COVID-19. SMCOE staff has been called upon all day, every day to assist and implement various tools under the Coalition to ensure safety. Superintendent Magee thanked staff
for their efforts in this space and shared hopes to continue to work to reduce this threat in our community and across the country.

Superintendent Magee noted the County Office will be closed the following Monday, June 20, to observe the Juneteenth holiday. Niambi Clay, Executive Director, Equity, Social Justice, and Inclusion, has been leading fabulous education sessions on Juneteenth. District partners were invited so many people have been able to join the sessions. Executive Director Clay’s mother is an amazing quilt artist and Executive Director Clay is displaying one of her quilts depicting The Scatter on her office window. After the news came to Texas that slavery had ended, the government encouraged people to continue working in their positions and providing service. Instead, everyone wanted to find those from whom they had been separated, in some cases for their entire lives. This came to be known as The Scatter. She encouraged the Board to take a look if they have the opportunity.

Superintendent Magee discussed the election the previous week and summarized the probable results. In San Mateo County, she reported about the new sheriff, Christina Corpus. The two Board of Supervisor races were close between Ray Mueller and Laura Parmer-Lohan and between Charles Stone and Noelia Corzo. There were 23,000 ballots yet to be counted in the races but it looks like those races are going to a November run-off election. In the school bond races, there were six districts with school bonds on the ballot. Five of them won with strong margins including the Ravenswood City School District, the Jefferson Elementary School District, the Hillsborough City School District, the Brisbane School District, and the Belmont-Redwood Shores Elementary School District. The Millbrae School District was behind in their vote but may get to the required 55 percent.

Superintendent Magee shared that the last Leadership Seminar for the year was held earlier in the day. They celebrated the amazing leaders moving on including Cheryl Agrawal, Executive Director, Teacher and Administrator Development; former Outdoor Education Director Mark Nolan; Jill Vandroff, Coordinator, Health and Wellness; and Elizabeth Veal, Coordinator, Teacher and Administrator Development. They reviewed details on the strategic planning process and received feedback, and also shared successes both personally and professionally throughout the year because we often overlook how much we have accomplished. One trend was the number of teams reporting how much they are learning about each other’s work and the work of other departments and divisions. There is a great effort to become OneSMCOE, working in concert together to understand each other’s assets so we can use the power of the County Office to impact education for students.

Lastly, Superintendent Magee wished a happy past birthday to Trustee Lempert and happy upcoming birthdays to Trustee Cannon, Trustee Camacho, and Tami Moore, Associate Superintendent, Human Resources.

13. **BOARD MEMBERS**

   A. Discuss/Act on the San Mateo County Board of Education’s Candidate Policy Form, Including Resolution No. 22-42 Calling for an Election to be Held on November 8, 2022, for the Election of Three Members of the Governing Board
BOARD MEMBERS (continued)

Superintendent Magee explained this process is required by the Elections Code. Every school district holding a district or county Board election must complete these forms and return them to the County Office by July 8, which initiates the services of the Elections Office to support the Board in their upcoming elections.

After a motion by Trustee Lempert and a second by Trustee Ross, the Board unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Ross) approved San Mateo County Board of Education's Candidate Policy Form.

After a motion by Trustee Ross and a second by Trustee Lempert, the Board unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Ross) approved Resolution No. 22-42 Calling for an Election to be Held on November 8, 2022, for the Election of Three Members of the Governing Board.

B. Receive Update from Strategic Planning Subcommittee

The Strategic Planning Subcommittee had no update.

C. Receive Report from Board Policy Subcommittee

Subcommittee Chair Bonini updated that the subcommittee met the previous week and continues to explore how to review the policies. They plan to go from top to bottom and bring each set back to the Board for updating in due course because some of them have not been updated in a long while. The next subcommittee meeting is on July 11 at 12:30 p.m.

D. Discuss/Act on a Revision to the 2021-2022 Board Meeting Calendar

Superintendent Magee stated this will be the last year to cancel the third June Board meeting as the June Board meetings will be moved back to the last two Wednesdays of June in the outyears, allowing the Business Services Division additional time to prepare the Budget. Nevertheless, this year’s third June meeting was scheduled in the event it was necessary to support the LCAP and Budget. Since both have been approved, there is no need to hold the June 22, 2022, meeting and the Board can make a motion to amend the calendar and cancel the meeting.

After a motion by Trustee Lempert and a second by Trustee Cannon, the Board unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Ross) approved the revision to the 2021-2022 Board Meeting Calendar to cancel the June 22, 2022, meeting.

E. Board Member Comments

Trustee Ross

Trustee Ross thanked the Business Services Division and the Human Resources Division for their impressive work.
Trustee Cannon
Trustee Cannon thanked Superintendent Magee for the outstanding hires in the past year and making the County Office attractive to top talent. He highlighted Associate Superintendent Shouse’s emphasis on kindness which struck him and was appreciated on a personal and professional level.

Trustee Camacho
Trustee Camacho echoed his colleagues’ remarks.

Trustee Alvaro
Trustee Alvaro shared she was able to attend former SMUHSD Superintendent Kevin Skelly’s retirement event on Zoom and she thanked him on behalf of the Board for his years of service to the SMUHSD and his 40 years in education.

Trustee Alvaro thanked Personnel Commissioner Christine Coffey who is retiring after 23 years of service to the Personnel Commission. She expressed appreciation for Commissioner Coffey’s work.

Trustee Alvaro congratulated former Outdoor Education Director Mark Nolan on his 25 years leading Outdoor Education, through some of the toughest times in education. He was serious about his job but always displayed an unflagging sense of fun with the students, opening their minds to the wonders of the world. She sincerely thanked Mr. Nolan for all he has done and all the children he has touched.

Trustee Alvaro congratulated the Bayshore School District on an excellent choice of new Superintendent, Director Veal, although her leadership will be missed.

Trustee Alvaro wished happy birthday to all those celebrating birthdays.

Trustee Alvaro extended her sympathies and hopes for a speedy recovery to Millbrae Councilmember Anders Fung, who recently sustained serious injuries from a cowardly and racist attack while walking on a beach in San Francisco. She assured he will be okay and Trustee Alvaro extended her sympathies to him and his family.

Trustee Lempert
Trustee Lempert congratulated Superintendent Magee on being officially re-elected. In the June election, the biggest decision made by a traditional school district is hiring a superintendent but for the County Office, the voters have that awesome responsibility. He recalled a meeting a few years ago when employees spoke, and while he would have done things differently if he were superintendent, as Board members they had to tell the employees that their comments need to be directed at the superintendent as the employer. He discussed how it is an awesome responsibility and the public expressed their trust. Trustee Lempert shared he is excited about the next four years.

Trustee Bonini
Trustee Bonini had no comments.

Board President Gerard
Board President Gerard echoed Trustee Alvaro’s sentiments, agreeing with her on all comments.
Board of Education Meeting  
June 15, 2022

BOARD MEMBERS (continued)

Board President Gerard congratulated the retirees, commended them for their excellent service to the County Office, and said she was sorry to see them leave.

Board President Gerard welcomed Associate Superintendent Shouse and expressed hopes she will provide the same service as the 25-year employees.

Board President Gerard expressed condolences to Councilmember Fung.

14. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:16 p.m. Board President Gerard announced the next Regular Meeting will take place on Wednesday, July 13, 2022, at 7:00 p.m.

Nancy Magee, Secretary
jlp