SAN MATEO COUNTY SELPA GOVERNING BOARD

SELPA Governing Board
Tuesday, March 19, 2019
9:00 a.m. – 11:00 a.m.

San Mateo County Office of Education
101 Twin Dolphin Drive
Redwood City, CA 94065

1. CALL TO ORDER
Board Member Rosas, Chair of the Board, called the meeting to order at 9:03 a.m.

2. ROLL CALL
Board Members Ronan Collver, Nancy Magee, Michael Milliken, John Baker, Joan Rosas and Audra Pittman were present. Board Member Kevin Skelly arrived at 9:25 a.m. and Board Member Amy Wooliever was absent.

3. CONSENT AGENDA
Information concerning the consent items listed below was sent to each Board Member prior to the meeting for their review. The items are approved as one action item. If there is a question or concern regarding a particular item from a Board Member or a member of the audience, that item may be withdrawn from the Consent Agenda.

3.1 Approval of Agenda for March 19, 2019
3.2 Approval of Minutes for December 18, 2018
3.3 Proposed SELPA Governing Board Dates for 2019-20
3.4 SELPA Governing Board Membership Representation

Board Member Joan Rosas called for a motion to approve the agenda for March 19, 2019 as presented; Board Member Audra Pittman made a motion to approve the agenda as presented. Board Member Magee seconded. All Board Members voted in favor; none opposed. The second call for a motion was for approval of the consent agenda (all items are approved as one action item). Anjanette Pelletier, SELPA Associate Superintendent, stated that items 3.3 and 3.4 are for information of the Board. She needs Board Members feedback by May 21, 2019 in order to make adjustments for Board meetings next year and also because the membership representations need to go before the Superintendents Association so that they can make recommendations to this group by May 21.

Board Member Joan Rosas called for a motion to approve the consent agenda as presented. Board Member Audra Pittman made a motion to approve the consent agenda and Board Member Nancy Magee seconded.

Board Members Ronan Collver, Nancy Magee, Michael Milliken, Joan Rosas, and Audra Pittman voted in favor; Board Member Kevin Skelly was not present at the time of the vote and Board Member Amy Wooliever was absent.
4. **PERSONS WISHING TO ADDRESS THE BOARD**
   There were no comments from the audience.

5. **REPORTS TO THE BOARD**

5.1 **LCAP Consultation Process**
   The SELPA Associate Superintendent stated that this year, for the first time, there has been a change to the Education Code which requires that there is a consultation with the SELPA on every LCAP. In order to plan for that, SELPA has been working with directors/administrators and have come up with a process, which is mentioned in the board packet today. Board Members had a few questions about timing, stakeholders’ participation, and consultation in the process, but got clarification from the SELPA Associate Superintendent.

   Board Member Joan Rosas thanked the SELPA for doing the consultation and stated that is still a work in progress; the SELPA Associate Superintendent stated that will add this item to her presentation on Friday at the Superintendents Association meeting.

5.2 **NPS/NPA Certification Process, role of SELPA and Master Contract**
   The SELPA Associate Superintendent stated that this is the time of the year in which we renew our master contracts as part of our nonpublic schools/nonpublic agencies process. The master contract was reviewed by Jan Ellard, County Counsel, and we made a couple of changes in its language. In rates negotiations, our practice has been to pass through the Cost of Living Adjustment and that has been acceptable to all our NPS/NPA partners. They claim that doing business in the Bay Area has become too difficult and expensive, but we have been flexible too and have been negotiating rates on a case-by-case basis. We also had lots of questions about the NPA certification process, questions on accountability and compliance and who has been monitoring their quality of work. The CDE prepared a presentation, which is included in today’s packet, which provides information about this process. They are very much compliance-based, but they have been doing very little about evaluating the quality of their programs. Our SELPA has been proactive in compliance and monitoring and has been working closely with vendors offering consultation and having meetings throughout the year to address these issues.

5.3 **Review of High Cost Pool Allocation and Process for 18-19 and 19-20**
   The SELPA Associate Superintendent stated that we have been slowly lowering the amount set aside for reimbursements from $5 million to currently $2 million because districts want reimbursements to be issued the fiscal year in which they have incurred expenses rather than getting reimbursements a year later. As we have lowered that threshold we’ve reached a point in which reimbursement requests vastly outpaced how much is in the pool resulting in districts getting less than they initially requested. Our question is if we should keep the threshold at $2 million or if it should be lowered to $1 million; the SELPA Associate Superintendent will contact the CBOs and districts about this and hopefully will have an answer by the May meeting.

