SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL
MEETING MINUTES

Monday, November 15, 2021
Virtual Meeting via Zoom

CCPC Members Present: Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins (late), Heather Hopkins, Alice Kuo, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

CCPC Members Absent: Jennifer Rogers, Guillermo Vasquez

CCPC Co-chairs Present: County Superintendent Nancy Magee, Supervisor Dave Pine

Staff: Sarah Kinahan/Ian Johnson

Minutes: Ian Johnson

1. Call to Order

A quorum was present. County Superintendent Nancy Magee called the meeting to order at 10:31 a.m.

2. Action to adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council would present imminent risks to the health or safety of attendees (Attachments #1A and #1B)

MOTION: CLEARY/ SECOND: ZIMIGA

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.
ABSTAIN: NONE.
MOTION APPROVED.

3. Action to set agenda for November 15, 2021 meeting and approval of Minutes for September 20, 2021 meeting (Attachment #2)

MOTION: ALDEN/ SECOND: HOPKINS

AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.
ABSTAIN: NONE.
MOTION APPROVED.

4. Public Comment

David Fleishman announced that 4Cs will be distributing emergency child care supplies to child care providers, and is looking for volunteers to aid in distribution. Please reach out to 4Cs (mrivera@sanmateo4cs.org) if you are able to volunteer in these efforts. Materials will be distributed at 1800 Rollins Rd, Burlingame on December 6th, 7th, 8th, and 9th between 8:30am to 12:30pm and 12pm to 4pm.

Elizabeth Scully shared that a private Facebook group has been created in an effort to unite all Family Child Care Providers in San Mateo County. Please share the Facebook group (https://www.facebook.com/groups/3867580526597304/)

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with all San Mateo County Family Child Care providers.

5. **Discussion and Action to approve our Annual Self-evaluation and Annual Report for submission to the California Department of Social Services certifying compliance with Education Code mandates (Attachment #3)**

CCPC Coordinator Sarah Kinahan reviewed the completion of the Annual Self-evaluation and Annual Report and the seven required compliance items. The group was then provided an opportunity to comment and provide feedback concerning the Self-evaluation and Annual Report.

The CCPC found that we were in compliance with all items and Co-Chair Magee called for a motion to approve and submit the Annual Self-evaluation and Annual Report.

**MOTION: FLEISHMAN/ SECOND: PADILLA**

**AYES (ROLL CALL VOTE):** Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Supervisor Dave Pine, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

**NOES: NONE.**

**ABSTAIN: NONE.**

**MOTION APPROVED.**

6. **Coordinator’s Report (Attachment #4)**

Sarah Kinahan reviewed highlights from the Coordinator’s report (Attachment #4 in the November 15, 2021 meeting packet).

7. **Action to approve recommendations to the County for allocation of ARPA funds**

CCPC Coordinator Sarah Kinahan reviewed the recommendations to the County for allocation of ARPA funds (Attachment #5 in the November 15, 2021 meeting packet).

**Background on Pandemic Relief Efforts in SMC**

- County investments in early learning and care using federal CARES funds:
  - $4.5 million for Child Care Relief Fund
  - $1.98 million for Learning Hubs Expansion Fund
- BOS currently considering how to allocate the second installment of the approximately $150 million coming to the County through ARPA.
  - One-time funds that need to be encumbered by 6/30/22
- As the local child care planning council, CCPC has the opportunity to provide input to the County on priorities for relief funds.

**About the Development of the Draft Recommendations**

- Developed in meetings of the Child Care Response Team
- Seeking feedback from CCPC members and members of the public to refine for submission to the County
- Applicable to center and home-based early learning and care
- For programs serving children birth to 13 (infant, preschool and school age programs)
- Organized in the Following Areas:
  1) Stabilize Existing Programs
  2) Support the ELC Workforce
  3) Build Small Business Capacity
  4) Strengthen Community Infrastructure
Following the presentation, CCPC Coordinator Kinahan opened the conversation up to the CCPC for feedback, and the Co-Chair Magee asked for a motion for approval following the discussion.

MOTION: CLEARY / SECOND: KAREN HAAS-FOLETTA
AYES (ROLL CALL VOTE): Karen Alden, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Elizabeth Foster, Karen Haas-Foletta, Valerie Higgins, Heather Hopkins, Alice Kuo, Superintendent Nancy Magee, Cheryl Oku, Karen Pace, Christine Padilla, Jenifer Pifeleti, Elizabeth Scully, Tal Tamir, Christine Thorsteinson, Lisa Zimiga

NOES: NONE.
ABSTAIN: NONE.
MOTION APPROVED.

8. Committees’ Reports
The chairs for the Leadership and Impact, Workforce, and Access Committees provided brief updates on committee work.
- For Committee Agenda and Meeting Minutes, please visit: https://www.smcoe.org/about/child-care-partnership-council/agendas-and-minutes.html
- The Quality Committee did not convene this month, but will reconvene on January 24, 2022.

9. Adjournment
County Superintendent Nancy Magee adjourned the meeting at 11:57 a.m.

The next meeting will be held on January 24, 2022, at 10:30 a.m.