Child Care Partnership Council  
Monday, November 18, 2019 Meeting Minutes  
San Mateo County Office of Education

Co-chairs: Superintendent Nancy Magee and Supervisor Dave Pine

Members: Julie Cates, Heather Cleary, David Fleishman, Karen Haas-Forletta, Heather Hopkins, Sarah Kinahan, Christine Thorsteinson, Lisa Zmiga

Guests: Kristen Anderson, Soodie Ansari, Kristina Brower, Mary Browning, Pamela Campos, Dayna Chung, Amalia Forcari, Maya Haskins, Dan Jiang, Mel Kronick, Cindy Lin, Ben Loewy, Elisa Magidoff, Leigh Masi, Kim Overton, Alyssa Scholes, Pamm Shaw, Lynn Shuette, Alyson Suzuki, Randy Torrijos, Yaelan Wong, Janet Zamudio

Staff: Sarah Kinahan (Interim Coordinator)

Call to Order and Introductions
Superintendent Magee called the meeting to order at 10:39 a.m. She introduced Sarah Kinahan as the Interim CCPC Coordinator and recapped Nirmala Dillman’s retirement celebrations. She then asked attendees to introduce themselves.

Public Comment/Announcements
• Dayna Chung announced that the Community Equity Collaborative and the Menlo Park City School District will be hosting a screening of “No Small Matter” followed by a panel presentation in January.
• Alyson Suzuki provided an update SMCOE hiring following Nirmala’s retirement. SMCOE is hiring one full-time QRIS Coordinator and one half-time CCPC Coordinator. They have completed panel interviews for the CCPC Coordinator and hope to have final interviews this month. For the QRIS position, the posting has closed and all applications have been screened; panel interviews are being scheduled.
• Cindy Lin announced that the 4Cs is hosting a “Help a Mother Out” diaper giveaway on December 14 in the Shoreway Room at the Sobrato Center. “Help a Mother Out” is looking for other Bay Area partners to host events.
• Supervisor Pine shared that he visited one of Footsteps centers last Friday for filming of a US Chamber Foundation video for Build Up.

Approval of Agenda
Supervisor Magee asked for approval of the meeting agenda.
M (H. Cleary) /S (J. Cates) /C (Unanimous)

Guest Speaker: Pamm Shaw, YMCA of the East Bay
• Pamm Shaw of the YMCA of the East Bay shared a PowerPoint presentation about their Head Start Apprenticeship Program. Through on the job training experiences, college education courses, coaching, and supportive services, the Head Start Apprenticeship:
  • Creates a career on-ramp and pathway for entry level workers to expand their career trajectories and increase their compensation.
  • Addresses the staff shortage and expands the early childhood workforce by providing goodness-of-fit job possibilities.
• The program has been funded by private foundations, workforce development funds, CalWORKs, and First 5.
• Pamm will provide the slides to Sarah who can share them with anyone who is interested.

Coordinator’s Report
• CCPC Self-Evaluation and Annual Report are due to CDE this month. Sarah Kinahan recused herself from this action item to present the report. She reviewed the seven compliance items in the self-evaluation with examples of compliance for each item. David Fleishman made a motion that we
submit the report stating the CCPC is in compliance with the seven items in the self-evaluation; Heather Clearly seconded the motion. **M (D. Fleishman) /S (H. Cleary) /Approved (9-0-1, Member S. Kinahan recused herself from this item)**

- **Membership:** CCPC is seeking applications for new members in the categories of Child Care Consumer, Child Care Provider, and Public Agency. Interested parties can contact Sarah for an application.
- **Preschool Development Grant:** For the state’s Preschool Development Grant needs assessment, CCPC has been conducting focus groups with school districts and parents. Sarah will share the final report with CCPC when complete.
- **2019-20 COLA from CDE:** CDE is not applying the 3.26% 2019-20 COLA for CSPP and CCTR programs to San Mateo County’s Pilot reimbursement rates. Instead, they are applying the dollar amount increase that programs with the SRR are receiving. Superintendent Magee will follow up with Capital Advisers to understand if we can request that CDE reconsider methodology for applying to COLA to Pilot counties.
- **Federal Administration for Children and Families “Request for Information”:** ACF is seeking public comment through December 1 at [www.federalregister.gov/documents/2019/10/02/2019-21530/improving-access-to-affordable-high-quality-child-care-request-for-information](http://www.federalregister.gov/documents/2019/10/02/2019-21530/improving-access-to-affordable-high-quality-child-care-request-for-information). Sarah will use the CCPC Public Policy Platform to work with the chairs of the Leadership and Impact Committee to craft a comment from CCPC. Sarah encouraged all the members and guests to submit comments on behalf of their agencies.

**CCPC Strategic Plan 2019-2024**

**Communications Plan and Survey Update** – David F. provided an update on the CCPC’s new communications plan. Patricia Love, Administrator, Strategy and Communications at SMCOE is helping the Communications Workgroup craft a survey to inform the Communications Plan. Any interested member or guest can participate in the workgroup by contacting Sarah. The survey will be sent to target audiences: ECE providers, parents, elected officials, nonprofits, business leaders, government staff, school districts and community colleges. The purpose of the survey is to understand these audiences’ knowledge on key issues that are important to the CCPC, understand how these audiences view the CCPC, identify audiences that may need special focus and outreach, collect baseline data on CCPC effectiveness, and inform marketing and outreach efforts. The survey will launch at the January CCPC meeting and remain open through February.

**Approval of Minutes**
Superintendent Magee asked for any changes to the September meeting minutes; hearing none, she invited a motion to approve. **M (H. Cleary) /S (H. Hopkins) /C (Unanimous)**

**Committee Reports**

- **Workforce** – Heather C. reported that the committee is focusing on launching ECE internships for Summer 2020 offered through SMCOE’s existing CTE program. They have identified a need to create mentors and a career pathway document. Examples of pathway documents should be sent to Heather C.
- **Access** – Cindy Lin reported that the Access Committee did not meet today due to the Communications Workgroup meeting. She shared the following updates:
  - CDE has released RFAs for expansion of CSPP and CCTR
  - 4Cs and Community Care Licensing hosted stakeholder meetings in November for centers and family child care. The Licensing Advocate reviewed new regulations and common citations.
  - SB 234 (Family daycare homes) will go into effect in January 2020. 4Cs and Build Up are coordinating with the Child Care Law Center on messaging. The Law Center now has a bilingual FAQ on their website.
• AB 378 (Childcare: family childcare providers: bargaining representative) was signed by the Governor and now the Union is forming. No other updates at this time.

• **Quality** – Mary Browning updated the group on the Quality Committee’s review of the QRIS matrix. They have noted that programs can rate highly on the QRIS but not necessarily include certain populations well, like children with special needs or dual-language learners. To improve QRIS, the committee has focused on a local “specialization badge.” They have drafted the specialization matrix for centers and family child cares homes. Their next step will be to work with SMCOE/ELSS and the new QRIS Coordinator on a plan to pilot the badge.

• **Leadership and Impact** – David F. reported that the Communications Plan was their primary focus this month.

**Final Comments**
Superintendent Magee acknowledged and welcomed the several community college students who joined the meeting this month.

Superintendent Magee adjourned the meeting at 11:52 a.m.

The next CCPC meeting will be on **Monday, January 27, 9:00 a.m.-12:00 p.m.**