SAN MATEO COUNTY SELPA GOVERNING BOARD

SELPA Governing Board	San Mateo County Office of Education
Tuesday, May 21, 2019	101 Twin Dolphin Drive
9:00 a.m. – 11:00 a.m.	Redwood City, CA 94065

MINUTES

1. **CALL TO ORDER**
   Board Member Rosas, Chair of the Board, called the meeting to order at 9:04 a.m.

2. **ROLL CALL**
   Board Members Ronan Collver, Nancy Magee, John Baker, Joan Rosas, and Amy Wooliever were present. Board Member Kevin Skelly arrived at 9:08 a.m. and Board Members Michael Milliken and Audra Pittman were absent.

3. **APPROVAL OF AGENDA**
   3.1 Approval of Agenda for May 31, 2019
   Board Member Rosas stated that items 4.2 and 4.3 needed to be pulled off from the consent agenda as they needed to be discussed and voted on separately; without those two items she called for a motion of the agenda for May 31, 2019. Board Member John Baker made a motion to approve the consent agenda as presented; Board Member Nancy Magee seconded. Board Members Ronan Collver, Nancy Magee, John Baker, Joan Rosas, and Amy Wooliever voted in favor; none opposed. Board Members Kevin Skelly was not present at the time of the vote and Board Member Audra Pittman was absent.

4. **CONSENT AGENDA**
   Information concerning the consent items listed below was sent to each Board Member prior to the meeting for their review. The items are approved as one action item. If there is a question or concern regarding a particular item from a Board Member or a member of the audience, that item may be withdrawn from the Consent Agenda.

   4.1 Approval of Minutes for March 19, 2019
   4.2 Small LEA Impaction Fund Recommendation for 2019-20
   4.3 SELPA Governing Board Membership Representation
   4.4 SELPA Governing Board Dates for 2019-20
   4.5 MOU between Belmont-Redwood Shores, Charles Armstrong and SELPA on behalf of LEA Members
   Board Member Joan Rosas stated that the consent agenda was to proceed with items 4.1, 4.4 and 4.5 and asked if there were any other items that needed to be pulled off from the consent agenda; hearing none she called for a motion to approve the consent agenda as presented. Board Member Amy Wooliever made a motion to approve the consent agenda as presented and Board Member Ronan Collver seconded. Board Members Ronan Collver, Nancy Magee, John Baker, Joan Rosas, and Amy Wooliever voted in favor; none opposed. Board Members Kevin Skelly was not present at the time of the vote and Board Member Audra Pittman was absent.

Board Member Rosas stated that items 4.2 and 4.3 were up for discussion.

### 4.2 Small LEA Impaction Fund Recommendation for 2019-20

SELPA Associate Superintendent stated that in her consent agenda item she explained that she received applications from four LEAs, but she received a 5th letter yesterday from Design Tech, copy which she provided today for the Board’s information. After she reviewed the letter and the criteria for eligibility, her opinion was that Design Tech does not meet the criteria for these funds this year. Her recommendation to the Board was to move forward with the four LEAs that initially applied.

Board Members Joan Rosas called for a motion to approve Small LEA Impaction Funds for 2019-20 to the Bayshore, San Carlos Charter, Everest and Summit Schools. Board Member Nancy Magee made a motion to approve the funds and Board Member John Baker seconded. Board Members Ronan Collver, Nancy Magee, John Baker, Joan Rosas, and Amy Wooliever voted in favor; none opposed. Board Members Kevin Skelly was not present at the time of the vote and Board Member Audra Pittman was absent.

### 4.3 SELPA Governing Board Membership Representation

Board Member Joan Rosas stated that this item was pulled because the membership representation was discussed at the Superintendents Association meeting and the correct names are listed on the screen. Board Member Kevin Skelly stated that some of the terms were also incorrect; SELPA Associate Superintendent stated that she corrected that information and it’s currently projected on the screen.

With no further changes, Board Member Joan Rosas called for a motion to approve the SELPA Governing Board Membership Representation as presented; Board Member Kevin Skelly approved the membership representation as presented and Board Member Ronan Collver seconded. Board Members Ronan Collver, Nancy Magee, John Baker, Joan Rosas, Kevin Skelly and Amy Wooliever voted in favor; none opposed. Board Member Audra Pittman was absent.

### 5. PERSONS WISHING TO ADDRESS THE BOARD

Board Member Joan Rosas read the statement for members of audience who wish to address the Board. Mr. Steven Davis requested to speak to the Board. Mr. Davis stated that he’s a parent from the San Mateo-Foster City School District and is part of a small organization called SMKids.org. This organization does important things for the special education kids from his community, but it lacks an important element like the Community Advisory Committee (CAC), which is required by the Education Code. He stated that the CAC is supposed to help parents and be the liaison between parents and the districts and that its functions have deteriorated and that there is no good representation anymore. He asked the Board to take affirmative action and bring back the CAC as it needs to be; he asked the Board to put this item in the agenda for the next meeting.

