Meeting Date: May 17, 2023

Meeting Location: San Mateo County Office of Education
101 Twin Dolphin Dr.
Redwood City, California 94065

Board Members Present: Susan Alvaro, Chelsea Bonini, Hector Camacho, Jr., Jim Cannon, Beverly Gerard, Ted Lempert, Hugo Torres

County Attorney Present: John Nibbelin, County Attorney

Staff Officials Present: Nancy Magee, Secretary
Jennifer Perna, Executive Assistant

Other Staff Present: Kevin Bultema, Marco Chávez, Niambi Clay, Patricia Love, Tami Moore, Marchelle Moten, Kris Shouse

Youth Commission Liaison Present: Seth Weinfield

1. OPENING ITEMS

A. Call to Order

Board President Beverly Gerard called the meeting to order at 7:05 p.m.

B. Approval of Agenda

After a motion by Board Member Cannon and a second by Board Member Lempert, the May 17, 2023, agenda as presented was unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Torres) approved.

2. PUBLIC COMMENT

Superintendent Magee reported there was one public comment submitted electronically in advance of the meeting from Wesley Liu, which had been emailed to the Board.

The following speaker provided live public comment:
PUBLIC COMMENT (continued)

- Janice Pellizzari, SMCOE teacher and San Mateo County Educators Association (SMCEA) President

3. EMPLOYEE OF THE MONTH

A. May 2023 Employee of the Month Amy Occhiuto, Teacher, Deaf and Hard of Hearing, Early Start Program, Educational Services Division

Board President Gerard recognized the May 2023 Employee of the Month Amy Occhiuto, Teacher, Deaf and Hard of Hearing, Early Start Program, Educational Services Division. She congratulated Ms. Occhiuto on behalf of the Board and honored her with a check and commemorative token.

4. 2023 PRESENTATION TO HONOR VOLUNTEERS IN RECOGNITION OF NATIONAL VOLUNTEER MONTH, THE RECOGNITION AWARD WINNERS, AND OUTGOING YOUTH COMMISSION LIAISON SETH WEINFIELD

A. Recognition of 2023 Volunteers from the Court and Community School Sites
B. Recognition of 2023 Youth Climate Ambassador Volunteers
C. Recognition of 2023 San Mateo County Outdoor Education Cabin Leader of the Year
D. Recognition of 2023 Green Ribbon Schools Award Winners
E. Recognition of 2023 California Distinguished Schools Honorees
F. Recognition of 2023 STEM Fair Judges
G. Recognition of Outgoing Youth Commission Liaison Seth Weinfield

Superintendent Magee introduced the 2023 presentation to honor volunteers in recognition of National Volunteer Month, the recognition award winners, and outgoing Youth Commission Liaison Seth Weinfield.

On behalf of the Board, Board President Gerard honored the following groups of volunteers:

- The 2023 volunteers from the Court and Community school programs
- The 2023 volunteers from the Youth Climate Ambassador program
- Volunteers who supported SMCOE’s 2023 Science, Technology, Engineering, and Mathematics (STEM) Fair

Superintendent Magee then honored the following groups of recognition award winners:

- The 2023 San Mateo County Outdoor Education Cabin Leader of the Year
- The 2023 San Mateo County Green Ribbon School Award Winners
- The 2023 San Mateo County California Distinguished Schools Honorees

Lastly, Board President Gerard recognized outgoing Youth Commission Liaison Seth Weinfield.
5. **2023 RECEPTION TO HONOR VOLUNTEERS IN RECOGNITION OF NATIONAL VOLUNTEER MONTH, THE RECOGNITION AWARD WINNERS, AND OUTGOING YOUTH COMMISSION LIAISON SETH WEINFIELD**

   A. **2023 Reception to Honor Volunteers in Recognition of National Volunteer Month, the Recognition Award Winners, and Outgoing Youth Commission Liaison Seth Weinfield**

   The meeting was recessed at 7:55 p.m. for a reception to honor the volunteers in recognition of National Volunteer Month, the recognition award winners, and outgoing Youth Commission Liaison Seth Weinfield.

   The meeting resumed at 8:12 p.m.

6. **APPROVAL OF MINUTES**

   A. **April 27, 2023, Oxford Day Academy Site Visit Special Board Meeting**

   After a motion by Board Member Cannon and a second by Board Member Torres, the Minutes of the April 27, 2023, Oxford Day Academy Site Visit Special Board Meeting as presented were unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Torres) approved.

