Meeting Date: June 14, 2023
Meeting Location: San Mateo County Office of Education
101 Twin Dolphin Dr.
Redwood City, California 94065
Board Members Present: Susan Alvaro, Chelsea Bonini, Jim Cannon,
Beverly Gerard, Ted Lempert, Hugo Torres
Board Members Absent: Hector Camacho, Jr.
County Attorney Present: John Nibbelin, County Attorney
Staff Officials Present: Nancy Magee, Secretary
Jennifer Perna, Executive Assistant
Other Staff Present: Kevin Bultema, Marco Chávez, Niambi Clay, Patricia
Love, Lorrie Owens, Kris Shouse, Mary Yung

1. OPENING ITEMS

A. Call to Order

Board President Beverly Gerard called the meeting to order at 7:02 p.m.

B. Approval of Agenda

After a motion by Board Member Cannon and a second by Board Member Lempert, the June 14,
2023, agenda as presented was approved by a vote of six in favor (Alvaro, Bonini, Cannon, Gerard,
Lempert, and Torres) and one absent (Camacho).

2. PUBLIC COMMENT

Superintendent Magee reported there was one public comment submitted electronically in advance of the
meeting from Colleen You, Vice President for Education and Health, 17th District Parent Teacher
Association (PTA), which had been emailed to the Board.

The following speakers provided live public comment:
PUBLIC COMMENT (continued)

- Janice Pellizzari, SMCOE teacher and San Mateo County Educators Association (SMCEA) President
- Melissa Wilson, Juvenile Justice and Delinquency Prevention Commissioner for San Mateo County

3. EMPLOYEE OF THE MONTH

A. June 2023 Employee of the Month Tricia Felix, Administrative Assistant I, Curriculum and Instruction Services, Educational Services Division

Board President Gerard recognized the June 2023 Employee of the Month Tricia Felix, Administrative Assistant I, Curriculum and Instruction Services, Educational Services Division. She congratulated Ms. Felix on behalf of the Board and honored her with a check and commemorative token.

4. PRESENTATION TO OUTGOING AMERICORPS FELLOW JEROMIE INGALISE

A. Presentation to Outgoing AmeriCorps Fellow Jeramie Ingalise for Two Years of Service

Board President Gerard honored outgoing AmeriCorps Fellow Jeramie Ingalise for Two Years of Service to the San Mateo County Office of Education.

5. APPROVAL OF MINUTES

A. May 17, 2023, Regular Board Meeting

After a motion by Board Member Alvaro and a second by Board Member Torres, the Minutes of the May 17, 2023, Regular Board Meeting were approved by a vote of six in favor (Alvaro, Bonini, Cannon, Gerard, Lempert, and Torres) and one absent (Camacho).

6. CONSENT AGENDA

B. Adopt Joint Resolution No. 23-20 Recognizing June 2023 as LGBTQ+ Pride Month

C. Adopt Joint Resolution No. 23-21 Recognizing June 19, 2023, as Juneteenth

After a motion by Board Member Cannon and a second by Board Member Lempert, the Consent Agenda was approved by a vote of six in favor (Alvaro, Bonini, Cannon, Gerard, Lempert, and Torres) and one absent (Camacho).
7. **RECOGNIZING JUNE 21, 2023, AS "ASK DAY"**

   A. Discuss/Act on Joint Resolution No. 23-22 Recognizing June 21, 2023, as "ASK Day"

The following speaker provided live public comment:

- Alexis Lewis, representing Brady: United Against Gun Violence

Board Member Bonini provided additional context on the ASK Day resolution. She spoke of the number of children killed by gun violence each year and shared that ASK Day is recognized on June 21, in recognition of the first day of summer. Board Member Bonini noted it would be wonderful if the Board could support this resolution to encourage parents to ask if there are unlocked guns in homes when their children come to visit or play, to help reduce these statistics in the county.

Board Member Alvaro said she was happy to support the resolution, but suggested a script be provided modeling how to ask this question. She added that although it is important, it might be a difficult question for parents to ask when meeting the parents of their children’s friends for the first time.

