



**WORKFORCE COMMITTEE MEETING AGENDA**

**Monday, April 18, 2022, 10:00 – 11:30 a.m.**

*Meeting will be conducted via Teleconference Only*

Website Link:

<https://smcoe.zoom.us/j/92469003188?pwd=YTVyTFRCdmdiYkhZOUpmMWZNUGhpQT09>

Meeting ID: 924 6900 3188      Passcode: 124131

Dial-In Option: 1-669-900-9128

On September 16, 2021, the Governor signed AB 361, which amended certain provisions of the Ralph M. Brown Act (Government Code section 54950, *et seq.*) to allow for local agency legislative bodies to conduct their meetings remotely either telephonically or by other electronic means under specified circumstances. Thus, pursuant to Government Code section 54953(e), the San Mateo County Child Care Partnership Council Workforce Committee meeting will be conducted via remote conferencing.

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| <b>Call to Order</b>                                                                                                                                                                                                                                                                     | Heather Cleary                              |
| <b>Adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council’s Workforce Committee would present imminent risks to the health or safety of attendees</b><br><i>ATTACHMENTS 1A AND 1B</i> | Heather Cleary<br><b><i>ACTION ITEM</i></b> |
| <b>Approval of April 18, 2022 Workforce Committee Meeting Agenda and Meeting Minutes for March 21, 2022</b><br><i>ATTACHMENT 2</i>                                                                                                                                                       | Heather Cleary<br><b><i>ACTION ITEM</i></b> |
| <b>Item #1: Welcome &amp; Check-in</b>                                                                                                                                                                                                                                                   | Heather Cleary                              |
| <b>Item #2: Update on County ARPA Funding</b>                                                                                                                                                                                                                                            | Sarah Kinahan                               |
| <b>Item #3: Discussion of CDE’s Early Education Teacher Development Grant</b>                                                                                                                                                                                                            | Sarah Kinahan &<br>Edirle Menezes           |
| <b>Item #4: Other Workforce Updates</b>                                                                                                                                                                                                                                                  | Heather Cleary                              |
| <b>Adjournment</b>                                                                                                                                                                                                                                                                       | Heather Cleary                              |

*The next Workforce Committee meeting is  
Monday, May 16, 2022: 9:00 a.m. to 10:15 a.m.*

**Date:** April 18, 2022  
**To:** San Mateo County Child Care Partnership Council Workforce Committee  
**From:** Sarah Kinahan, CCPC Coordinator  
**Subject:** Resolution to make findings allowing continued remote meetings under Brown Act

**RECOMMENDATION:**

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person for the San Mateo County Child Care Partnership Council Workforce Committee would present imminent risks to the health or safety of attendees.

**BACKGROUND:**

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers had fully sunset on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which board members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a legislative body to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the legislative body.

AB 361 provides that Brown Act legislative bodies must return to in-person meetings on October 1, 2021, unless they choose to continue with fully teleconferenced meetings because a specific declaration of a state or local health emergency is appropriately made. AB 361 allows legislative bodies to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that meeting in person would present an imminent risk to health or safety of attendees. AB 361 became effective on October 1, 2021 and will sunset on January 1, 2024.

AB 361 also requires that, if the state of emergency remains active for more than 30 days, the legislative body must make findings by majority vote every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules. The findings demonstrate the need for teleconferencing persists due to the nature of the ongoing public health emergency. Effectively, this means that legislative bodies must either agendaize a Brown Act meeting once every thirty days to make these findings, or, if a legislative body has not made such findings within the prior 30 days, the legislative body must re-adopt the initial findings if it wishes to conduct a remote meeting.

The County Board of Supervisors has adopted a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person "would present imminent risks to the health or safety of attendees."

The County's resolution states, among other things, that: "The Board of Supervisors strongly encourages all legislative bodies of the County of San Mateo that are subject to the Brown Act, including but not limited to, the Planning Commission, the Assessment Appeals Board, the Civil Service Commission, and all other oversight and advisory boards, committees and commissions established by the Board of Supervisors and subject to the Brown Act, to make a similar finding and avail themselves of teleconferencing until the risk of community transmission has further declined, and directs the County Manager to provide necessary support for these legislative bodies to continue teleconferencing procedures when they have adopted such findings."