   B. **April 28, 2023, Board Budget Study Session Special Board Meeting**

   After a motion by Board Member Alvaro and a second by Board Member Torres, the Minutes of the April 28, 2023, Board Budget Study Session Special Board Meeting as presented were unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Torres) approved.

   C. **May 3, 2023, Regular Board Meeting**

   Board Member Bonini moved to approve the minutes with the revisions which had been emailed to the Board.

   After a motion by Board Member Bonini and a second by Board Member Alvaro, the Minutes of the May 3, 2023, Regular Board Meeting as amended were unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Torres) approved.

7. **CONSENT AGENDA**

   B. **Receive Staffing Reports**

   C. **Adopt Resolution No. 23-13 Regarding Expenditures of Education Protection Account Funding**

   D. **Adopt Resolution No. 23-14 Authorizing 2022-2023 Budgetary Increases, Revisions, and Transfers at Year End**

   E. **Adopt Resolution No. 23-15 Authorizing Temporary Borrowing ("Bridge Loans") in 2023-2024 for Small School Districts with Average Daily Attendance (ADA) of 901 or Fewer**
CONSENT AGENDA (continued)

F. Adopt Joint Resolution No. 23-16 Honoring Pacifica School District Superintendent Heather Olsen on Her Retirement
G. Adopt Joint Resolution No. 23-17 Honoring San Mateo County Office of Education Certificated and Classified Employees
H. Adopt Joint Resolution No. 23-18 Recognizing May 2023 as Mental Health Awareness Month
I. Adopt Joint Resolution No. 23-19 In Recognition of the Service of Seth Weinfield as the 2022-2023 Youth Commission Liaison to the San Mateo County Board of Education

After a motion by Board Member Cannon and a second by Board Member Lempert, the Consent Agenda was unanimously (Alvaro, Bonini, Camacho, Cannon, Gerard, Lempert, and Torres) approved.

8. EDUCATIONAL SERVICES DIVISION

A. Receive Report on Universal PreKindergarten (UPK) Mixed Delivery Planning Grant Program

Sarah Kinahan, Coordinator, Child Care Partnership Council, Educational Services Division, provided a report on the Universal PreKindergarten (UPK) Mixed Delivery Planning Grant Program.

Board Member Lempert asked for a status report on Transitional Kindergarten (TK) in the county, noting there are reports around the state that few students are signing up. He asked how the mixed delivery system will help increase enrollment. Coordinator Kinahan replied the team is seeing a slower uptake in TK by parental choice. Parents have a variety of options for four-year-olds between school district programs and private preschools. In their needs assessment, they considered a 40% uptake rate a realistic projection over the next few years. Part of the work will be subcontracting some of the grant to the resource and referral agency, the Four Cs, to better understand what parents want. They will work together to ensure they know all their options, including TK, and how to enroll in those programs with their districts.

9. OFFICE OF THE SUPERINTENDENT

A. Receive Initial Proposal from the San Mateo County Educators Association (SMCEA) to the San Mateo County Superintendent of Schools for 2023-2024

The Board received the initial proposal from the San Mateo County Educators Association (SMCEA) to the San Mateo County Superintendent of Schools for 2023-2024.

B. Receive Initial Proposal from the San Mateo County Superintendent of Schools to the San Mateo County Educators Association (SMCEA) for the 2023-2024 Reopener Bargaining Agreement
OFFICE OF THE SUPERINTENDENT (continued)

The Board received the employer's initial proposal from the San Mateo County Superintendent of Schools to the San Mateo County Educators Association (SMCEA) for the 2023-2024 Reopener Bargaining Agreement.

C. Superintendent's Comments

Superintendent Magee began by noting that she had reported Assembly Bill (AB 906) would not likely be moving forward this year and would turn into a two-year bill. However, it was a surprise that the proposal made it into the budget, an indication of the negotiating strength of the California County Superintendents staff. This is the only new money reflected in the education budget in the May Revision, $80 million for Court and Community Schools statewide. The Superintendents have been asked to reach out to their local legislators to ensure they are aware of this topic and understand its importance.

Superintendent Magee discussed attending an event highlighting the organization Think Together, a schoolwide improvement effort which has been active for many years. She was joined by Board Member Camacho and Board Member Lempert and enjoyed the engaging conversations with regional and state leaders, including many school board members from Santa Clara County.

Superintendent Magee thanked outgoing Youth Commission Liaison Weinfield for serving as a stellar youth member of the Board. She shared it was great getting to know him, and she looked forward to attending the Youth Commission culminating event the following week.