Board Member Bonini agreed this was a great suggestion. She discussed the difference between asking if there is a gun in the home versus asking if there is an unlocked gun in the home, with the latter being less judgmental and easier to ask.

After a motion by Board Member Bonini and a second by Board Member Torres, Joint Resolution No. 23-22 Recognizing June 21, 2023, as "ASK Day" was approved by a vote of six in favor (Alvaro, Bonini, Cannon, Gerard, Lempert, and Torres) and one absent (Camacho).

8. **LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)**

   A. Receive San Mateo County Office of Education's 2023-2024 Proposed Local Control and Accountability Plan (LCAP)

Kris Shouse, Associate Superintendent, Educational Services Division, highlighted elements of the San Mateo County Office of Education's 2023-2024 proposed Local Control and Accountability Plan (LCAP).

Board Member Bonini noted that the Therapeutic Day Class is referenced in the LCAP, which is confusing, because it has not been in the scope of the County Board’s approval of the LCAP. She asked for clarity on that issue. Associate Superintendent Shouse explained that the LCAP summarizes or reflects what happened this past year on the Gateway campus and therefore is accounted for in the LCAP. She clarified that the Therapeutic Day Class is not moving forward into the following year.

Board Member Bonini asked about the acronym “CSI.” Associate Superintendent Shouse clarified that CSI stands for Comprehensive School Improvement and is a type of differentiated assistance that requires its own plan for Hillcrest. The identifying data factor focuses on suspensions, so the money must be used to support a decrease in suspensions at Hillcrest.
Superintendent Magee added that CSI applies to individual schools. Essentially, it is a school-based improvement effort. Board Member Bonini asked if this was related to data reflected on the Dashboard. Superintendent Magee confirmed it was.

Board Member Bonini referred to data on page three regarding the percentages for students with disabilities and data points on the number of students who have Individualized Education Plans (IEPs). She discussed how she had previously asked if there was any way to know if there were also students with 504s because that information would be helpful.

Associate Superintendent Shouse explained if there is any indication that students need services or assessment, the team works with the districts and their receiving schools to identify needs for special supports. The student’s resident school performs these assessments, but the SMCOE team helps support the process by providing space and coordinating schedules. SMCOE’s school psychologist will push in if the student is at Hillcrest to complete reports or interviews. When students are at Gateway, the team partners directly with the receiving district.

Board Member Bonini referred to recommendations from the Special Education Local Plan Area (SELPA) regarding Career Technical Education (CTE) pathways and asked if that could be related to a vocational aspect. Associate Superintendent Shouse said that CTE courses are vocational in nature, but CTE includes more academically robust and technical curriculum. Board Member Bonini explained that the term “vocational” is used frequently in the Commission on Disabilities and Juvenile Justice and Delinquency Prevention Commission work, perhaps because the newer language has not yet filtered to those groups.

Board Member Bonini asked if this language would be used in relation to apprenticeships. Associate Superintendent Shouse explained any student who takes two courses within the same domain or CTE pathway is considered a completer. Ideally, the student receives three years of programming – an introductory course, a concentration course, and a capstone course. In that case, the student earns a certification, completes an internship experience, and receives field experience.

Sometimes students who are English Language Learners or who have disabilities often get left out of these opportunities because they have transition courses or additional English classes to complete. She also explained that students can both receive hands-on learning in technical trades and meet college entrance requirements while other students may also graduate job-ready right out of high school.

B. Public Hearing on San Mateo County Office of Education's 2023-2024 Proposed Local Control and Accountability Plan (LCAP)

Board President Gerard opened the public hearing on San Mateo County Office of Education's Proposed 2023-2024 Proposed Local Control and Accountability Plan (LCAP). Receiving no public comment, Board President Gerard declared the Public Hearing closed.
Board of Education Meeting
June 14, 2023

9. BUSINESS SERVICES DIVISION

A. Receive San Mateo County Office of Education's 2023-2024 Proposed Budget

Kevin Bultema, Deputy Superintendent, Business Services Division; Minette Manio, Executive Director, Internal Business Services, Business Services Division; and Wendy Richard, Executive Director, District Business Services, Business Services Division, provided an overview of San Mateo County Office of Education’s 2023-2024 proposed Budget.

