



**LEADERSHIP AND IMPACT COMMITTEE MEETING AGENDA**

**Monday, September 12, 2022, 2:00 – 3:30 p.m.**

On September 16, 2021, the Governor signed AB 361, which amended certain provisions of the Ralph M. Brown Act (Government Code section 54950, *et seq.*) to allow for local agency legislative bodies to conduct their meetings remotely either telephonically or by other electronic means under specified circumstances. Thus, pursuant to Government Code section 54953(e), the San Mateo County Child Care Partnership Council Leadership and Impact Committee meeting will be conducted via remote conferencing.

**Website Link:** <https://smcoe.zoom.us/j/6648736618>

**Meeting ID:** 664 873 6618

**Dial-In Option:** 1-669-900-9128

<b>Call to Order</b>	Michelle Blakely
<b>Adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council’s Leadership and Impact Committee would present imminent risks to the health or safety of attendees</b> <i>ATTACHMENTS 1A AND 1B</i>	Michelle Blakely <b><i>ACTION ITEM</i></b>
<b>Approval of September 12, 2022 Leadership and Impact Committee Meeting Agenda And Meeting Minutes for June 13, 2022</b> <i>ATTACHMENT 2</i>	Michelle Blakely <b><i>ACTION ITEM</i></b>
<b>Item #1: Welcome &amp; Check-in</b>	Michelle Blakely
<b>Item #2: Update on Housing Elements Letter</b>	Sarah Kinahan
<b>Item #3: Review Legislation Tracker</b> <a href="https://docs.google.com/spreadsheets/d/16Ks4rioMXvqXN4nXq8Ss504K63M-n2TJIJRLYHfluCA/edit?usp=sharing">https://docs.google.com/spreadsheets/d/16Ks4rioMXvqXN4nXq8Ss504K63M-n2TJIJRLYHfluCA/edit?usp=sharing</a>	Sarah Kinahan
<b>Item #4: State Budget Check-In</b>	Sarah Kinahan
<b>Item #5: Discuss Emerging “Hot Topics”</b>	Michelle Blakely
<b>Adjournment</b>	Michelle Blakely

*The next Leadership and Impact Committee meeting is  
November 14, 2022*

**Date:** September 12, 2022  
**To:** San Mateo County Child Care Partnership Council's Leadership and Impact Committee  
**From:** Sarah Kinahan, CCPC Coordinator  
**Subject:** Resolution to make findings allowing continued remote meetings under Brown Act

**RECOMMENDATION:**

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person for the San Mateo County Child Care Partnership Council's Leadership and Impact Committee would present imminent risks to the health or safety of attendees.

**BACKGROUND:**

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers had fully sunset on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which board members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a legislative body to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the legislative body.

AB 361 provides that Brown Act legislative bodies must return to in-person meetings on October 1, 2021, unless they choose to continue with fully teleconferenced meetings because a specific declaration of a state or local health emergency is appropriately made. AB 361 allows legislative bodies to continue to conduct virtual meetings as long as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that meeting in person would present an imminent risk to health or safety of attendees. AB 361 became effective on October 1, 2021 and will sunset on January 1, 2024.

AB 361 also requires that, if the state of emergency remains active for more than 30 days, the legislative body must make findings by majority vote every 30 days to continue using the bill's

exemption to the Brown Act teleconferencing rules. The findings demonstrate the need for teleconferencing persists due to the nature of the ongoing public health emergency. Effectively, this means that legislative bodies must either agendaize a Brown Act meeting once every thirty days to make these findings, or, if a legislative body has not made such findings within the prior 30 days, the legislative body must re-adopt the initial findings if it wishes to conduct a remote meeting.

**DISCUSSION:**

The state of emergency caused by the spread of COVID-19 continues to directly impact the ability of members of the San Mateo County Child Care Partnership Council's Leadership and Impact Committee to meet safely in person; and conducting in-person meetings at the present time would present an imminent risk to the health and safety of attendees. A resolution to that effect and directing staff to take such other necessary or appropriate actions to implement the intent and purposes of the resolution, is attached hereto.

**FISCAL IMPACT:**

None

**RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR THE SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL'S LEADERSHIP AND IMPACT COMMITTEE WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES**

**WHEREAS**, on March 4, 2020, pursuant to Government Code section 8550, et seq., Governor Newsom proclaimed a state of emergency related to the COVID-19 novel coronavirus, and subsequently, the San Mateo County Board of Supervisors ("Board") declared a local emergency related to COVID-19, and the proclamation by the Governor remains in effect;

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N- 29-20, which suspended certain provisions in the California Open Meeting law, Government Code section 54950, et seq. (the "Brown Act"), related to teleconferencing by legislative bodies, provided certain requirements were met and followed; and

**WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended provisions of Executive Order N-29-20 that waive otherwise-applicable Brown Act requirements related to remote/teleconference meetings by legislative bodies through September 30, 2021; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 into law, and AB 361 provides that a legislative body subject to the Brown Act may continue to meet without complying with the otherwise-applicable requirements in the Brown Act related to remote/teleconference meetings by legislative bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and bodies, provided that a state of emergency has been declared and the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and provided that the legislative body makes such finding at least every thirty (30) days during the term of the declared state of emergency; and

**WHEREAS**, on September 28, 2021, in the interest of public health and safety, as affected by the state of emergency caused by the spread of COVID-19, the Board issued a finding that meeting in person would present imminent risks to the health or safety of

attendees, and decided to invoke the provisions of AB 361 related to teleconferencing for meetings of the Board; and

**WHEREAS**, the San Mateo County Child Care Partnership Council's Leadership and Impact Committee has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings; and

**WHEREAS**, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the San Mateo County Child Care Partnership Council's Leadership and Impact Committee finds that meeting in person would present imminent risks to the health or safety of attendees, and the San Mateo County Child Care Partnership Council's Leadership and Impact Committee will therefore invoke the provisions of AB 361 related to teleconferencing for meetings of the San Mateo County Child Care Partnership Council.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that

1. The recitals set forth above are true and correct.
2. The San Mateo County Child Care Partnership Council's Leadership and Impact Committee finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

**San Mateo County Child Care Partnership Council  
Leadership and Impact Committee  
Meeting Minutes  
Monday, June 13, 2022  
Virtual Meeting via Zoom**

**CCPC Members Present:** Michelle Blakely, David Fleishman, Heather Cleary, Karen Alden, Guillermo Vasquez, Christine Thorsteinson, Christine Padilla, Julie Cates

**Members of the Public:** Kristen Anderson, Diana Harlick, Randy Torrijos, Mel Kronick

**Staff/Minutes:** Veronica Pantoja

**1. Call to Order**

Michelle Blakely called the meeting to order at 2:04pm

**2. Action to adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council’s Leadership and Impact Committee would present imminent risks to the health or safety of attendees (Attachments #1A and #1B)**

MOTION: Fleishman / SECOND: Thorsteinson

AYES: Karen Alden, Kristen Anderson, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Diana Harlick, Mel Kronick, Christine Padilla, Christine Thorsteinson, Randy Torrijos, Guillermo Vasquez

NOES: NONE

ABSTAIN: NONE

**3. Approval of Leadership-Impact Committee Meeting Minutes from March 14, 2022, and Agenda for June 13, 2022 Meeting**

MOTION: Cleary / SECOND: Fleishman

AYES: Karen Alden, Kristen Anderson, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Diana Harlick, Mel Kronick, Christine Padilla, Christine Thorsteinson, Randy Torrijos, Guillermo Vasquez

NOES: NONE

ABSTAIN: NONE

**4. Leadership and Impact Committee Updates and Check-in (Michelle Blakely)**

Michelle Blakely welcomed everyone to the meeting and asked people to introduce themselves.

**5. Housing Elements Letter (Michelle Blakely)**

Michelle Blakely led the group in a discussion concerning the Housing Elements advocacy Letter. Housing elements are one of several required elements of a city or county’s General plan. The housing element is the only element that is mandated to be updated every 8 years on a specific schedule. Currently, all the Bay Area cities and counties are working on their housing elements, which are due by the end of January. Bay Area cities and counties are conducting public meetings and study sessions that planning commissions or city councils will utilize for the approval of housing elements before they are submitted to the state. CCPC and Build Up have drafted

recommendations for the inclusion of policies that encourage and fuel the development of childcare that is convenient to families, and address family childcare issues related to housing. The drafted document is a list of different policy statements and ideas we would like to advocate for. The group reviewed the letter and provided suggestions.

## **6. Review Legislation Tracker**

Michelle Blakely walked the group through a discussion of the status of the bills listed on the Legislation Tracker so that the group can be coordinated in advocacy efforts.

## **7. State Budget Check-In (Michelle Blakely)**

Michelle Blakely guided the group and reviewed the Governor's proposed State Budget. The group talked about the need to continue to advocate for funding to stabilize the child care system after the pandemic, and to support the workforce.

## **8. Hot Topics**

- Concerns about communication and unification among leadership in the Family Child Care field
  - Liz Scully recently started a new organization for family child care; she invited a speaker to one of their virtual meetings, and then discovered the same speaker was speaking at another family child care meeting in our county.
  - The group agreed that it is important for resources to be identified and shared, and that the information is accessible, and efforts are not duplicated.
  - David Fleishman shared some background and identified resources, information, and supports currently available to Family Child Care, and provided some context on the leadership in the Family Child Care field.
  - A deeper conversation on leadership in the Family Child Care field will be agendaized in a future meeting.

## **9. Adjournment**

Michelle Blakely adjourned the meeting at 3:10pm