A leave of absence may be granted to a certificated employee who has been employed in this Office for at least seven years for study or travel which will benefit the schools and pupils, or clients, of the Office. Such leave may be granted to a maximum of 2% of the total certificated staff during any specific period of time. All requests shall be reviewed and approved or denied by the Superintendent, subject to any conditions of collective bargaining agreements.

Legal References:
Education Code 44966-44976 Leaves of absence for study and travel

Adopted SMCBE 03/16/72; Revised 03/06/74, 01/18/78, 06/04/80; 01/21/09