



**MEETING AGENDA**

**Monday, January 24, 2022, 10:30 a.m. – 12:00 p.m.**

**Meeting will be conducted via Teleconference Only**

**Website Link:** <https://smcoe.zoom.us/j/99396098014?pwd=SG9QNjc4dk5ESUgzNC9vQWlYNmh0Zz09>

Meeting ID: 993 9609 8014      Passcode: 101

**Dial-In Option:** 1-669-900-9128

<b>Call to Order</b>	Superintendent Nancy Magee
<b>Adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council would present imminent risks to the health or safety of attendees</b> <i>ATTACHMENT</i>	Superintendent Nancy Magee <i>ACTION</i>
<b>Action to Set Agenda for January 24, 2022 Meeting and Approval of Minutes for November 15, 2021 Meeting</b> <i>ATTACHMENT</i>	Superintendent Nancy Magee <i>ACTION</i>
<b>Public Comment*</b>	Superintendent Nancy Magee
<b>Coordinator’s Report</b> <i>ATTACHMENT</i>	Sarah Kinahan
<b>Update on Needs Assessment and Creation of Needs Assessment Ad Hoc Committee</b>	Sarah Kinahan <i>ACTION</i>
<b>Universal Prekindergarten Planning and Implementation Grant Update</b>	Marco Chavez
<b>CCPC Strategic Plan</b>	
<b>Committees’ Reports:</b>	
• Workforce	Heather Cleary
• Access	Christine Padilla
• Quality	Edirle Menezes
• Leadership and Impact	Michelle Blakely
<b>Adjournment</b>	Superintendent Nancy Magee

***The next CCPC meeting is Monday, March 21, 2022, 10:30 a.m.- 12:00 p.m.***

**\* Public Comment:** *This item is reserved for persons wishing to address the Council on any Council-related matters*

that are as follows: 1) Not otherwise on this meeting agenda; 2) Coordinator’s Report on the Regular Agenda; or 3) Committee Members’ Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Persons wishing to address a particular agenda item should speak during that agenda item. If you wish to speak to the Council, please use the “Chat” or “Raise Your Hand” feature to be called on to provide comment. If you have anything that you wish to be distributed to the Council and included in the official record, please email it to Ian Johnson, [ijohnson@smcoe.org](mailto:ijohnson@smcoe.org), who will distribute the information to the Council Members and staff. Speakers are customarily limited to two minutes, but an extension may be provided to you at the discretion of the Council Co-Chairs.

Public records that relate to any item on the open session agenda for a regular Council meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Council. The Council has designated the San Mateo County Office of Education office located at 101 Twin Dolphin Drive, Redwood City, CA, 94065, for making those public records available for inspection. The documents are also available on the Council Internet Web site at <https://www.smcoe.org/about/child-care-partnership-council/>.

**IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES ACT:** Child Care Partnership Council meetings are accessible to individuals with disabilities. Contact Ian Johnson at (650) 802-5601, TDD (650) 802-5480, or at [ijohnson@smcoe.org](mailto:ijohnson@smcoe.org) as soon as possible prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the Child Care Partnership Council to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.

### **CCPC Calendar of Meetings for 2021-2022**

<del>Monday, September 20, 2021</del>	<del>10:30 a.m. – 12:00 p.m.</del>
<del>Monday, November 15, 2021</del>	<del>10:30 a.m. – 12:00 p.m.</del>
Monday, January 24, 2022	10:30 a.m. – 12:00 p.m.
Monday, March 21, 2022	10:30 a.m. – 12:00 p.m.
Monday, May 16, 2022	10:30 a.m. – 12:00 p.m.
Monday, June 20, 2022	10:30 a.m. – 12:00 p.m.

CCPC Committees meet from 9:00 a.m. – 10:15 a.m., prior to the Council meeting. Committee meeting agendas and minutes are posted on the Council website, <https://www.smcoe.org/about/child-care-partnership-council/>.

Location: 101 Twin Dolphin Drive, Redwood City 94065 or via Zoom Meeting

**Date:** January 24, 2022  
**To:** San Mateo County Child Care Partnership Council  
**From:** Sarah Kinahan, CCPC Coordinator  
**Subject:** Resolution to make findings allowing continued remote meetings under Brown Act

**RECOMMENDATION:**

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person for the San Mateo County Child Care Partnership Council would present imminent risks to the health or safety of attendees.

