San Mateo County Child Care Partnership Council
Quality Committee
Meeting Minutes
Thursday, June 2, 2022
Virtual Meeting via Zoom

CCPC Members Present: Cheryl Oku, Elizabeth Scully
Members of the Public: Andrea Burnett, Edirle Menezes (Chair)
Staff/Minutes: Sarah Kinahan

1. Call to Order
Edirle called the meeting to order at 2:04 pm.

2. Action to adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council’s Quality Committee would present imminent risks to the health or safety of attendees (Attachments #1A and #1B)
   o Moved by: Cheryl Oku Seconded by: Elizabeth Scully
   o Vote: All voted in favor

3. Approval of Quality Committee Meeting Minutes from January 24, 2022, and Agenda for June 2, 2022 Meeting
   o Moved by: Cheryl Oku Seconded by: Andrea Burnett
   o In Favor: Burnett, Menezes, Oku
   o Abstain: Scully

4. Review of CCPC’s Strategic Goal Area: Quality (Sarah Kinahan)
   • Sarah walked through a review of the four strategic priorities listed under the “Quality” goal in the CCPC’s strategic plan.
   • The group discussed which activities had been completed and which still needed to be acted on.
   • The group tried to distinguish between activities that would be work for the Committee or the whole CCPC membership versus work for SMCOE/CCPC staff.
   • The activities that still need to be worked on were documented in a jamboard.

5. Set priorities for Quality Committee for 22-23 Year (Edirle Menezes)
Edirle and Sarah reviewed the list of activities that were generated in the previous discussion, and the group narrowed down to three focus areas for 2022-23:
   1) Engage in state-level advocacy related to current quality supports (Quality Counts & quality indicators, QI strategies) and future developments (“Rate & Quality Workgroup”) to ensure that state policies and resources directed at quality improvement include family engagement, children with special needs, dual language learners, infants & toddlers, and children at risk.
2) Engage in local and state-level advocacy to support a mixed-delivery system for Universal PreKindergarten, highlighting best practices from all settings.

3) Advocate for funding to support quality improvement to assist programs in delivering high quality for children with special needs, dual language learners, infants & toddlers, and children at risk.

6. Adjournment

Edirle adjourned the meeting at 2:56 pm.