Board Member Alvaro referred to the Budget Overview for Parents’ chart showing Projected Revenue by Fund Source as roughly $66 million and suggested there be language denoting the amount of excess property tax funds that are returned to the state. She recommended that it be publicly and repeatedly shared that a large portion of the education revenue does not stay with the County Office.

Superintendent Magee said the team would explore whether that was an option and described how the Budget Overview for Parents is a section within the LCAP and not a separate document. Associate Superintendent Shouse further explained it is a requirement to create the LCAP document in a specific manner, and they are limited by the platform and template. She suggested that language be added in the narrative where it would be allowed but noted the state does not allow modifications to the graphic. Board Member Alvaro asked if there could be a two-to-three-page separate document Executive Summary for parents. Superintendent Magee noted that the team could create a communication tool for parents outside of the LCAP itself. Board Member Alvaro agreed that was what she was talking about.

Board Member Bonini agreed the Budget Overview for Parents was not very helpful for parents. She suggested including information on the ways funds are being spent. Superintendent Magee reiterated that the team could create some communication tools for parents which simplify the information, discuss the school programs, and identify the excess property taxes. She did share that in this year’s Report to the Community, the excess property tax information is included on the page with the budget. Board President Gerard commented that even most of the districts do not understand that a large chunk of the money received goes back to the state as excess property tax.

Board President Gerard expressed appreciation to Deputy Superintendent Bultema and his team for providing the most informative and comprehensive budget presentations the Board has ever received. She acknowledged the amount of work that went into the presentations.

B. Public Hearing on San Mateo County Office of Education's 2023-2024 Proposed Budget

Board President Gerard opened the public hearing on San Mateo County Office of Education's Proposed 2023-2024 Proposed Budget. Receiving no public comment, Board President Gerard declared the Public Hearing closed.

10. OFFICE OF THE SUPERINTENDENT

A. Superintendent’s Comments
Superintendent Magee recognized the hard work of the Business Services Division team under the leadership of Deputy Superintendent Bultema and the Educational Services Division team under the leadership of Associate Superintendent Shouse in preparing the budget and the LCAP. She discussed how staff has been working to improve processes in bringing information to the Board while also improving understanding for staff and community. Superintendent Magee thanked the Board for their feedback on the documents presented.

Superintendent Magee shared updates on the Gateway Learning Series explaining the process has been positive and will end up being transformative. The three Local Educational Agencies (LEAs) – the San Mateo Union High School District, the Sequoia Union High School District, and the County Office – have confirmed they are unified in their commitment to plan together and develop a program which aims to transform a student’s trajectory from fragmented education to new opportunities with extended supports and high expectations. The group will continue to meet over the summer months to plan for next steps in communication and in organizing the design work.

Superintendent Magee said that she would bring a full report to the Board on July 19 regarding the Learning Series. She will also prepare a Board resolution to rescind the closure date of Gateway, but that will also include language about the procedural changes which may be necessary to support new models and programming. She reiterated that while design and planning work will take place over the next year, the Gateway program will continue to operate. If the planning takes longer than next year, the Gateway program will continue to operate until such time that the team has models and systems to bring forward.

Superintendent Magee recognized the school program staff’s work on school-related Strategic Planning, noting the strategic efforts staff have identified for improvement are in complete alignment and compatible with the ways in which all the participants of the Gateway Learning Series would like to see the process move forward. She said she was pleased with the direction and that in the meantime, students will continue to be served using the best current resources available.

Superintendent Magee shared that SMCOE participated in the San Mateo Pride event the previous Saturday. She was struck by the number of families who came to the table with their children and thanked staff for their support and leadership. She added that SMCOE staff specifically have supported the Youth Advocacy and Social Summit (YAASS) event over the past four years, which is designed for LGBTQIA youth and their allies. The County Office also supports the work of the Genders and Sexualities Alliance (GSA) leaders on district campuses and was proud to co-sponsor with San Mateo Union High School District the first annual Pride Prom this year, which was held at the College of San Mateo.