**BACKGROUND:**

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers had fully sunset on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which board members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a legislative body to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the legislative body.

AB 361 provides that Brown Act legislative bodies must return to in-person meetings on October 1, 2021, unless they choose to continue with fully teleconferenced meetings because a specific declaration of a state or local health emergency is appropriately made. AB 361 allows legislative bodies to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that meeting in person would present an imminent risk to health or safety of attendees. AB 361 became effective on October 1, 2021 and will sunset on January 1, 2024.

AB 361 also requires that, if the state of emergency remains active for more than 30 days, the legislative body must make findings by majority vote every 30 days to continue using the bill's

exemption to the Brown Act teleconferencing rules. The findings demonstrate the need for teleconferencing persists due to the nature of the ongoing public health emergency. Effectively, this means that legislative bodies must either agendaize a Brown Act meeting once every thirty days to make these findings, or, if a legislative body has not made such findings within the prior 30 days, the legislative body must re-adopt the initial findings if it wishes to conduct a remote meeting.

**DISCUSSION:**

California Department of Public Health and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>).

On September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board of Supervisors issued a finding that meeting in person would present imminent risks to the health or safety of attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for Board meetings. The Board also strongly encouraged other County legislative bodies to make a similar finding and continue meeting remotely through teleconferencing; and

Accordingly, we recommend that the San Mateo County Child Care Partnership Council avail itself of the provisions of AB 361 allowing continuation of online meetings by adopting findings to the effect that conducting in-person meetings would present an imminent risk to the health and safety of attendees. A resolution to that effect and directing staff to take such other necessary or appropriate actions to implement the intent and purposes of the resolution, is attached hereto.

**FISCAL IMPACT:**

None

**RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR THE SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES**

**WHEREAS**, on March 4, 2020, pursuant to Government Code section 8550, et seq., Governor Newsom proclaimed a state of emergency related to the COVID-19 novel coronavirus, and subsequently, the San Mateo County Board of Supervisors (“Board”) declared a local emergency related to COVID-19, and the proclamation by the Governor and declaration by the Board remain in effect;

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N- 29-20, which suspended certain provisions in the California Open Meeting law, Government Code section 54950, et seq. (the “Brown Act”), related to teleconferencing by legislative bodies, provided certain requirements were met and followed; and

**WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended provisions of Executive Order N-29-20 that waive otherwise-applicable Brown Act requirements related to remote/teleconference meetings by legislative bodies through September 30, 2021; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 into law, and AB 361 provides that a legislative body subject to the Brown Act may continue to meet without complying with the otherwise-applicable requirements in the Brown Act related to remote/teleconference meetings by legislative bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and

**WHEREAS**, California Department of Public Health and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the

dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

**WHEREAS**, on September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board issued a finding that meeting in person would present imminent risks to the health or safety of attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for meetings of the Board; and

**WHEREAS**, the Board also strongly encouraged other County legislative bodies to make a similar finding and continue meeting remotely through teleconferencing; and

**WHEREAS**, the San Mateo County Child Care Partnership Council has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings; and

**WHEREAS**, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the San Mateo County Child Care Partnership Council finds that meeting in person would present imminent risks to the health or safety of attendees, and the San Mateo County Child Care Partnership Council will therefore invoke the provisions of AB 361 related to teleconferencing for meetings of the San Mateo County Child Care Partnership Council.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that

1. The recitals set forth above are true and correct.
2. The San Mateo County Child Care Partnership Council finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.



**SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL  
MEETING MINUTES**

**Monday, November 15, 2021  
Virtual Meeting via Zoom**

**CCPC Members Present:** Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins (late), Heather Hopkins, Alice Kuo, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

**CCPC Members Absent:** Jennifer Rogers, Guillermo Vasquez

**CCPC Co-chairs Present:** County Superintendent Nancy Magee, Supervisor Dave Pine

**Staff:** Sarah Kinahan/Ian Johnson

**Minutes:** Ian Johnson

**1. Call to Order**

A quorum was present. County Superintendent Nancy Magee called the meeting to order at 10:31 a.m.

