SAN MATEO COUNTY CHILD CARE PARTNERSHIP COUNCIL
QUALITY COMMITTEE
MEETING MINUTES

November 28, 2022
Hybrid Meeting via Zoom and at 101 Twin Dolphin Drive, Redwood City, CA, 94065

CCPC Members Present: Liz Scully
Members of the Public: Mary Browning, Grant Currie, Karina Du, Lisa Shaanan
Staff/Minutes: Ian Johnson

1. Call to Order
Elizabeth Scully called the meeting to order at 9:06 a.m.

2. Action to set the agenda for October 5, 2022, meeting and approve meeting minutes for November 28, 2022.

MOTION: SCULLY / SECOND: BROWNING
AYES: Mary Browning, Grant Currie, Karina Du, Elizabeth Scully, Lisa Shaanan
NOES: NONE
ABSTAIN: NONE

3. Welcome & Check-In
Elizabeth Scully welcomed the group. All attendees were familiar with each other not introductions were needed.

4. Discussion of Potential Changes to Inclusion Specialization Matrix
Mary Browning provided information on how the Inclusion Specialization Matrix was created, developed, and the CCPC Quality Committee’s role in establishing Quality Indicators and revisions based on evidence-based best practices to promote the inclusion of young children with disabilities. Mary also provided some recommendations for changes to the matrix. Mary suggested that the group reviewed the materials today but refrain from making any decisions or establishing next steps until the Quality Committee guests and members were better represented and available to review these suggestions and provide valuable feedback.

Proposed recommendations included:

- Using the preferable term “children with disabilities” in place of “children with special needs”
  - Discussion: It was suggested that the wording be inclusive of both children with disabilities and children who are at-risk, but not yet identified. This will be further discussed at next CCPC meeting

- Add “mainstreaming” as an evolving indicator in the Access Element
  - Discussion: Important to differentiate Entry Level / “Common Practices” from quality inclusive practices (i.e., Children with disabilities spending a short period of time playing together on the playground should be considered “Common Practice” and not Implementation of quality inclusive practices).

- Reclassify Embeded Instruction to the highest level of implementation under the element of Teacher/Child interactions
  - Meaning teachers and staff understand IEP goals and are working on supporting the child within the context of the child’s natural environment and routines. It is important to recognize how we go about supporting that child on their goals and objectives within their natural setting.
Additional Feedback Received:

- The Matrix is best utilized if its completion is guided / facilitated by a coach / inclusion consultant, etc., with strong working knowledge of indicators.
- Consider having the Matrix be part of Quality Improvement process, as opposed to part of Quality Rating process.

Next Steps: Mary Browning/All

- Develop technical assistance guide to be utilized by coaches / facilitators.
- Continue to solicit feedback on content to assure indicators are comprehensive and stated in a manner that inspires change.
- Agendize review of Inclusion Specialization Matrix and a discussion on proposed changes for the next CCPC Quality Committee Meeting.
- Improve approachability, accessibility and adaptability for Family Child Care setting implementation and utilization.

5. Hot Topics N/A

Hot Topics were not discussed during the meeting.

6. Adjournment at 09:42 a.m. Elizabeth Scully

The next CCPC Workforce Committee meeting is January 23, 2023