MEETING AGENDA

Monday, May 18, 2020, 10:30 a.m. – 12:00 p.m.

Meeting will be conducted via Teleconference Only

Website Link:
https://smcoe.zoom.us/j/93686475539?pwd=WFhmRXh3U2xiTTJqSWNaeTdxZDQzd09

Meeting ID: 936 8647 5539 Password: 101

Dial-In Option: 1-669-900-9128

Call to Order Superintendent Nancy Magee

Action to Set Agenda for May 18, 2020 Meeting ACTION Superintendent Nancy Magee

Approval of Minutes for January 27, 2020 Meeting ACTION Superintendent Nancy Magee

Public Comment* Superintendent Nancy Magee

Approval of 2020-21 Meeting Dates ACTION Superintendent Nancy Magee

Update on New CCPC Members Superintendent Nancy Magee

Coordinator’s Report Sarah Kinahan

• COVID-19 Information Sharing

CCPC Strategic Plan

Committees’ Reports: Progress on 1st year Activities to address Strategic Priorities
• Workforce Heather Cleary
  Not meeting this month
• Access Mary Browning
• Quality Michelle Blakely
• Leadership and Impact

Adjournment Superintendent Nancy Magee

The next CCPC meeting is Monday, June 22, 2020, 10:30 a.m.-12:00 p.m.

*Public Comment: This item is reserved for persons wishing to address the Council on any Council-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Coordinator’s Report on the Regular Agenda; or 3) Committee Members’ Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Persons wishing to address a particular agenda item should speak during that agenda item. If you wish to speak to the Council, please
us the “Chat” or “Raise Your Hand” feature to be called on to provide comment. If you have anything that you wish to be distributed to the Council and included in the official record, please email it to Ian Johnson, ijohnson@smcoe.org, who will distribute the information to the Council Members and staff. Speakers are customarily limited to two minutes, but an extension may be provided to you at the discretion of the Council Co-Chairs.

Public records that relate to any item on the open session agenda for a regular Council meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Council. The Council has designated the San Mateo County Office of Education office located at 101 Twin Dolphin Drive, Redwood City, CA, 94065, for making those public records available for inspection. The documents are also available on the Council Internet Web site at https://www.smcoe.org/about/child-care-partnership-council/.

IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES ACT: Child Care Partnership Council meetings are accessible to individuals with disabilities. Contact Ian Johnson at (650) 802-5601, TDD (650) 802-5480, or at ijohnson@smcoe.org as soon as possible prior to the meeting, if (1) you need special assistance or a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting; or (2) you have a disability and wish to receive the meeting notice, agenda packet or other writings that may be distributed at the meeting in an alternative format. Notification in advance of the meeting will enable the Child Care Partnership Council to make reasonable arrangements to ensure full accessibility to this meeting and the materials related to it.

### CCPC Calendar of Meetings for 2019-2020

- **Monday, September 23, 2019** 10:30 a.m. – 12:00 p.m.
- **Monday, November 18, 2019** 10:30 a.m. – 12:00 p.m.
- **Monday, January 27, 2020** 10:30 a.m. – 12:00 p.m.
- **Monday, March 23, 2020** 10:30 a.m. – 12:00 p.m. CANCELLED
  - **Monday, May 18, 2020** 10:30 a.m. – 12:00 p.m.
  - **Monday, June 22, 2020** 10:30 a.m. – 12:00 p.m.

CCPC Committees meet from 9:00 a.m. – 10:15 a.m., prior to the Council meeting. Committee meeting agendas and minutes are posted on the Council website, [https://www.smcoe.org/about/child-care-partnership-council/](https://www.smcoe.org/about/child-care-partnership-council/).

Location: 101 Twin Dolphin Drive, Redwood City 94065 or via Zoom Meeting
Members: Karen Alden, Josh Becker, Michelle Blakely, Julie Cates, Heather Cleary, David Fleishman, Karen Haas-Foletta, Elizabeth Foster, Cheryl Oku, Jennifer Rogers, Lisa Zimiga

Guests: Soodie Ansari, Kristen Anderson, Angel Barrios, Mary Browning, Dayna Chung, Jenifer Clark, Cynthia Fong-Wan, Amalia Forcari, Briana Huss, Amy Kaiser, Mel Kronick, Ben Loewy, Jessica Mihaly, Christine Padilla, Jeremy Rullan, Alyssa Scholes, Lisa Shaanan, Lorna Strachan, Randy Torrijos, Yaelan Wong, Janet Zamudio

Staff: Sarah Kinahan (CCPC Coordinator)

Call to Order and Introductions
In the absence of the co-chairs and per CCPC by-laws, CCPC Coordinator Sarah Kinahan called the meeting to order at 10:39 a.m. Sarah Kinahan introduced herself as the newly hired CCPC Coordinator and introduced Ian Johnson as the administrative assistant in support of the CCPC. Sarah explained that Nirmala’s previous position was split into two roles, that of a CCPC Coordinator and a QRIS Coordinator, and that the QRIS coordinator was soon to be hired. She then asked attendees to introduce themselves.