**2. Action to adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council would present imminent risks to the health or safety of attendees (Attachments #1A and #1B)**

MOTION: CLEARY/ SECOND: ZIMIGA

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

**3. Action to set agenda for November 15, 2021 meeting and approval of Minutes for September 20, 2021 meeting (Attachment #2)**

MOTION: ALDEN/ SECOND: HOPKINS

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

**4. Public Comment**

David Fleishman announced that 4Cs will be distributing emergency child care supplies to child care providers, and is looking for volunteers to aid in distribution. Please reach out to 4Cs ([mrivera@sanmateo4cs.org](mailto:mrivera@sanmateo4cs.org)) if you are able to volunteer in these efforts. Materials will be distributed at 1800 Rollins Rd, Burlingame on December 6th, 7th, 8th, and 9th between 8:30am to 12:30pm and 12pm to 4pm.

Elizabeth Scully shared that a private Facebook group has been created in an effort to unite all Family Child Care Providers in San Mateo County. Please share the Facebook group (<https://www.facebook.com/groups/3867580526597304/>)



with all San Mateo County Family Child Care providers.

**5. Discussion and Action to approve our Annual Self-evaluation and Annual Report for submission to the California Department of Social Services certifying compliance with Education Code mandates (Attachment #3)**

CCPC Coordinator Sarah Kinahan reviewed the completion of the Annual Self-evaluation and Annual Report and the seven required compliance items. The group was then provided an opportunity to comment and provide feedback concerning the Self-evaluation and Annual Report.

The CCPC found that we were in compliance with all items and Co-Chair Magee called for a motion to approve and submit the Annual Self-evaluation and Annual Report.

MOTION: FLEISHMAN/ SECOND: PADILLA

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

**6. Coordinator's Report (Attachment #4)**

Sarah Kinahan reviewed highlights from the Coordinator's report (Attachment #4 in the November 15, 2021 meeting packet).

**7. Action to approve recommendations to the County for allocation of ARPA funds**

CCPC Coordinator Sarah Kinahan reviewed the recommendations to the County for allocation of ARPA funds (Attachment #5 in the November 15, 2021 meeting packet).

**Background on Pandemic Relief Efforts in SMC**

- County investments in early learning and care using federal CARES funds:
  - \$4.5 million for Child Care Relief Fund
  - \$1.98 million for Learning Hubs Expansion Fund
- BOS currently considering how to allocate the second installment of the approximately \$150 million coming to the County through ARPA.
  - One-time funds that need to be encumbered by 6/30/22
- As the local child care planning council, CCPC has the opportunity to provide input to the County on priorities for relief funds.

**About the Development of the Draft Recommendations**

- Developed in meetings of the Child Care Response Team
- Seeking feedback from CCPC members and members of the public to refine for submission to the County
- Applicable to center and home-based early learning and care
- For programs serving children birth to 13 (infant, preschool and school age programs)
- Organized in the Following Areas:
  - 1) Stabilize Existing Programs
  - 2) Support the ELC Workforce
  - 3) Build Small Business Capacity
  - 4) Strengthen Community Infrastructure





Following the presentation, CCPC Coordinator Kinahan opened the conversation up to the CCPC for feedback, and the Co-Chair Magee asked for a motion for approval following the discussion.

MOTION: CLEARY/ SECOND: KAREN HAAS-FOLETTA

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

### **8. Committees' Reports**

The chairs for the Leadership and Impact, Workforce, and Access Committees provided brief updates on committee work.

- For Committee Agenda and Meeting Minutes, please visit: <https://www.smcoe.org/about/child-care-partnership-council/agendas-and-minutes.html>
- The Quality Committee did not convene this month, but will reconvene on January 24, 2022.

### **9. Adjournment**

County Superintendent Nancy Magee adjourned the meeting at 11:57 a.m.

**The next meeting will be held on January 24, 2022, at 10:30 a.m.**

This report summarizes recent activities of CCPC staff and developments in the field.

Welcome New CCPC Member: Tina Watts

The CCPC Co-Chairs appointed Tina Watts, Child Care Services Coordinator & Associate Professor at Skyline College to fill the remainder of Jennifer Rogers' "Public Agency Member" term. Tina is the Faculty Coordinator for the Skyline College Child Development Laboratory Center and teaches at both Skyline College and Cañada College. She has been working with children and families in the field of Early Childhood Education (ECE) for almost 30 years. Welcome, Tina, to CCPC!