10. BOARD MEMBERS

A. Receive Information on California County Boards of Education (CCBE) 2023 Officer Nominations

The Board received information on the California County Boards of Education (CCBE) 2023 Officer Nominations.

B. First Reading of All Updated Board Policies

Superintendent Magee introduced the process regarding the first reading of all updated Board Policies.

Board Member Alvaro asked whether future quarterly updates would come to the Board or the Board Policy Subcommittee for review. She discussed how in the initial review, there was language which either did not apply to county offices or required edits. Superintendent Magee indicated she did not have an answer regarding that process, but she understood the issue and believes there should be a review prior to board meetings. Not all policies will be relevant to county offices and county boards, which will narrow the work. The Board and Superintendent will need to work together to shape the process going forward.
BOARD MEMBERS (continued)

Board Member Alvaro expressed concern that in a global adoption, some language will have nothing to do with county offices while some language will be antithetical to the way county offices work. She discussed the benefits of CSBA doing the heavy lifting in terms of legal requirements but suggested there should be eyes on the language to ensure the changes generally and specifically apply to the county office. County Attorney Nibbelin agreed it makes sense for the Board and Superintendent to work in collaboration.

Board Member Bonini shared that when the team started the process, the policies by and large did not apply to the County Office. She thought they could have been culled better by CSBA because the subcommittee had to go through and make many changes. In a global adoption, those changes would not be made and this will be an issue in the future.

Board Member Bonini shared that prior to any work being done, the Board Policy Subcommittee made a chart and tried to match former policies with the current CSBA policies. In several instances, the policies matched up, but sometimes with new numbers or with two policies, so it was not a perfect match. In other cases, the County Board had policies which CSBA did not have. She discussed how as a new trustee, it is helpful to have the history noted in the policy, if the policies can be matched. CSBA had shared that any language can be added to the body of the policies. Board Member Bonini discussed how the drafts do not have legal references and suggested that legal references be included, as well as the history. Superintendent Magee assured that before policies are posted they would include the history and the legal references.

Board Member Cannon asked for examples of the procedures which would be easier for office staff in the new platform. Kevin Bultema, Deputy Superintendent, Business Services Division explained how the prior language regarding travel and conferences dated back to the 1990s. The team revised the corresponding Administrative Regulation, but without a source document or legal basis, the process was time-consuming. The new process points out the legal basis, so there is a clean baseline and foundation for communicating how to do business and hold each other accountable.

Kris Shouse, Associate Superintendent, Educational Services Division, discussed how this process allows for consistency across all school programs. The language is cleaner in terms of absences and excuses, how to enter data in student records, and how to record data regarding non-custodial parents. Even though there has been a history of practices, they have not been documented to ensure everyone implements policies correctly. Staff and site administration will now know what to do in each situation and have a depth of policy to guide the school programs.

Superintendent Magee suggested working through the Correction Table together, beginning with 0000: Vision. The Board discussed the policy changes section by section and completed their First Reading review. Superintendent Magee suggested the use of a Correction Table as a tool moving forward in the review of quarterly updates.

County Attorney Nibbelin summarized that all items discussed or not discussed were the subject of this first reading and with the help of the Correction Table, specific issues were highlighted and addressed. He confirmed that as reflected in the conversation, all matters had been through a first reading.
BOARD MEMBERS (continued)

Board Member Bonini asked about the second reading and whether the Board would simply approve the Board Policies. Superintendent Magee said they will use the Correction Table to show where the changes were implemented. The Board memo will also acknowledge that the Board is retiring old policies and globally adopting the new policies in their current format.

Board Member Bonini thanked the Board Policy Subcommittee and the County Attorney’s Office, specifically Gina Beltramo, Lead Deputy County Attorney, for helping throughout the process.

C. Board Member Comments

Board Member Alvaro

Board Member Alvaro thanked Board Member Bonini for her work on the Board Policy Subcommittee and for doing a lot of heavy lifting making and sharing the comparison chart.

Board Member Alvaro acknowledged all the evening’s volunteers and award winners who help make the machine run. Board Member Alvaro thanked Youth Commission Weinfield for his input, for speaking out, and for volunteering to participate on the Legislative Subcommittee. She reminded that the Board was available for advice and references and noted it was great to have him on the Board his past year.

Youth Commission Liaison Weinfield

Youth Commission Liaison Weinfield thanked everyone and expressed his gratitude for the opportunity to speak out on the K-12 perspective on K-12 issues, especially related to disabilities and environmental policies. He shared he enjoyed the substantive and impactful presentations. His experience as the Youth Commission Liaison was a valuable opportunity to gather input and get closer to students in his district who truly represent the K-12 perspective.

