

SAN MATEO COUNTY OFFICE OF EDUCATION

CLASS TITLE: CLASSROOM BEHAVIORAL SPECIALIST

BASIC FUNCTION:

Under the direction of a Director, Educational Services, provide support and assistance to classroom teachers in the development and implementation of behavioral interventions and related plans and strategies for students with behavioral issues; participate in the implementation of individualized treatment plans to meet the behavioral and social-emotional needs of identified students.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Provide support and assistance to classroom teachers in the development and implementation of behavioral interventions and related plans and strategies for students with behavioral issues; confer with faculty and staff concerning student behavior, interventions and instructional activities; assist in assuring educational programs meet the intensive and changing needs of students.

Participate in the implementation of individualized treatment plans to meet the behavioral and social-emotional needs of identified students; observe and control behavior of students in the classroom according to approved policies and procedures as directed.

Assist in establishing and maintaining behavioral goals and objectives for individual students; monitor, assess and assist with the adjustment of behavior intervention activities in response to student needs, behavioral problems and progress.

Collaborate with faculty, staff and others in the design, development and implementation of behavior support plans to meet the educational needs of students; observe and assess student behavior in the classroom; report progress concerning student performance and behavior.

Provide consultation and technical assistance to faculty, staff and others concerning behavior interventions; respond to inquiries and provide information concerning related students, plans, strategies, practices, techniques, laws, codes, regulations, policies and procedures.

Assist students with classroom assignments, homework and projects in various subject areas as required; assist students by answering questions, providing proper examples, emotional support, friendly attitude and general guidance.

Assist in the prevention of student crises; maintain classroom safety during crisis situations utilizing appropriate classroom behavior control techniques.

Communicate with faculty, staff and various outside agencies to exchange information and resolve issues or

January 18, 2006

San Mateo County Office of Education

concerns.

Prepare a variety of records and reports related to students, behavior, incidents and assigned activities.

Attend and participate in various conferences and meetings as assigned.

Drive a vehicle to conduct work.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles, practices, procedures and techniques involved in the development and implementation of behavioral interventions and related plans and strategies.

Behavior characteristics of severely emotionally disturbed students.

Student guidance principles and practices related to students with behavior issues.

Basic subjects taught in schools, including arithmetic, grammar, spelling, language and reading.

Techniques for controlling aggressive behavior.

Child growth and development.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Problems and concerns of students with special needs.

Classroom procedures and appropriate student conduct.

Safe practices in classroom activities.

Oral and written communication skills.

Interpersonal skills using tact, patience and courtesy.

Record-keeping and report preparation techniques.

ABILITY TO:

Provide support and assistance to classroom teachers in the development and implementation of behavioral interventions and related plans and strategies for students with behavioral issues.

Participate in the implementation of individualized treatment plans to meet the behavioral and social-emotional needs of identified students.

Observe and control behavior of students in the classroom according to approved policies and procedures as directed.

Learn, interpret, apply and explain laws, codes, rules, regulations, policies and procedures.

Monitor, assess and assist with the adjustment of behavior intervention activities in response to student needs, behavioral problems and progress.

Understand and relate to students with special needs.

Demonstrate an understanding, patient and receptive attitude towards emotionally disturbed students.

Monitor, observe and report student behavior and progress.

Communicate effectively both orally and in writing.

Establish and maintain cooperative and effective working relationships with others.

Determine appropriate action within clearly defined guidelines.

January 18, 2006

San Mateo County Office of Education

Meet schedules and time lines.

Work independently with little direction.

Operate a variety of office equipment including a computer and assigned software.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: bachelor's degree in psychology or related field and one year experience working with emotionally disturbed students including work with the implementation of behavior intervention plans and strategies.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Classroom environment.

Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate equipment.

Hearing and speaking to exchange information.

Seeing to read a variety of materials and observe students.

Sitting or standing for extended periods of time.

HAZARDS:

Contact with dissatisfied or abusive individuals.