Approval of Agenda
CCPC Coordinator Sarah Kinahan asked for approval of the meeting agenda.

M (D. Fleishman) /S (H. Cleary) /C (Unanimous)

Approval of Minutes
CCPC Coordinator Sarah Kinahan asked for any changes to the November meeting minutes; hearing none, she invited a motion to approve.

M (D. Fleishman) /S (H. Cleary) /C (Unanimous)

Public Comment/Announcements
- Dayna Chung announced that Hillview Middle School in Menlo Park will be hosting a Forum on Early Childhood Education with CA District 13 Senate Candidates on February 9th at 3 p.m. Dayna encouraged support and stated that all are welcome to attend.
- David Fleishman stated that Cindy Lin is no longer with 4Cs of San Mateo County leaving an opening for a director of programs. If anyone is interested in a leadership position with a large countywide non-profit please contact David.
- David also asked for a moment of appreciation to acknowledge Lorna Strachan’s leadership in the county and all she has done for kids and families during her 21 years of service with the Human Services Agency.
- Lorna Strachan confirmed her retirement.
- Christine Padilla announced that Build Up SMC is awarding mini grants to help small Family Child Care homes expand. Ten grants will be awarded in the amount of $5,000 each. Christine will share the application when it is finalized with the CCPC via Sarah.

Guest Speaker: Jenifer Clark, First 5 San Mateo County
- Jenifer Clark, Research and Evaluation Specialist for First 5 San Mateo County, shared a PowerPoint presentation on Census 2020 and San Mateo County’s efforts to encourage participation by all residents. Please direct questions to smc_census@smcgov.org or jdclark@smcgov.org.
Coordinator’s Report
CCPC Coordinator Sarah Kinahan provided the Coordinator’s Report.

Conflict of Interest Forms for 2020
- Sarah has asked that all Conflict of Interest Forms for 2020 (for appointed members only) be filled out and turned back in as soon as possible.

CCPC Membership Vacancies
- The CCPC is seeking applications for new members in the categories of Child Care Consumer (two openings), Child Care Provider, and Public Agency. Interested parties can contact Sarah for an application.

Committee Chair Level Vacancies
- The Access Committee is seeking to fill two committee chair levels, since Sarah Kinahan has resigned from the partnership council as a member and Cindy Lin is no longer with 4Cs. This committee has recently focused on licensing issues and coordinating with school districts around access to early learning.
- The Quality Committee is also seeking a second co-chair, because Melinda Day did not seek a second membership term.

Updates on CDE Infrastructure Grants and Workforce Development Grants
- Infrastructure Facilities Expansion Grants for Non-Local Education Agencies (community-based providers) will include 3 RFAs: One designated to New Facility Spaces (new construction or renovation to expand capacity). CDE is looking for “shovel-ready” projects. Agencies that are considering applying may want to begin preparing pertinent documentation in anticipation of the upcoming application. The second RFA will be assigned to Health and Safety improvements to existing facilities. The Third RFA is allocated to fund an Intermediary for future years of the grant with expertise in facilities to improve the grant process.
- The RFP for Workforce Development Grants is still in development.

Update on ECE Master Plan
- Kristen Anderson provided an update concerning the state’s ECE Master Plan that is being developed by the CA Department of Health and Human Services. A team of 70 people is doing research in 5 different areas and making recommendations. Kristen is working with a team of 5 people under Angie Garling at the Low Income Investment Fund working on the facilities portion of the Master Plan Research and Recommendations. The Governor is looking for actionable recommendations and steps they can take. The Early Childhood Policy Council will be reviewing the plan and there will also be opportunities for public input along the way. If anyone has any ideas or recommendations feel free to share; deliverables are due on March 1st.

2019/20 Legislation Tracking
- Sarah provided an update on 2019/20 Legislation Tracking. Legislation is currently on pause; currently waiting for two-year bills to get reintroduced and any new legislation that may be introduced.
- The Governor has proposed restructuring where child care and early childhood services live within the state government effective 07/01/2021. This proposal will lift all child care funding streams (except state preschool) out of the Department of Education to the Department of Health and Human Services; it would also create a Department of Early Childhood Development under the Department of Health and Human Services. The creation of this new department will
raise the stature of early childhood one level within the state org. chart, elevating and bringing more attention and stature to the issue within state government.

- In response to this proposal the CCPC would like to compile a letter of thoughts, recommendations, comments, questions and concerns. Please contact Sarah with any comments, questions or contributions to the Governor’s Budget Proposal and the response of the CCPC.

