

**San Mateo County Child Care Partnership Council**  
**Quality Committee**  
**Meeting Minutes**  
**Thursday, June 2, 2022**  
**Virtual Meeting via Zoom**

**CCPC Members Present:** Cheryl Oku, Elizabeth Scully

**Members of the Public:** Andrea Burnett, Edirle Menezes (Chair)

**Staff/Minutes:** Sarah Kinahan

**1. Call to Order**

Edirle called the meeting to order at 2:04 pm.

**2. Action to adopt a resolution finding that, as a result of continuing COVID-19 pandemic state of emergency, meeting in person for the Child Care Partnership Council’s Quality Committee would present imminent risks to the health or safety of attendees (Attachments #1A and #1B)**

- Moved by: Cheryl Oku Seconded by: Elizabeth Scully
- Vote: All voted in favor

**3. Approval of Quality Committee Meeting Minutes from January 24, 2022, and Agenda for June 2, 2022 Meeting**

- Moved by: Cheryl Oku Seconded by: Andrea Burnett
- In Favor: Burnett, Menezes, Oku
- Abstain: Scully

**4. Review of CCPC’s Strategic Goal Area: Quality (Sarah Kinahan)**

- Sarah walked through a review of the four strategic priorities listed under the “Quality” goal in the CCPC’s strategic plan.
- The group discussed which activities had been completed and which still needed to be acted on.
- The group tried to distinguish between activities that would be work for the Committee or the whole CCPC membership versus work for SMCOE/CCPC staff.
- The activities that still need to be worked on were documented in a jamboard.

**5. Set priorities for Quality Committee for 22-23 Year (Edirle Menezes)**

Edirle and Sarah reviewed the list of activities that were generated in the previous discussion, and the group narrowed down to three focus areas for 2022-23:

- 1) Engage in state-level advocacy related to current quality supports (Quality Counts & quality indicators, QI strategies) and future developments (“Rate & Quality Workgroup”) to ensure that state policies and resources directed at quality improvement include family engagement, children with special needs, dual language learners, infants & toddlers, and children at risk.

- 2) Engage in local and state-level advocacy to support a mixed-delivery system for Universal PreKindergarten, highlighting best practices from all settings.
- 3) Advocate for funding to support quality improvement to assist programs in delivering high quality for children with special needs, dual language learners, infants & toddlers, and children at risk.

## **6. Adjournment**

Edirle adjourned the meeting at 2:56 pm.