

**SAN MATEO COUNTY OFFICE OF EDUCATION**  
**PROPOSAL SUBMITTAL FORM**

\_\_\_\_\_  
(Vendor Name)

The undersigned, having familiarized itself with Request for Proposal – Enterprise Resources Planning (ERP) Software (SMCOE 23-24 RFP-001), including all addenda including the last addenda number \_\_\_\_\_, dated \_\_\_\_\_, hereby proposes to provide all products and services described therein on the terms described below.

Payment terms:

Term proposal is in effect: From: \_\_\_\_\_ To: \_\_\_\_\_

Term of warranty on equipment:

Maximum time required for shipping, F.O.B. San Mateo County Office of Education (SMCOE): \_\_\_\_\_

\$ \_\_\_\_\_

(Total figure – as noted on Appendix I)

\_\_\_\_\_  
(Total price written)

In submitting this proposal, the Vendor understands that SMCOE reserves the right to reject any and/or all proposals. SMCOE WILL AWARD ON THE BASIS OF THE RFP SELECTION CRITERIA SET FORTH IN THE RFP DESCRIBED ABOVE. Submission of a proposal indicates the Vendor's acceptance of conditions contained in this RFP. Vendor, if selected, agrees to furnish all required bonds, insurance, and other agreement related documentation within ten days after notice of award.

Upon request, the Vendor is prepared to submit a statement demonstrating fiscal solvency.

Name \_\_\_\_\_

Title \_\_\_\_\_

Contracting Firm Name \_\_\_\_\_

Phone \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email: \_\_\_\_\_ Web Site: \_\_\_\_\_

**SAN MATEO COUNTY OFFICE OF EDUCATION**

(The proposal responder will identify below its business entity as individual, DBA, partnership, corporation (foreign or domestic), and will indicate the official capacity of person(s) executing this proposal.)

Firm Name: \_\_\_\_\_ Date: \_\_\_\_\_

Form of Business: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Web Site: \_\_\_\_\_

---

---

(Names of principal officers: designate official capacity)		(If partnership or assumed name, indicate name of owners)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_