**DISCUSSION:**

The COVID-19 transmission circumstances, though improved, remain materially similar to those in existence on November 15, 2021 when the San Mateo County Child Care Partnership Council adopted a resolution first invoking the provisions of AB 361. The San Mateo County Board of Supervisors continues to encourage other County legislative bodies to consider continuing to make findings to reconsider the circumstances of the state of emergency caused by the spread of COVID-19; that the state of emergency caused by the spread of COVID-19 continues to directly impact the ability of members of the San Mateo County Child Care Partnership Council to meet safely in person; and that conducting in-person meetings at the present time would present an imminent risk to the health and safety of attendees. A resolution to that effect and directing staff to take such other necessary or appropriate actions to implement the intent and purposes of the resolution, is attached hereto.

**FISCAL IMPACT:**

None

**RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR THE SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL WORKFORCE COMMITTEE WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES**

**WHEREAS**, on March 4, 2020, pursuant to Government Code section 8550, et seq., Governor Newsom proclaimed a state of emergency related to the COVID-19 novel coronavirus, and subsequently, the San Mateo County Board of Supervisors (“Board”) declared a local emergency related to COVID-19, and the proclamation by the Governor and declaration by the Board remain in effect;

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N- 29-20, which suspended certain provisions in the California Open Meeting law, Government Code section 54950, et seq. (the “Brown Act”), related to teleconferencing by legislative bodies, provided certain requirements were met and followed; and

**WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended provisions of Executive Order N-29-20 that waive otherwise-applicable Brown Act requirements related to remote/teleconference meetings by legislative bodies through September 30, 2021; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 into law, and AB 361 provides that a legislative body subject to the Brown Act may continue to meet without complying with the otherwise-applicable requirements in the Brown Act related to remote/teleconference meetings by legislative bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and

**WHEREAS**, on September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board issued a

finding that meeting in person would present imminent risks to the health or safety of attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for meetings of the Board; and

**WHEREAS**, the Board also strongly encouraged other County legislative bodies to make a similar finding and continue meeting remotely through teleconferencing; and

**WHEREAS**, the San Mateo County Child Care Partnership Council Workforce Committee has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings; and

**WHEREAS**, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the San Mateo County Child Care Partnership Council Workforce Committee finds that meeting in person would present imminent risks to the health or safety of attendees, and the San Mateo County Child Care Partnership Council Workforce Committee will therefore invoke the provisions of AB 361 related to teleconferencing for meetings of the San Mateo County Child Care Partnership Council Workforce Committee.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that

1. The recitals set forth above are true and correct.
2. The San Mateo County Child Care Partnership Council Workforce Committee finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.



**SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL  
WORKFORCE COMMITTEE  
MEETING MINUTES**

**March 21, 2022  
Virtual Meeting via Zoom**

**CCPC Members Present:** Karen Alden, Heather Cleary (Chair), Karen Haas-Foletta, Elizabeth Scully, Tina Watts

**Members of the Public:** Angel Barrios, Dayna Chung, Alyce Derosiers, Charles Hansen, Jamie Hui, Mel Kronick, Edirle Menezes, Donna Yuriar

**Staff/Minutes:** Sarah Kinahan

**1. Call to Order**

Heather Cleary called the meeting to order at 9:03 a.m.

**2. Action to adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council would present imminent risks to the health or safety of attendees**

**MOTION:** HAAS-FOLETTA / **SECOND:** ALDEN

**AYES:** Karen Alden, Angel Barrios, Heather Cleary, Alyce Derosiers, Karen Haas-Foletta, Charles Hansen, Jamie Hui, Mel Kronick, Edirle Menezes, Elizabeth Scully, Tina Watts, Donna Yuriar

**NOES:** NONE

**ABSTAIN:** NONE

**3. Action to set the agenda for March 21, 2022 and approve the minutes for the January 24, 2022 meeting**

**MOTION:** ALDEN / **SECOND:** CHUNG

**AYES:** Karen Alden, Angel Barrios, Heather Cleary, Alyce Derosiers, Karen Haas-Foletta, Charles Hansen, Jamie Hui, Mel Kronick, Edirle Menezes, Elizabeth Scully, Tina Watts, Donna Yuriar

**NOES:** NONE

**ABSTAIN:** NONE

**4. Welcome & Check-In**

Heather Cleary/All

Heather Cleary invited attendees to provide program updates.