5.4 **Draft Annual Budget Plan and SELPA Budget Proposal for 2019-20**
   The SELPA Associate Superintendent gave a brief overview of the Annual Budget Plan, which is included in page 44 of today’s packet, for your reference.

This year the SELPA Association encouraged more meaningful reporting of the special education revenues and expenditures in a way that is more visual and easy to understand; therefore you'll find graphics and tables to connect numbers to budget reporting activities. Final version of the document will be completed by the June 2019 SELPA Governing Board meeting.

5.5 Discipline Reporting Alignment – CALPADS
The SELPA Associate Superintendent stated that this is the second year that CALPADS discipline data has been submitted directly to the CDE by the LEAs and for the past two years SELPA has been checking to make sure there are no big anomalies. What we’ve been looking is for inappropriate use of interim/alternative educational setting disciplinary events, which are very rare and require a court order or suspensions of SPED students for five days in a row without having then a follow-up IEP. The CDE found that there is mismatching information on attendance data and disciplinary reports meaning that there were days that where students were marked as absent due a disciplinary event where there was no discipline event reported. LEAs got a letter from the CDE and we’ll discuss this issue at the Administrators meeting on Friday.

5.6 CALPADS Submission of Special Education Data – SELPA Role
The SELPA Associate Superintendent gave a presentation about the role of the SELPA on the submission of special education data in CALPADS. She stated that this year, for the first time, that all SPED data will be submitted via CALPADS. For this coming fall, you’ll not be able to certify your data without SELPAs review and approval. The CDE is creating a master user account for every SELPA, so we’ll have access to your district special ed data and codes, meaning that we’ll be doing the back office work that we currently do with CASEMIS, but in CALPADS. In this new phase of the process, we need to improve communication and ask for more collaboration from the LEAs in order to avoid time/accuracy roadblocks.

6. ACTION ITEMS
6.1 Resolution – Support for AB 428 – Medina Reyes – Special Education Funding
The SELPA Associate Superintendent stated that AB 428 is a redo of AB 3136 from last year. The bill acknowledges the significant Special Education programs fiscal challenges faced by the schools and provides recommendations and actions to improve the system and student outcomes. Additionally, AB 428 provides a mechanism within AB 602 that provides additional funding for students with significant high-cost disabilities and would assist every school to get more funding for students with disabilities. The SELPA Associate Superintendent asked that the SELPA Governing Board and all LEAs support this bill by adopting this resolution.

Board Member Joan Rosas called for a motion to adopt resolution No. 1-2018-19 in support of AB 428 – Funding for Children with Disabilities; Board Member Kevin Skelly made a motion for the adoption of the resolution and Board Member John Baker seconded. Board Members Ronan Collver, Nancy Magee, Michael Milliken, John Baker, Joan Rosas, Kevin Skelly, and Audra Pittman voted in favor; none opposed.

6.2 Resolution – Autism Awareness Month – April 2019
The SELPA Associate Superintendent stated that April 2019 has been designated National Autism Awareness Month and April 2 has been designated by the United Nations as World Autism Awareness Day. She asked the Board to adopt the resolution included in today’s packet to endorse April as Autism Awareness Month.

Board Member Joan Rosas called for a motion to adopt resolution No. 2-2018-19 to endorse April as Autism Awareness Month. Board Member Nancy Magee made a motion to adopt the resolution; Board Member Audra Pittman seconded. Board Members Ronan Collver, Nancy Magee, Michael Milliken, John Baker, Joan Rosas, Kevin Skelly, and Audra Pittman voted in favor; none opposed.

7. UPDATES
   7.1 SELPA Update – Update on SELPA Goals
       The SELPA Associate Superintendent provided an update of the programs she has been and is currently working on.

   7.2 Board Member Comments
       There were no comments from Board Members.

   7.3 County Superintendent’s Report
       Board Member Magee, County Superintendent of Schools, provided an update of SMCOE programs/events.

8. SPOTLIGHT PRESENTATION
   8.1 Spotlight Presentation from the Bayshore School District – David Lurie and Audra Pittman
       David Lurie, Special Education Director from the Bayshore Elementary School District, gave a presentation about Bayshore’s inclusion model for students in the Special Education program.

9. ADJOURN TO CLOSED SESSION
   Board Member Rosas called for a motion to adjourn the meeting at 10:34 a.m. Board Member Skelly made a motion to adjourn the meeting and Board Member Baker seconded. Board Members Ronan Collver, Nancy Magee, Michael Milliken, John Baker, Joan Rosas, Kevin Skelly, and Audra Pittman voted in favor; none opposed.

Board Member Rosas adjourned the meeting at 10:34 a.m.

Next SELPA Governing Board Meeting – May 21, 2019