**CCPC Strategic Plan 2019-2024**

**Communications Plan and Survey Update** – Sarah provided an update concerning the CCPC Communications Plan. The next step is a survey to gauge current level of CCPC effectiveness in outreaching to different target audiences (city staff, county staff, elected officials, parents and providers). The survey only takes about 7 minutes to complete, and will inform the development of the communications plan for the CCPC. The survey will be launched this week and will be distributed to all members and guests, who can in turn forward it on to their contacts. The CCPC will follow up on the results of this survey at the next CCPC meeting on Monday, March 23.

**Committee Reports**

- **Workforce** – Heather Cleary reported that the Workforce Committee has been able to launch an ECE internship for the summer of 2020. Three providers have listed single internships and 13 interested applicants have been sourced so far. If any other funders are interested it requires approximately $2,000 per intern.

- **Access** – Sarah reported that the Access Committee did not meet today due to the lack of co-chairs.

- **Quality** – Mary Browning reported that the Quality Committee has been very focused on supporting the local Quality Counts in developing the QRIS matrix that would lead to an inclusion specialization in alignment with the existing matrix. The Quality Committee is pleased to announce that at this time their pilot is ready to launch, and they will be reaching out to sites for feedback and to coordinate implementation.

- **Leadership and Impact** – Michelle Blakely reported that the Leadership and Impact Committee has been working on the Communications Plan Survey, reviewed legislation, and discussed the ECE Master Plan. The purpose of the survey is to focus CCPC priorities and the survey should provide some results by the next meeting in March.

**Final Comments**

CCPC Coordinator Sarah Kinahan adjourned the meeting at 12:03 p.m.

The next CCPC meeting will be on **Monday, March 23, 9:00 a.m.-12:00 p.m.**
May 18, 2020
10:30 a.m. – 12:00 p.m.
Agenda

• Call to Order
• Action to Set Agenda
• Approval of Minutes
• Public Comment
• Approval of 2020-21 Meeting Dates
• Update on New CCPC Members
• Coordinator’s Report: COVID-19 Information Sharing
• CCPC Strategic Plan
  • Committees’ Reports
• Adjournment
Proposed Meeting Dates for 2020-21

09/28/2020
11/16/2020
01/11/2021
03/15/2021
05/17/2021
06/21/2021

All meetings are from 10:30 am – 12:00 pm
Update on New CCPC Members

Two Parent/Consumer Vacancies

Two Provider Vacancies

One Public Agency Vacancy
Coordinator’s Report

COVID-19
Information Sharing
Since March 19, a team meets regularly to ensure a coordinated response during the COVID-19 pandemic. Team includes:

- Community Equity Collaborative
- First 5 San Mateo County
- Child Care Coordinating Council of San Mateo County (4Cs)
- San Mateo County Child Care Partnership Council
- San Mateo County Office of Education
- Silicon Valley Community Foundation

A broader Child Care Response Team has also met twice and includes approximately 15 leaders from the region’s child care and adjacent systems.

SVCF/CEL has been facilitating the meetings.
Child Care Response Team’s Focus

Coordinated Approach To:
• Communications,
• Technical assistance for families and providers,
• Fundraising, and
• Advocacy

Focus Areas:
1. Emergency Child Care
2. Economic Relief for Providers
3. Emergency CC Supplies
4. Re-Opening
Emergency Child Care for Essential Workers

• List of open programs, referrals, and vouchers being coordinated by 4Cs

• Needs identified via online survey (opened April 2):
  • 284 families; 474 children
  • Most respondents work in Health Care Sector
  • 63% of requests for care for children ages 5-12
  • Comparing supply and demand by City
  • Most need care during normal business hours, Mon-Fri

• TA available for programs seeking to offer emergency child care
Economic Relief for Providers

• Resources being posted on 4Cs website and through CCPC email list

• Local Resources:
  • SMC Strong (https://www.smcstrong.org/) – small business and nonprofits
  • Silicon Valley Community Foundation (https://www.siliconvalleycf.org/coronavirus-response)
    • COVID-19 Education Partnership
    • COVID-19 Childcare Project
  • Rental Assistance for Family Child Care:
    • Redwood City and San Mateo
Emergency Supplies

• For providers of emergency child care, can apply for financial assistance to purchase supplies through 4Cs: https://sanmateo4cs.org/covid-19-resources/emergency-child-care-supplies/

• First 5 SMC and 4Cs are working with local and state partners to bring pallets of emergency supplies to our county for distribution.
Re-Opening?

• Let’s Discuss!
  • What are you confused about? (i.e. health orders, guidelines for operating, funding, etc.)
  • What are you hearing from families about their child care (and other) needs?
  • What types of supports do you need to prepare for re-opening? For example:
    • Recommended health and safety procedures
    • Supplies
    • Financial modeling assistance
    • Peer resource sharing
Committee Reports

• Workforce

• Quality

• Leadership and Impact
Adjournment

• Next Meeting is June 22 at 10:30am