- Karen Haas-Foletta shared that Footsteps is applying for three renovation & repair grants and that getting the required number of bids has been very difficult.
- Heather welcomed Charles Hansen from Peninsula Family Service.
- Dayna Chung shared information on Community Equity Collaborative's Rainbow Kids project. Their workshops will be coming up in April and there has been a great deal of community interest.
- Alyce Derosiers shared an update on the nanny survey that is being conducted as part of the CCPC's needs assessment. The survey is live and their goal is to get 200 responses.

**5. Discussion of Scalability of Peninsula Family Service's CDA program** Heather Cleary

Heather shared information on PFS' Child Development Associate (CDA) credential program. Participants who complete the CDA can then go on to qualify for the Associate Teacher Permit. PFS will be on-boarding nine

new staff through the CDA program, and they intend to offer another cohort in the Fall. They are working on get college units for the CDA courses. The ultimate goal for teachers is that they take more units, increase their permit level, and then get a Bachelor’s degree. They are funding this work through a combination of state funds and a private donation.

PFS is now paying Aides \$23/hour – this is the minimum wage now for the whole organization. The pay scale goes up by \$1.50/hour for every increase in permit level.

After the discussion of PFS’ CDA program, the group identified other career development needs in the field:

- Need a person at the county level to provide career coaching.
- Explore how a countywide CDA program could be offered as part of a “shared services” model.
- Explore offering a cohort at the community college for Family Child Care providers.
- Need ECE courses in Spanish.
- Need support for students to get them through the General Education courses. Don’t want people stuck after getting the beginning 12 ECE units.

**6. Update on SMCCCD Apprenticeship Program**

Tina Watts

Tina provided an update on SMCCCD’s Apprenticeship program. They received a \$500,000, 3-year grant through the Foundation for California Community Colleges’ California Apprenticeship Initiative (CAI). The grant will allow them to start up the program with 25 participants. The grant will also pay for a new position, a Success Coordinator. They are now working on the course sequence and establishing articulation agreements with BA programs. The employers who will employ the first cohort of apprentices are Skyline, College of San Mateo, Izzi and PFS. In Year 2, they will recruit more employers. They are also planning to apply for a second CAI grant to support pre-apprenticeship.

In a related long-term project, the colleges are looking at offering credit for prior learning.

**7. Discussion of CCPC Priorities for County’s ARPA Funding**

Sarah Kinahan

Sarah checked in with the group around priorities for how the County allocates is ARPA funding. The group agreed that CCPC should advocate strongly for dedicated funds to support FTEs to focus on ECE workforce issues because the needs and field are so specialized. The worker development services provided by NOVAworks (County’s current workforce grantee) may not result in increasing the number of people working in ECE because it is not their area of expertise. ARPA presents an opportunity to fund the development of a longer term plan.

**8. Discussion of Possible Legislation for Community College Fee Waivers** Karen Alden

Karen discussed several legislative ideas related to waiving fees for ECE students. She referenced AB 1097 (Santiago) which would have extended the CA College Promise fee waiver for first-time college students who are attending part-time. Senator Becker has also authored a number of bills related to the CA College Promise. Karen proposed the idea that we support legislation and/or fundraising to have an ECE-specific Promise Scholars program. The group requested more information on the Promise Scholars program.

**9. Adjournment**

Heather Cleary

Heather adjourned the meeting at 10:14 a.m.

**The next CCPC Workforce Committee meeting is  
Monday, April 18, 2021, 10:00 a.m. – 11:30 a.m.**