

**San Mateo County Office of Education
101 Twin Dolphin Drive, Redwood City**

**SURPLUS PROPERTY
7-11 ADVISORY COMMITTEE MEETING
October 9, 2019
7:00 pm
Arroyo Room**

AGENDA

1. OPENING ITEMS
 - A. Call to Order
 - B. Introduction of Members
 - C. Introduction of Staff

2. PUBLIC COMMENT

3. RESPONSIBILITIES OF THE 7-11 COMMITTEE - Claire Cunningham
 - A. Review responsibilities of the 7-11 Committee
 - B. Brown Act

4. HISTORY OF PROPERTY - Denise Porterfield
 - A. Review ownership and arrangements of SMCOE properties

5. APPOINTMENT OF COMMITTEE CHAIR

6. REVIEW OF DATA - Jenee Littrell
 - A. Enrollment
 - B. Demographics
 - C. Programs at School Sites

7. FUTURE MEETING DATES
 - A. Dates: October 23, 2019, November 13, 2019
 - B. Board Report: December 11, 2019

8. ADJOURNMENT

Next Meeting – Wednesday, October 23, 2019, 7:00 pm

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Jean Corpuz, Executive Assistant, Business Services, at least 2 working days before the meeting at (650) 802-5511 and/or jcorpuz@smcoe.org. Notification in advance of the meeting will enable the SMCOE to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.