### 6. REPORTS TO THE BOARD

#### 6.1 Performance Indicator Review Development Process

Natasha King, SELPA Manager, provided an overview of the resources and supports that the SELPA staff has been providing to the LEAs in San Mateo County who are required to participate in the Performance Review Process.
She answered questions from Board Members about the process and monitoring of the PIR activities. She provided charts and graphics for analyses, which were included in the packet, for the Board’s information.

Mr. Steven Davis requested to address the Board about PIR. Mr. Davis stated that this is an IDEA compliance issue modified by the state of California. The state’s average performance is below the national average and, as California is one of the most segregated states in the nation, this impacts the students in SDCs who are getting less instructional time in the classrooms. Please take this as an inspiration to do a lot more for the students and not just to get off from the state’s trouble bust.

The SELPA Associate Superintendent stated that she’s bringing back this item in case Board Members have questions about the changes we anticipate for 2019-20. There has been a planned decrease of funds set aside over the past five years, information that is provided in your packet. The Administrators Council and the CBOs were consulted about the changes for 2019-20 and they recommended the following to the Board: 1) reduce the High Cost Pool (HCP) set aside to $1 million; 2) raise the HCP threshold to $100,000 for k-12 and $85,000 for pre-K placements/services; 3) continue annual consideration of HCP set aside and threshold for necessary adjustments. The tradeoff is that LEAs get their proportionate regular share early in the year from AB602 so they don’t have to wait to be reimbursed at the end of the school year.

This item is just for discussion because the actual change of this item is included in the budget allocation plan.

6.3 Draft Budget Allocation Plan for 2019-20
The SELPA Associate Superintendent presented the draft of the budget allocation plan. She stated that the Funding Advisory Committee, the Administrators Council and the SELPA Governing Board got a draft of the plan and it was presented to the Board in May for review before we adopt it in June. Several adjustment have been made: 1) codify annual contribution to Special Olympics of $15,000 for regional activities; 2) codify support for Infant Program with a contribution of $100,000; 3) codify support of Court Schools program (including adult students in jail) at 2.5 FTE; and 4) codify support of Pre-School out of federal resource 3310 allocation to ensure ongoing targeted funding for preschool special education placements.

Mr. Steven Davis requested to address the Board. Mr. Davis stated that the SELPA Associate Superintendent invited him to attend the legislative sharing day and that they spoke with Jerry Hill and other legislators about funding. Mr. Davis’ son is currently in preschool and there is no ADA for preschoolers. He suggested that Superintendents and CBOs should also join county special ed groups that attend this type of activities to support efforts to get more funding.

7. UPDATES
7.1 SELPA Update
The SELPA Associate Superintendent provided an update of the programs she had been and is currently working on.

7.2 Board Member Comments
Board Member Ronan Collver thank the SELPA Associate Superintendent for her helping his districts with strategies to resolve issues and also for her leadership role in making the CBOs be more involved in the special education program. Board Member Joan Rosas also thanked her for her help with the LCAP because it was something new and a last-minute effort and she thanked the SELPA staff as well for figuring out how to meet and work as a team.

7.3 County Superintendent’s Report
Board Member Magee, County Superintendent of Schools, provided an update of SMCOE programs/events.

8. SPOTLIGHT PRESENTATION
8.1 Presentation by Menlo Park City School District
Stephanie Sheridan, Executive Director of Student Services from the Menlo Park City School District, introduced staff from Hillview Middle School: Chris Arrington, Psychologist, Anne Harrington, Special Education Teacher, and Astrid Rieber, Speech Language Pathologist. They gave a presentation about the AIMS (Achieving Independent Minds) program, which is designed to support students with more intensive special needs and to help them be independent in their ongoing learning of academics and life skills in the school setting.

Mr. Steven Davis requested to address the Board; Mr. Davis stated that this type of programs should be available at all the schools. It seems that there are lots of great teachers and staff out there that can work together for the benefit of the students. He suggested that districts should work on creating these types of programs also at the elementary level.

9. ADJOURN TO CLOSED SESSION
Board Member Joan Rosas called for a motion to adjourn the meeting at 10:33 a.m. Board Member Kevin Skelly made a motion to adjourn the meeting and Board Member Ronan Collver seconded. Board Members Ronan Collver, Nancy Magee, John Baker, Joan Rosas, Kevin Skelly and Amy Wooliever voted in favor; none opposed. Board Member Audra Pittman was absent.

Board Member Rosas adjourned the meeting at 10:33 a.m.

Next SELPA Governing Board Meeting – June 18, 2019