Annual Conflict of Interest Forms

All members of boards and commissions are bound by Government Code §87100 which provides: "No public official at any level of state or local government shall make, participate in making or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest." All CCPC voting members must complete a Conflict of Interest form every year. We will email the form; please return a signed copy by January 31. Electronic signatures are acceptable.

COVID-19 Updates

- **Update on the field:** Pre-COVID-19, 4Cs had 935 child care programs active in their database. As of January 20, 697 child care programs have told 4Cs they are open. According to Community Care Licensing, 38 centers and 45 large family child care homes have closed since Shelter-in-Place began in March 2020.
- **Rapid Antigen Test Kits:** The San Mateo County Office of Education and 4Cs have been working hard advocating for distribution of rapid COVID-19 test kits to child care programs in our county. SMCOE worked with County Health to secure a supply of test kits for children and staff in child care programs serving low-income families that are being distributed this week. As a Resource and Referral agency, 4Cs will receive a supply of test kits from the state to be distributed to the general child care community. The date for distribution is not yet known but anticipated to be in the next few weeks.
- **American Rescue Plan Act (ARPA) Funding:** In the next few weeks, the County Board of Supervisors will make decisions on how to allocate federal ARPA pandemic relief funding. Child care and expanded learning programs are among the priority areas that the Board is considering for funding, based in part on recommendations from CCPC. The Board will consider a recommendation to fund child care expansion grants at their regular meeting on February 8, and consider further child care funding recommendations in the Spring. Board meetings are open to the public and agendas can be found here: <https://bos.smcgov.org/board-supervisors-agenda-information>.

Child Care Land Use Study

In 2021, Build Up San Mateo County and CCPC partnered to survey local planning departments to compile an inventory of local land use policies and planning procedures related to child care in San Mateo. The survey results are intended as a resource that aids child care providers and interested potential operators in understanding the various regulations for the development of early care and education spaces. The survey is also intended to highlight "best practices" that cities can implement to support child care development. Key take-aways from the study include:

- Average cost to apply for a child care center permit across San Mateo County is roughly \$4,000.

- In most cities, the permit application process for a child care center takes 4-7 months.
- Many cities include child care in their General Plans, most often in Land Use chapter; However, 5 cities do not include child care at all.
- Majority of cities do not currently have incentives for developers to include child care in projects.

All Child Care Land Use Study results can be found on Build Up's website at <https://buildupsmc.com/projects-page/land-use-study/>. This includes the full report, executive summary, PowerPoint presentation, and city profiles.

### Governor's January Budget Proposal

Last week, the Governor released his proposal for the 2022-23 state budget. Some of the most significant proposed investments that would impact child care and early learning include:

- Sustains the 145,000 new slots and reimbursement rates implemented in 21-22
- An additional 36k slots in CCTR (general child care) and Alternative Payment Program vouchers
- Continues expansion of Transitional Kindergarten (TK)
- \$309 million for CSPP (state preschool) to support more children with disabilities and dual language learners
- Policy changes to CSPP: categorial eligibility for child with IEP and ability to serve 2-year-olds
- \$10.6 million for infant/ECE mental health consultation
- \$500 million for Inclusive Early Education Expansion Program
- \$10 million for early literacy programming
- Increases funding for the Expanded Learning Opportunities Program and provides rate increases for ASES and 21<sup>st</sup> Century programs
- \$25 million for CCIP to build supply in child care deserts
- \$4.8 million for child care data system + \$3.1 million for Brilliant Beginnings data initiative and single verification hub

The "Early Childhood" and "K-12 Education" budget summaries are posted here: <https://www.ebudget.ca.gov/budget/2022-23/#/BudgetSummary>.

### State Legislation

The State Legislature has reconvened for the 21-22 legislative session. The CCPC Leadership and Impact Committee will start to track bills as they are introduced over the next few weeks and provide updates to the CCPC.

### County Boards and Commissions Updates

Staff in the County Manager's Office are taking a fresh approach to supporting County Boards and Commissions. They are working on the following supports:

- An updated handbook for commissioners
- Standardized, online training for commissioners
- Supporting diversifying Boards and Commissions to promote equity in representation

**CCPC members should expect to receive a demographic survey from the County this month;** survey responses will be anonymous. The results of the survey will be used to informed efforts to diversify commission membership. CCPC members should also look for new training opportunities coming soon!