



**SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL  
MEETING MINUTES**

**Monday, November 15, 2021  
Virtual Meeting via Zoom**

**CCPC Members Present:** Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins (late), Heather Hopkins, Alice Kuo, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

**CCPC Members Absent:** Jennifer Rogers, Guillermo Vasquez

**CCPC Co-chairs Present:** County Superintendent Nancy Magee, Supervisor Dave Pine

**Staff:** Sarah Kinahan/Ian Johnson

**Minutes:** Ian Johnson

**1. Call to Order**

A quorum was present. County Superintendent Nancy Magee called the meeting to order at 10:31 a.m.

**2. Action to adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council would present imminent risks to the health or safety of attendees (Attachments #1A and #1B)**

MOTION: CLEARY/ SECOND: ZIMIGA

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

**3. Action to set agenda for November 15, 2021 meeting and approval of Minutes for September 20, 2021 meeting (Attachment #2)**

MOTION: ALDEN/ SECOND: HOPKINS

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

**4. Public Comment**

David Fleishman announced that 4Cs will be distributing emergency child care supplies to child care providers, and is looking for volunteers to aid in distribution. Please reach out to 4Cs ([mrivera@sanmateo4cs.org](mailto:mrivera@sanmateo4cs.org)) if you are able to volunteer in these efforts. Materials will be distributed at 1800 Rollins Rd, Burlingame on December 6th, 7th, 8th, and 9th between 8:30am to 12:30pm and 12pm to 4pm.

Elizabeth Scully shared that a private Facebook group has been created in an effort to unite all Family Child Care Providers in San Mateo County. Please share the Facebook group (<https://www.facebook.com/groups/3867580526597304/>)



with all San Mateo County Family Child Care providers.

**5. Discussion and Action to approve our Annual Self-evaluation and Annual Report for submission to the California Department of Social Services certifying compliance with Education Code mandates (Attachment #3)**

CCPC Coordinator Sarah Kinahan reviewed the completion of the Annual Self-evaluation and Annual Report and the seven required compliance items. The group was then provided an opportunity to comment and provide feedback concerning the Self-evaluation and Annual Report.

The CCPC found that we were in compliance with all items and Co-Chair Magee called for a motion to approve and submit the Annual Self-evaluation and Annual Report.

MOTION: FLEISHMAN/ SECOND: PADILLA

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

**6. Coordinator's Report (Attachment #4)**

Sarah Kinahan reviewed highlights from the Coordinator's report (Attachment #4 in the November 15, 2021 meeting packet).

**7. Action to approve recommendations to the County for allocation of ARPA funds**

CCPC Coordinator Sarah Kinahan reviewed the recommendations to the County for allocation of ARPA funds (Attachment #5 in the November 15, 2021 meeting packet).

**Background on Pandemic Relief Efforts in SMC**

- County investments in early learning and care using federal CARES funds:
  - \$4.5 million for Child Care Relief Fund
  - \$1.98 million for Learning Hubs Expansion Fund
- BOS currently considering how to allocate the second installment of the approximately \$150 million coming to the County through ARPA.
  - One-time funds that need to be encumbered by 6/30/22
- As the local child care planning council, CCPC has the opportunity to provide input to the County on priorities for relief funds.

**About the Development of the Draft Recommendations**

- Developed in meetings of the Child Care Response Team
- Seeking feedback from CCPC members and members of the public to refine for submission to the County
- Applicable to center and home-based early learning and care
- For programs serving children birth to 13 (infant, preschool and school age programs)
- Organized in the Following Areas:
  - 1) Stabilize Existing Programs
  - 2) Support the ELC Workforce
  - 3) Build Small Business Capacity
  - 4) Strengthen Community Infrastructure



Following the presentation, CCPC Coordinator Kinahan opened the conversation up to the CCPC for feedback, and the Co-Chair Magee asked for a motion for approval following the discussion.

MOTION: CLEARY/ SECOND: KAREN HAAS-FOLETTA

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.

ABSTAIN: NONE.

MOTION APPROVED.

## 8. Committees' Reports

The chairs for the Leadership and Impact, Workforce, and Access Committees provided brief updates on committee work.

- For Committee Agenda and Meeting Minutes, please visit: <https://www.smcoe.org/about/child-care-partnership-council/agendas-and-minutes.html>
- The Quality Committee did not convene this month, but will reconvene on January 24, 2022.

## 9. Adjournment

County Superintendent Nancy Magee adjourned the meeting at 11:57 a.m.

**The next meeting will be held on January 24, 2022, at 10:30 a.m.**