Superintendent Magee shared that the previous day she presented along with Dr. Mary Ann Dewan, Santa Clara County Superintendent, at the Silicon Valley Hispanic Foundation’s Latino Report Card event. She noted that the data was sobering, but attendees engaged in positive discussion about how to transform the system to better support Latino youth in the county and the state. Board Member Torres was in attendance, along with Marco Chávez, Deputy Superintendent, Educational Services Division; Niambi Clay, Executive Director, Equity, Social Justice, and Inclusion; and Patricia Love, Executive Director, Strategy and Communications.
Superintendent Magee reported that she would be in San Diego the next week with a large team from the County Office at the Labor Management Initiative Conference. Staff have participated in their events before, but never the full conference. Representatives from all bargaining units will be in attendance along with several leadership staff. The team looks forward to co-creating a plan to bring back to the County Office for the next year regarding how to continue to work together in service of students.

Lastly, Superintendent Magee wished happy birthday to Board Member Lempert, who was celebrating the day of the Board meeting, as well as happy upcoming birthdays to Board Member Cannon and Board Member Camacho.

11. CLOSED SESSION: INTERDISTRICT ATTENDANCE APPEAL 23-1 (IAA-23-1)

A. Hear Interdistrict Attendance Appeal 23-1 (IAA-23-1) Filed on Behalf of a Student Currently Residing in the Cambrian School District, but Requesting to Attend School in the Menlo Park City School District

At 8:41 p.m., Board President Gerard announced the meeting would move into Closed Session to hear Interdistrict Attendance Appeal 23-1 (IAA-23-1) filed on behalf of a student currently residing in the Cambrian School District but requesting to attend school in the Menlo Park City School District.

12. OPEN SESSION: REPORT ON CLOSED SESSION

A. Report on Action Taken in Closed Session on Interdistrict Attendance Appeal 23-1 (IAA-23-1)

The Board reconvened in Open Session at 9:34 p.m.

After a motion by Trustee Alvaro and a second by Trustee Lempert, IAA-23-1 was denied, by a vote of six in favor (Alvaro, Bonini, Cannon, Gerard, Lempert and Torres) and one absent (Camacho), due to a lack of sufficiently compelling evidence.

13. BOARD MEMBERS

A. Second Reading and Potential Action on all Updated Board Policies

Superintendent Magee shared that all policy updates were provided through links in the item’s cover memo. There was also a Correction Table worksheet, which she suggested could be a helpful tool moving forward for policy reviews. Superintendent Magee referred to the Correction Table and noted the only item not discussed at the first reading was the last item regarding Board Policy 3000.
She noted the team would likely catch other missed items once the policies are up on the platform, which may also require simple corrections.

Board Member Alvaro asked if the Board could vote on Board Policy 3000 at the second reading since it was not addressed in the first reading. County Attorney Nibbelin noted that although the policy was not specifically discussed in the first reading, it was part of the global adoption of the policies in the first reading. Therefore, his view was that the Board could adopt the policy in the second reading.

Board Member Bonini emphasized that any policies not approved were considered to be retired.

Board Member Bonini thanked Superintendent Magee for assuring the inclusion of the notes on the legal citations and the history. Superintendent Magee noted that with that information, the team could help the California School Boards Association (CSBA) start matching up the histories.

Board Member Bonini asked if that would be done by staff. Superintendent Magee said that CSBA would be setting up a meeting on next steps and she was unsure if that process would be done on their end or by staff. She stated it would not be too difficult for staff to track the history, especially with Board Member Bonini’s notes as reference. Board Member Bonini warned that not all policies match perfectly and some new policies are a combination of two prior policies.

Board President Gerard questioned the approval of all “updated” Board Policies. Superintendent Magee clarified that was a generic term. County Attorney Nibbelin explained this was an omnibus approval of Board Policies in totality, recognizing there were areas in which additional work was anticipated. He stated it was not the intention to limit the adoption to the matters on the spreadsheet. Superintendent Magee reminded that all Board Policies were included in the links.

