



QUALITY COMMITTEE MEETING AGENDA

Monday, March 6, 2023, 2:00 – 3:15 p.m.

Hybrid Meeting – In-Person and by Videoconference

The meeting of the San Mateo County Child Care Partnership Council Quality Committee will be held at the San Mateo County Office of Education, Room: Arroyo, 101 Twin Dolphin Dr., Redwood City, CA 94065.

Members of the public will be able to participate in the meeting remotely via the Zoom platform or in-person. For remote participation:

Website Link:

<https://smcoe.zoom.us/j/92140113428?pwd=TTRDOU1xY2MyQVE4SXhyNWhtFBSdz09>

Meeting ID: 921 4011 3428

Passcode: 101

Dial-In Option: 1-669-900-9128

Call to Order	Liz Scully/Edirle Menezes
Action to Set Agenda for March 6, 2023 Meeting and Approval of Minutes for November 28, 2022 Meeting <i>ATTACHMENT 1 - Minutes</i>	Liz Scully/Edirle Menezes <i>ACTION</i>
Welcome & Check-In	Liz Scully/Edirle Menezes
Update the CCPC Quality Committee Work Plan <i>ATTACHMENT 2</i>	Sarah Kinahan
Discussion of Potential Changes to Inclusion Specialization Matrix	Mary Browning & Karina Du
Other Hot Topics	Liz Scully/Edirle Menezes
Adjournment	Liz Scully/Edirle Menezes



**SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL
QUALITY COMMITTEE
MEETING MINUTES**

November 28, 2022

Hybrid Meeting via Zoom and at 101 Twin Dolphin Drive, Redwood City, CA, 94065

CCPC Members Present: Liz Scully

Members of the Public: Mary Browning, Grant Currie, Karina Du, Lisa Shaanan

Staff/Minutes: Ian Johnson

1. Call to Order

Elizabeth Scully called the meeting to order at 9:06 a.m.

2. Action to set the agenda for October 5, 2022, meeting and approve meeting minutes for November 28, 2022.

MOTION: SCULLY / SECOND: BROWNING

AYES: Mary Browning, Grant Currie, Karina Du, Elizabeth Scully, Lisa Shaanan

NOES: NONE

ABSTAIN: NONE

3. Welcome & Check-In

Elizabeth Scully/All

Elizabeth Scully welcomed the group. All attendees were familiar with each other not introductions were needed.

4. Discussion of Potential Changes to Inclusion Specialization Matrix

Mary Browning/
Karina Du

Mary Browning provided information on how the Inclusion Specialization Matrix was created, developed, and the CCPC Quality Committee's role in establishing Quality Indicators and revisions based on evidence-based best practices to promote the inclusion of young children with disabilities. Mary also provided some recommendations for changes to the matrix. Mary suggested that the group reviewed the materials today but refrain from making any decisions or establishing next steps until the Quality Committee guests and members were better represented and available to review these suggestions and provide valuable feedback.

Proposed recommendations included:

- Using the preferable term "**children with disabilities**" in place of "**children with special needs**"
 - Discussion: It was suggested that the wording be inclusive of both children with disabilities and children who are at-risk, but not yet identified. This will be further discussed at next CCPC meeting
- Add "**mainstreaming**" as an evolving indicator in the Access Element
 - Discussion: Important to differentiate **Entry Level** / "**Common Practices**" from quality inclusive practices (i.e., Children with disabilities spending a short period of time playing together on the playground should be considered "Common Practice" and not Implementation of quality inclusive practices).
- Reclassifying **Embedded Instruction** to the highest level of implementation under the element of Teacher/Child interactions
 - Meaning teachers and staff understand IEP goals and are working on supporting the child within the context of the child's natural environment and routines. It is important to recognize how we go about supporting that child on their goals and objectives within their natural setting.

San Mateo County Child Care Planning Council
Strategic Implementation Plan 2019-2024
CCPC Strategic Goal Area: Access Work Plan

Goal: Families of all socioeconomic levels have access to high-quality child care birth through age 13.

Desired Outcome of Plan: There is a significant decrease in the gap between available supply of early care and education programs and demand.

Updates added 2/6/23 highlighted in blue.

