1. **Call to Order**

Heather Cleary called the meeting to order at 9:06 AM.

2. **Action to set the agenda**

   **MOTION:** CHUNG/ SECOND: ALDEN
   **AYES (ROLL CALL VOTE):** Heather Cleary, Karen Alden, Karen Hass-Foletta, Angel Barrios, Kristina Brower, Mindy Camacho, Dayna Chung, Jamie Hui, Mel Kronick
   **NOES:** NONE
   **ABSTAIN:** NONE

3. **Action to approve the minutes from the May 18, 2020 and April 13, 2020 meetings**

   **MOTION:** KRONICK/ SECOND: HAAS-FOLETTA
   **AYES (ROLL CALL VOTE):** Heather Cleary, Karen Alden, Karen Hass-Foletta, Angel Barrios, Kristina Brower, Mindy Camacho, Dayna Chung, Jamie Hui, Mel Kronick
   **NOES:** NONE
   **ABSTAIN:** NONE

4. **Teacher Pipeline Project Update**

   Dayna Chung shared that the Teacher Pipeline Project is ready to launch a cohort in Northern San Mateo County in partnership with Skyline College for Fall 2020. They are seeking partners in this region of the county to outreach to potential students (such as parents in early learning programs). They are updating their website, application process and outreach materials. Dayna will share the flyer and website link when they are ready. Heather offered to connect Dayna with Pat at the Daly City Partnership.
5. **CDE Workforce Grant Update**

Sarah shared the approach that SMCOE will be proposing to CDE to update our Teacher Stipend Program for 2020-21. The funding allocation for stipends has been reduced while the state has increased the universe of early learning and care professionals who could be eligible for stipends. In San Mateo County, we'll be offering stipends for two workforce pathways: Higher Education and Professional Development. The Higher Education pathway will incentivize completion of units to support degree attainment and permit advancement. Once a teacher has achieved an Associate’s degree or higher, they can be eligible for the Professional Development pathway. Every stipend recipient will need to complete an annual education plan or professional growth plan. Karen and Dayan emphasized the needs for grass-roots outreach to connect more professionals with the stipend program and to help ELC professional navigate the workforce system. The group would like more information on the professional development and coaching that supports improved classroom practices. Sarah offered to invite Diana Harlick and Edirle Menezes to a future meeting to talk about findings from The Big Lift and Quality Counts. It was suggested that Professional Growth Advisors might also need training to support this new approach to the stipend program.

6. **The Year in Review: activities and accomplishments related to strategic plan**

Heather walked through group through a review of the 2019-20 work plan for the Workforce Committee. The work plan has been updated with accomplishments from the year and the status of each strategic priority. It was recommended that the Committee incorporate additional activities related to supporting professional growth related to equity in ECE practices and implicit bias. Another recommendation was to recalibrate workforce efforts to acknowledge the need for more education and professional development to occur virtually due to COVID-19. The group noted that teacher recruitment is still a problem that needs long-term investments. The current COVID-19 requirements have the potential to increase the demand for qualified teachers because of reduced class sizes and the need to have a limited number of staff work with a stable cohort of children. The changes in school schedules may also require an increase in the number of after school/out-of-school providers. Heather will draft some updates to the work plan and bring back to the Committee to review. The next scheduled meeting is in September, but the Committee may want to meet in late July/early August. Angel offered to share a recent California Head Start Wage Study to help inform the work of this committee.

Heather Cleary adjourned the meeting at 10:22 AM.