

California Classified School Employee Teacher Credentialing Program

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Classified School Employee “Grant”

What is it?

- An annual grant of up to \$4,800 per academic year towards obtaining a bachelors and/or teaching credential for current **classified employees**
- Funds are a reimbursement and are paid out **after** SMCOE has received proof of payment for school expenses

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What it is not!

- A credentialing program-SMCOE does not run the credentialing program. That is done through the IHE (University or College)
- Current IHE partners:
 - SF State
 - NDNU
 - Alliant
 - WGU (credential only)
 - Fresno State

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How do I apply for the grant?

- Complete the [application](#)
- Submit required documents-applying **does not guarantee** acceptance into the program

Application

Resume

Statement of Purpose

2 Rec. Letters

Copy of transcripts and/or certifications or permits

- You **must apply** separately to a credential program

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On Going Requirements if accepted

- Commitment form-sent upon acceptance
- Periodic mandatory progress reporting
- Reimbursement claim process and form
- Receipts need to have your name and show proof of payment

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Contact Information

Submit applications, reimbursements and questions to

HR@smcoe.org; Website:

<https://www.smcoe.org/about/county-office-of-education/human-resources.html>

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QUESTIONS



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