Strategic Priority	Activity	Timeline	Who	Status Update	Resources/Partners
1. Advocate for increases in State and Federal funding and reimbursement rates for ECE programs in San Mateo County.	<ol style="list-style-type: none"> 1. During 2018/19 state legislative session, support the following bills: <ul style="list-style-type: none"> ● AB 48 (O'Donnell) ● AB 123 (McCarty) ● AB 124 (McCarty) ● AB 125 (McCarty) ● AB 167 (Rubio) ● AB 194 (Reyes) ● AB 452 (Mullin) <ol style="list-style-type: none"> a. Create a shared online folder with all CCPC support letters 2. Once new laws pass, assist in local implementation <ol style="list-style-type: none"> a. Share details of new laws with ECE community 3. Track federal legislation changing income eligibility (HR 1364 and S 568, Child Care for Working Families Act). 4. For 2022/23 state legislative session, participate in collective advocacy to raise reimbursement rates and implement recommendations of Rate and Quality Workgroup. 	<p>April to June 2019</p> <p>June to September 2019</p> <p>January to June 2023</p>	<p>Leadership and Impact Committee tracks legislation and shares with CCPC membership</p>	<p>CCPC signed on to the Children's Movement's December 2022 letter to the Governor calling for ongoing Funding Reform</p> <p>CCPC Coordinator has been tracking the implementation of higher rates in 2022 to understand impact on state-funded programs and wages; provided TA to programs on modeling wage increases using a budget tool developed by SMCOE.</p> <p>CCPC Coordinator compiled 2023 advocacy priorities from the committees and shared with Senator Becker and County's legislative affairs staff.</p>	<ul style="list-style-type: none"> ● Click My Cause ● SVCAN ● 4Cs ● Build Up ● County of Los Angeles Legislation Tracking Roster ● CCCRRN ● CAPP ● First 5 San Mateo County & First 5 Association ● County of San Mateo Leg staff/Lobbyist ● Silicon Valley Community Foundation ● Parent Voices ● COPAC ● Rate Reform and Quality Workgroup
2. Work with local and State agencies and collaborations to improve policies and processes that support an increase in the number of ECE and after-school learning programs.	<ol style="list-style-type: none"> 1. Examine recommendations from California Assembly Blue Ribbon Commission on Early Childhood Education to determine possible local actions. <ol style="list-style-type: none"> a. Share a summary of the recommendations during a CCPC meeting and discuss. 	<p>April to May 2019</p>	<p>Michelle Sioson-Hyman will review and summarize highlights</p>	<p>After the Blue Ribbon Commission, the state created a Master Plan for Early Learning and Care. This has then led to an ongoing expansion of Universal Prekindergarten.</p> <p>In 2023, Local Planning Councils are receiving funds to engage in community-wide UPK Mixed Delivery Planning with a report due</p>	<ul style="list-style-type: none"> ● California's Master Plan for Early Learning and Care ● Website for Blue Ribbon Commission: https://speaker.asmdc.org/blue-ribbon-commission-early-childhood-education ● Build Up San Mateo County ● SVCF's summary of school district bond measures

