California Classified School Employee Teacher Credentialing Program

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Classified School Employee “Grant”

What is it?

- An annual grant of up to $4,800 per academic year towards obtaining a bachelors and/or teaching credential for current classified employees

- Funds are a reimbursement and are paid out after SMCOE has received proof of payment for school expenses
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What it is not!

- A credentialing program-SMCOE does not run the credentialing program. That is done through the IHE (University or College)

- Current IHE partners:
  - SF State
  - NDNU
  - Alliant
  - WGU (credential only)
  - Fresno State
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How do I apply for the grant?

- Complete the application
- Submit required documents-applying does not guarantee acceptance into the program

Application  Resume
Statement of Purpose  2 Rec. Letters
Copy of transcripts and/or certifications or permits

- You must apply separately to a credential program
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On Going Requirements if accepted

- **Commitment form**-sent upon acceptance
- Periodic mandatory **progress reporting**
- **Reimbursement claim** process and form
- Receipts need to have your name and show proof of payment
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Contact Information

Submit applications, reimbursements and questions to
HR@smcoe.org; Website:
https://www.smcoe.org/about/county-office-of-
education/human-resources.html

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QUESTIONS