Board Member Bonini asked if CSBA had indicated a timeline for when the policies would be uploaded. Superintendent Magee shared it would take at least a month, and likely between four and eight weeks. She reported that CSBA has been responsive throughout this process and assured she would gather more information on next steps. Superintendent Magee informed that Deputy Superintendent Bultema was already working on additional policies the County Office did not have, to potentially be presented at the July 19 Board meeting.

Board Member Bonini asked about the process for Superintendent Policies. Superintendent Magee informed they would be placed on the Board’s agenda as information items for review under the Office of the Superintendent section of the agenda.

Superintendent Magee shared the team was thrilled about this huge step forward for the County Office and the Board to have a full slate of updated policies. Board President Gerard discussed how staff familiarity with policies is an important component of the hiring process. Superintendent Magee expressed appreciation for the Board’s support and collaboration on this accomplishment.
BOARD MEMBERS (continued)

After a motion by Board Member Bonini and a second by Board Member Alvaro, all updated Board Policies were approved by a vote of six in favor (Alvaro, Bonini, Cannon, Gerard, Lempert, and Torres) and one absent (Camacho).

B. Discuss/Act on Nomination of California County Boards of Education (CCBE) 2023 Outstanding Legislator Awards Program

The Board took no action on this item.

C. Discuss/Act on California County Boards of Education (CCBE) 2023 Officer Nominations

The Board took no action on this item.

D. Receive Update from Workforce Housing Subcommittee

Board President Gerard recapped that the Workforce Housing Subcommittee had met twice in the past month regarding a specific project proposal that the Subcommittee recommends be presented to the full Board at the June 28, 2023, Board meeting. The first subcommittee meeting was held on May 9, which she attended along with Board Member Bonini, Board Member Torres, Superintendent Magee, Deputy Superintendent Bultema, and Armando Sanchez, the Executive Director of the Housing Endowment and Regional Trust (HEART), a local nonprofit. Other participants in the meeting were representatives from Capital Markets and Manatt Housing Solutions, both partners of HEART.

Board President Gerard explained the project centered on the idea of HEART and their partners purchasing an existing apartment building within the county using HEART’s bonding capacity and then making units available for teachers and education staff at a reduced rent to be determined. HEART believes the County Office is best positioned as a partner in order to communicate the program to the education workforce countywide and help facilitate and advise on some aspects of the process.

Board President Gerard shared that Subcommittee met again on June 12 to discuss and reflect on the proposal. The Subcommittee is generally favorable to the idea although there is still more information to be collected and considered. They look forward to a more in-depth presentation on the project at the June 28 Board meeting followed by Board discussion.

Board Member Bonini added that this is potentially a piece of a solution and some cities are currently doing this. The subcommittee is looking at the tax impacts because a public entity which owns a building does not pay property tax, which removes some property tax funds from the county rolls and could impact districts or cities. She hopes this issue is further addressed or can be part of the discussion when the full presentation comes to the Board.

Board Member Bonini discussed the sliding scale for the teachers and how the median income necessary to be subsidized over time would initially likely only serve teachers, not staff. She shared there would be flexibility and the Board and Superintendent would work to determine how best to
allocate the reduction of rents in the building. Board Member Bonini noted that if someone from one district uses the housing and then switches to another district, the housing could be maintained, unlike some current programs. She summarized the program as flexible and forward-thinking.

Board Member Torres asked if the Board Members received the presentation discussed at the subcommittee meeting. Superintendent Magee informed it would be presented at the next Board meeting.

Board Member Alvaro reported that in her community, she helped get the ball rolling on the Main Street low-income housing project and the Moonridge housing project, which is for agricultural and fishing workers. She warned that there have been issues because although families had to qualify and meet certain criteria to secure this housing, once a family was in the housing, there was no method for checking that they still qualify which has caused great aggravation and a source of heated discussion in her community. She stated that this issue must be a consideration, for example if a teacher takes a job in a different county, would they vacate that space for someone living in the county. Board Member Bonini noted that she believes this will be checked and individuals who no longer qualify may not be asked to move but the rent may be raised to market value. The individuals can choose to stay or go somewhere else. Board Member Alvaro discussed how raising the rent to market value takes away the space for another teacher’s family who may need it.