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	<p>2. Promote the recommendations of the California Assembly Blue Ribbon Commission on Early Childhood Education.</p> <ol style="list-style-type: none"> a. Share on CCPC website/social media. b. Share with elected officials (state, county, city). <p>3. Review CCPC Access Goal strategic priorities, map other organizations already working in these areas, and determine niche/value-add for CCPC role.</p> <p>4. Support school districts in including ECE in LCAPs and bond measures.</p> <ol style="list-style-type: none"> a. Provide data to districts on ECE needs <p>5. Create a short list of recommendations for improvements in Licensing that could form the basis of new legislation.</p> <ol style="list-style-type: none"> a. Alignment of age groups between CCL and CDE b. Co-mingling children with disabilities c. Ratios in FCC (definition of infant) <p>6. Work at the City level to promote the development of more family child care homes.</p> <ol style="list-style-type: none"> a. Support SB 234 (Skinner). b. Share California Child Care Resource and Referral Network and Child Care Law Center's materials and data with Cities. <p>7. Engage Cities as partners to increase Access.</p> <ol style="list-style-type: none"> a. Share findings from 2022 Child Care Needs Assessment <p>8. Engage in community-wide planning for Universal PreKindergarten in a Mixed Delivery Setting</p>	<p>April to September 2019</p> <p>April to June 2019</p> <p>May 2019 and ongoing</p> <p>May to December 2019</p> <p>April to June 2019</p> <p>2019-2020</p>	<p>Michelle Sioson-Hyman shared a summary of bonds at 5/20/19 CCPC Meeting</p> <p>Liz Scully will support activities related to Family Child Care.</p> <p>Work with Build Up - either bring presentation to them (League of Cities) or invite to special CCPC meeting</p> <p>Share data on needs in their city</p> <p>Relate to Workforce Housing Issues</p>	<p>to the Board of Education by June 2023. Planning can continue through June 2026.</p> <p>CCPC created a directory of all child care and preschool programs in the County, sorted by school district. Directory was shared with LEAs to help with their UPK plans.</p> <p>SMCOE has provided technical assistance to LEAs as they created their UPK plans.</p> <p>CCPC Coordinator compiled a summary of all LEA UPK plans.</p> <p>2022 Child Care Needs Assessment can inform UPK plans.</p>	<ul style="list-style-type: none"> • UC Berkeley has summarized the bonds from across the Bay Area • SVCF Child Care Finder Design Sessions • Regional CCL Advocate • CCCRRN information on FCC decline: https://rrnetwork.org/updates/watch-the-recording-of-our-family-child-care-home-decline-webinar • Child Care Law Center resources for City planners: http://childcarelaw.org/resources/know-the-law-planners/. • CCLC has also developed a FCC fact sheet and 2-page report for cities.
<p>3. Maximize San Mateo County's use of state</p>	<p>1. Monitor and analyze trends in earnings across San Mateo County's state-funded programs.</p>	<p>Fall training for Title V centers</p>	<p>Nirmala Dillman, Sarah</p>	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Child Development Fiscal Services (CDE)

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<p>subsidy dollars to serve more eligible children</p>	<ol style="list-style-type: none"> 2. Develop tools to help programs project contract earnings accurately. 3. Administer the Voluntary Temporary Transfer (VTT) process. 4. Analyze and make recommendations about the mix of full and part day programs <ol style="list-style-type: none"> a. Present summary of earning results to CCPC. b. Understand how the ECMH adjustment factor will impact earnings 	<p>Monthly and quarterly reports from centers</p> <p>VTTs submitted to CDE in April/May</p>	<p>Kinahan, Sheryl Chan</p> <p><input checked="" type="checkbox"/> Nirmala shared results of 18-19 at May 20, 2019 CCPC meeting</p> <p>Sarah will look into the ECMH adjustment factor</p>		<ul style="list-style-type: none"> • The Children's Collabrium
<p>4. Increase access to ECE for children with special needs</p>	<ol style="list-style-type: none"> 1. Better define work that is already being done around inclusion of children with special needs (especially professional development and coaching), how Access relates to Quality for children with special needs, and define CCPC's role. 2. Learn more about the challenges "on the ground" related to inclusion: <ol style="list-style-type: none"> a. The Big Lift Inspiring Summers Program b. After School programs c. 4Cs Enhanced Referrals Focus Groups d. Introduction of Universal Design 3. Educate programs on inclusion best practices and to help them overcome challenges. <ol style="list-style-type: none"> a. Participate in the planning for Skyline's 2020 Inclusion Conference 	<p>April to May 2019</p> <p>April to September 2019</p> <p>October to December 2019</p>	<p>Alyson Suzuki</p> <p>Sarah P and Elizabeth will look at previous strategic plan to recommend activities to carry forward</p> <p>Consider a peer support forum on</p>	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Help Me Grow • Community Gatepath • First 5 San Mateo County • 4Cs • SMCOE • Parent groups like PTAs and parent support groups • SMCOE Superintendent's internal workgroup focused on children with special needs • The Big Lift • Skyline Inclusion conference • Community Colleges • Parents Place

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	<p>b. Compile all of the PD related to Inclusion (if this has not already been done)</p> <p>4. Promote the “Pledge of Respect”</p> <p>5. Consider ways to incentivize/encourage enrollment of children with special needs in CDE-funded programs (adjustment factor for children with special needs, require 10% enrollment)</p>		<p>inclusion focused on teacher/program strengths</p>		
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Notes:

- **Need to remember access issues impacting other special populations (ie, geographically isolated, non-English speakers, immigrant families, families above income cut-off but below self-sufficiency, infants and toddlers.**