Youth Commission Liaison Weinfield promised he would come back to visit and expressed hopes that he could attend a future Board meeting.

Board Member Lempert

Board Member Lempert saluted Youth Commission Liaison Weinfield and added they would stay in touch. He shared that former Youth Commission Liaison Allyson Chan was one of the featured speakers at a Children Now event the previous night in Los Angeles. Board Member Lempert noted he would be voting for Youth Commission Liaison Weinfield for something in the future and wished him the best of luck in the future.

Board Member Torres

Board Member Torres congratulated all the evening’s honorrees.

Board Member Torres expressed he wished he had more time to work with Youth Commission Liaison Weinfield and offered his support in the future.

Board Member Torres thanked the Board Policy Subcommittee for their efforts.
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**BOARD MEMBERS (continued)**

Board Member Cannon
Board Member Cannon congratulated Youth Commission Liaison Weinfield for his excellent work and offered him best wishes for the future.

Board Member Cannon thanked Superintendent Magee and Board President Gerard for their efforts in recognizing the evening’s honorees.

Board Member Cannon thanked Board Member Alvaro for her comments recognizing Board Member Bonini. He shared it was great to hear the credit given from one Board Member to another. He thanked the entire Board Policy Subcommittee and expressed his gratitude for their incredible work.

Board Member Camacho
Board Member Camacho echoed the comments of his colleagues regarding the recognition event and Board Member Bonini’s work and leadership on the Board Policy Subcommittee. He thanked the County Attorney’s office for their support through the policy updating process, as well as Superintendent Magee and the staff who spent a great deal of time on the work, including in negotiations with CSBA.

Board Member Camacho indicated it had been a pleasure to serve alongside Youth Commission Liaison Weinfield and expressed appreciation for his welcomed comments on the youth perspective. He thanked Youth Commission Weinfield for representing youth so well.

Board Member Bonini
Board Member Bonini thanked Youth Commission Weinfield for the time he spent working with the Board and with the various commissions she is on. She wished him all the best in his college experience.

Board Member Bonini congratulated Board Member Torres who will graduate on Saturday with his master’s degree in Non-Profit Administration.

Board Member Bonini addressed the conversation from the previous meeting regarding the Gateway Learning Series and her notice that she would be making a motion to rescind Gateway’s closing date. She updated that she will not make that motion because she feels that the process is underway and after reflection, she feels there is merit to the debate.

Board Member Bonini stated she would prefer, in terms of the long-term mission, to work in a collaborative manner to try and figure out next steps. As it was stated, if something comes forth through the current process which indicates there will not be a closure, she assumed the Board will be kept informed. She requested that the Board be involved earlier in the process because Gateway is the Board’s school and under the Board’s authority. She felt it was important that the Board be given the opportunity to understand the role of evaluating the effectiveness of the school. She noted there are pieces missing, and she looks forward to future conversations and being prepared for the next steps of stakeholder engagement.
BOARD MEMBERS (continued)

Board President Gerard

Board President Gerard expressed her gratitude for Youth Commission Liaison Weinfield’s service. She described him as an active and attentive participant who engaged in a great deal of discussion, which hopefully will help in his next steps. She shared she knows he will do an amazing job in his college career and future endeavors.

Board President Gerard thanked the Board Policy Subcommittee for their work throughout the policy review process. She acknowledged the many hours spent discussing the policies, noting that Board Member Bonini went above and beyond in her research and leadership. Board President Gerard stressed that this process had never been undertaken, and she was thrilled with the results.

Board President Gerard congratulated Board Member Torres on his upcoming graduation, sharing the Board is proud of him.

Board President Gerard congratulated the evening’s award honorees and described how wonderful it was to have a full house, which doesn’t happen often. She discussed how those recognized worked so hard on behalf of students and emphasized that San Mateo County and the San Mateo County Office of Education can be proud of these contributions to the education of the students in the county.

Board President Gerard informed that she and Board Member Bonini would be heading to Sacramento on Friday for the May Delegate Assembly. She also will be participating in the California County Boards of Education (CCBE) Board of Directors meeting upon adjournment of the conference on Sunday.

11. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:43 p.m. Board President Gerard announced the next regular meeting would take place on Wednesday, June 14, 2023, at 7:00 p.m.

\[\text{Nancy Magee, Secretary}\]

\[\text{jlp}\]