Superintendent Magee asked Board Member Bonini to share more about what will happen with the building at the end of the project. Board Member Bonini explained that once the building pays for itself through the rents, it will transition to be owned by the Board and the County Office, and there is a lot of benefit to this.

Board President Gerard reiterated that there would be a full presentation on this topic at the June 28 meeting.

E. Suggested Topics for Future Board Agendas

There were no suggested topics for future Board agendas.

F. Board Member Comments

Board Member Lempert
Board Member Lempert thanked the team for the excellent Budget presentation. He noted that the meeting was a wonderful forum for transparency and expressed his appreciation for the work being done.

Board Member Cannon
Board Member Cannon had no comments.

Board Member Alvaro
Board Member Alvaro thanked and expressed appreciation to Board Member Bonini for her hard work and leadership updating the Board Policies.
BOARD MEMBERS (continued)

Board Member Alvaro wished happy birthdays to Board Member Lempert, Board Member Cannon, and Board Member Camacho. She noted the upcoming Friday was Marcia Serpa-Garcia’s birthday.

Board Member Alvaro asked if the Board would receive new Budgets and LCAPs for the next meeting, or if they should hold on to the current ones. Deputy Superintendent Bultema advised they should hold on to their current Budgets because there were no plans for changes. Superintendent Magee indicated if there was a correction to the Budget Overview for Parents, a single page would be provided, rather than the entire LCAP.

Board Member Alvaro shouted out Ayudando Latinos A Soñar (ALAS), Helping Latinos to Dream in Half Moon Bay, who were just selected as non-profit of the year for the two senate districts which include the coast. She shared she was excited about the amazing work they are doing, and they deserve to be recognized.

Board Member Torres
Board Member Torres noted that the Board had received the executive summaries for the Latino Report Card and the African American Community Assessment. He asked that the Board take the time to read through the information and change the way they see it because it is not reflective of the communities themselves. Board Member Torres emphasized that this is a reflection on the Board and what they need to do to support all students of color. He underscored that when they say “all students” it should mean “all students.”

Board Member Bonini
Board Member Bonini thanked Superintendent Magee for getting the ASK Day resolution on the agenda and the Board for passing it. She discussed how there are some active members of the Brady Initiative in the community who wanted the resolution on the agenda. She hopes that other districts will do something similar.

Board Member Bonini reiterated the offer from Ms. Wilson of the Juvenile Justice and Delinquency Prevention Commission, encouraging everyone to ask questions as the Commission does their inspections. She reminded that the Board receives the inspection reports at the end of the year which are also available online. She emphasized that the feedback loop is important, and there is a tie to the work of the County Office.

Board Member Bonini informed that the Behavioral Health Commission is working on a project focusing on parent and guardian mental health pathways. Their next steps are mapping sessions on Tuesday, August 1, and Sunday, August 6, to map out the scenarios families are encountering in reaching services. She invited staff from the County Office who are intently involved in mental health to attend, as well as those from SELPA, and said she would share the invitation soon.

Board President Gerard
Board President Gerard wished happy birthdays to Board Member Lempert, Board Member Cannon, and Board Member Camacho.
Board President Gerard reported she was privileged to attend, along with Superintendent Magee, the Oxford Day Academy graduation the previous week. It was joyful, filled with wonderful speeches, and a pleasure to attend.

Board President Gerard informed there would be a special California County Boards of Education (CCBE) Board of Directors meeting on June 26. There are issues going on in CCBE and she will report out at the next Board meeting after she has more information.

14. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 10:08 p.m. Board President Gerard announced the next regular meeting would take place on Wednesday, June 28, 2023, at 7:00 p.m.

\[\text{Nancy Magee}\]

Nancy Magee, Secretary

jlp