



**SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL  
QUALITY COMMITTEE  
MEETING MINUTES**

**September 20, 2021  
Virtual Meeting via Zoom**

**Members of the Public:** Edirle Menezes, Susan Jeong, Mary Browning, Andrea Burnett

**Staff:** Ian Johnson, Rosemarie Pozzobon

**Minutes:** Ian Johnson

**1. Call to Order**

Edirle Menezes called the meeting to order at 9:05 a.m.

**2. Action to set the agenda for September 20, 2021, and Approval of the Minutes for the May 17, 2021 meeting**

**MOTION:** BROWNING/ **SECOND:** JEONG

**AYES:** Andrea Burnett, Mary Browning, Susan Jeong, Edirle Menezes

**NOES:** NONE

**ABSTAIN:** NONE

**3. 21-22 QCSM outreach and recruitment**

Edirle Menezes

Edirle Menezes shared updates on the outreach and recruitment efforts of 2021-2022 Quality Counts San Mateo. Recruitment efforts will continue through December, recruiting new programs as Quality Improvement sites. Quality Improvement sites have a greater focus on onboarding, orientation, providing sites the necessary tools to succeed and the training necessary to prepare them for ratings and evaluation.

One new QRIS center (of an existing QRIS agency), five new QI Centers (private centers new to QCSM), and eight FCCs (Family Child Care Homes) have been recruited so far, this fiscal year. QCSM is also focusing on engaging Alternative settings (Library and Home Visiting programs) and FFN (Family, Friends, and Neighbors).

Assessments and ratings have currently been paused until January 2022. The rating priority right now is CSPP sites that have not established a baseline rating; then QCSM will assess the ability to rate and re-rate other sites.

**4. Inclusion Specialization updates**

Susan Jeong

Susan Jeong provided updates on the Inclusion Specialization Matrix and piloting. The five pilot sites for the Inclusion Specialization Matrix are: Jefferson Elementary School District, Anne Campbell Center for Children and Families (in partnership with Izzi Early Education), Cabrillo Unified School District, San Bruno Park School District and San Mateo-Foster City School District.

The Inclusion Specialization Matrix is currently a 6-page document; the intention this year is to consolidate that document down to one page.

The Inclusion Specialization Matrix will be introduced through the SMCOE ELSS IEEEP sponsored Inclusion Training Series. The Early Education Inclusive practices training presented by Ramya Krishna and Polly Yu orient the pilot sites and their staff to the Inclusion Specialization Matrix and application. An Inclusion Pathways Trainings will also be provided in November to a general ECE audience. The

