SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL  
MEETING MINUTES  
Monday, November 28, 2022  
Hybrid Meeting via Zoom and at 101 Twin Dolphin Drive, Redwood City, CA, 94065

CCPC Members Present: Karen Alden, Michelle Blakely, Heather Cleary, Karen Haas-Foletta, Karen Pace, Elizabeth Scully, Christine Thorsteinson, Guillermo Vasquez, Tina Watts, Amy Wooliever  
CCPC Members Absent: Julie Cates, David Fleishman, Elizabeth Foster, Alice Kuo, Cheryl Oku, Christine Padilla, Jennifer Pifeleti, Tal Tamir, Lisa Zimiga  
CCPC Co-chair(s) Present: Superintendent Nancy Magee, Supervisor Dave Pine  
Staff: Sarah Kinahan/Ian Johnson  
Minutes: Ian Johnson

1. Call to Order
A quorum was present. Superintendent Nancy Magee called the meeting to order at 10:33 a.m.

2. Action to Set Agenda for the November 28, 2022, Meeting and Approval of Minutes for September 19 and September 30, 2022 meetings (Attachments #1 and 2)
MOTION: CLEARY/ SECOND: WATTS  
AYES: Karen Alden, Michelle Blakely, Heather Cleary, Karen Haas-Foletta, Karen Pace, Elizabeth Scully, Christine Thorsteinson, Guillermo Vasquez, Tina Watts, Amy Wooliever  
NOES: NONE.  
ABSTAIN: NONE.  
MOTION APPROVED.

3. Public Comment
No public comment was made.

4. Coordinator’s Report
CCPC Coordinator Sarah Kinahan provided a brief verbal report on a few updates pertinent to the CCPC.

- Composition of membership
  - There is currently one vacant CCPC membership position in the role of child care consumer. There are two potential applicants who are currently being interviewed in consideration for the position.

- CCPC Restoration Funding
  - The CCPC has received an augmentation to their grant from the California Department of Social Services to restore the funding amount to pre-Great Recession levels. This augmentation will be ongoing.

- CCPC Retreat
  - In March, in place of the regular CCPC Committee and General Meetings, Sarah suggested holding a retreat. The purpose of the retreat will be to analyze and digest the findings of the 2022 Child Care Needs Assessment and review the CCPC Strategic Plan and Public Policy Platform in light of the needs assessment findings.

- The Brown Act and Meeting Formats
  - All County boards and commissions will be back in-person in 2023. There will be new, limited circumstances when members can attend remotely.
5. **Update on the Teacher Pipeline Project**

Dayna Chung from Community Equity Collaborative and Linda Prieto from Upward Scholars provided an update on the transition of the Teacher Pipeline Project into TeacherUp. Upward Scholar’s TeacherUp program will provide early educators with academic and career development support. Their focus is on adult immigrants from low-income households. This pilot program will recruit and assist community members to enroll in college and provide them with wraparound support, including stipends and employer connections. TeacherUp prioritizes increasing the Bay Area early childhood education workforce, especially BIPOC educators.

6. **Presentation of the 2022 Child Care Needs Assessment**

The CCPC received a presentation on the completed 2022 Child Care Needs Assessment for San Mateo County. Joanne Brion of Brion Economics provided an overview of the findings and Sarah Kinahan talked about how the needs assessment will be shared with the community.

Joanne answered questions from the group which surfaced a few issues that would require research beyond the scope of this needs assessment such as how many providers offer nontraditional hours of care and the economic impact of the child care sector on San Mateo County. After the question and answer period, the CCPC took action to approve the needs assessment.

7. **Action to approve the 2022 San Mateo County Child Care Needs Assessment**

**MOTION: THORSTEINSON SECOND: BLAKELY**

**AYES:** Karen Alden, Michelle Blakely, Heather Cleary, Karen Haas-Foletta, Karen Pace, Elizabeth Scully, Christine Thorsteinson, Guillermo Vasquez, Tina Watts, Amy Wooliever

**NOES: NONE.**

**ABSTAIN:**

**MOTION APPROVED.**

8. **Committees’ Reports**

The chairs for the Leadership and Impact, Quality, and Workforce Committees provided brief updates on committee work. The Access Committee did not meet in November. For Committee Agenda and Meeting Minutes, please visit: https://www.smcoe.org/about/child-care-partnership-council/agendas-and-minutes.html.

9. **Other Announcements**

Kristen Anderson reminded the group that the Department of Social Services RFP for New Construction and Major Renovation of child care facilities was sent out Friday. Applications are due by **Tuesday, January 31st, 2023**. For more information please visit: https://cdss.ca.gov/inforesources/child-care-and-development/infrastructure-grant-program/major-construction.

10. **Adjournment**

Superintendent Nancy Magee adjourned the meeting at 11:54 a.m.

*The next meeting will be held on January 23, 2023, at 10:30 a.m.*