SAN MATEO COUNTY SELPA GOVERNING BOARD

SELPA Governing Board
Tuesday, December 17, 2019
9:00 a.m. – 11:00 a.m.

MINUTES

1. CALL TO ORDER
   Board Member Michael Milliken, Chair of the Board, called the meeting to order at 9:04 a.m.

2. ROLL CALL
   Board Members Ronan Collver, Nancy Magee, Michael Milliken, Heather Olsen, Louann Carlomagno and Terry Deloria were present. Board Members Shawnterra Moore and Audra Pittman were absent.

3. APPROVAL OF AGENDA AND CONSENT AGENDA
   Information concerning the consent items listed below was sent to each Board Member prior to the meeting for their review. The items are approved as one action item. If there is a question or concern regarding a particular item from a Board Member or a member of the audience, that item may be withdrawn from the Consent Agenda.

   3.1 Approval of Agenda for December 17, 2019
   3.2 Approval of Minutes for October 15, 2019
   3.3 Accept Letter of Intent to Apply for LEA Membership – KIPP Peninsula High School
   Board Member Michael Milliken called for a motion to approve the agenda and consent agenda as presented. Board Member Louann Carlomagno made a motion to approve the agenda and the consent agenda as presented and Board Member Nancy Magee seconded. Board Members Ronan Collver, Nancy Magee, Michael Milliken, Heather Olsen, Louann Carlomagno and Terry Deloria voted in favor; none opposed. Board Members Shawnterra Moore and Audra Pittman were absent.

4. PERSONS WISHING TO ADDRESS THE BOARD
   Anyone wishing to address the Board on non-agenda items may do so at this time. Please complete a speaker card and submit to the Board so your name to be called. Speaker cards are located at the back of the room. Persons wishing to address the Board on agenda items should complete a speaker card and submit to the Board so that their name can be called at that time. Individual speakers shall be allowed three minutes to address the board on any agenda or non-agenda item.

   Board Member Michael Milliken invited Mr. Steven Davis to speak to the Board. Mr. Steven Davis introduced himself and stated he’s a father from the San Mateo-Foster City School District. He stated wanted to speak to the Board about CAC matters, but apparently the item is not in the agenda today so he’ll pass that as there is no presentation. He stated that SELPA is here to serve 11,000 students with disabilities countywide and you are all struggling with budgets, turnover in SPED personnel, dealing with substantial SPED rising costs and more kids are being diagnosed with severe disabilities the performance (information provided by our own SELPA) is not good because we’re even having
problems by the low standards from the state of California. Finally, our CAC is not functional; CAC is required by Ed Code and this has been addressed to the Governing Board on a number of previous occasions. At the October 22 CAC meeting, I mentioned that I was appointed a CAC member and it seemed that one else appointed as CAC member was present at that meeting. Therefore, I’m concerned that the CAC is not able to support parents’ role under the Ed Code, is out compliance, and is subject under Brown Act, but it doesn’t have a membership and there no agendas and minutes. He asked this to be rectified in the short term as it’s important for parents to have representation.

Board Member Michael Milliken stated he understands his concerns and that he and that Anjanette Pelletier, SELPA Associate Superintendent, had mentioned this to all superintendents in the county. As a result of this, his own district Governing Board has appointed a CAC representative and he believes other districts will do the same eventually. Board Member Milliken assured Mr. Davis that he and Ms. Pelletier take this matter seriously and thanked him for his advocacy.

5. ACTION ITEMS
5.1 Receive Application for LEA Membership – KIPP Peninsula HS – Authorizer: Sequoia Union High

The SELPA Associate Superintendent received a letter of Intent to Apply for LEA Membership in San Mateo County SELPA from KIPP Peninsula High School. KIPP was recently approved as a new Charter High School by the Sequoia Union High School District and its intent is to open in the fall of 2020. As per SELPA policy, KIPP Peninsula High School submitted copies of their original charter application, supporting documents, and an addendum outlining any adjustments made to the original application to align with San Mateo County SELPA process. After its review by the Administrators Council and your input, we’ll be able to have the first read in Mach. Any additional actions may be made as needed by the May meeting, with final action made by the Board no later than June 2020.

Board Member Michael Milliken called for a motion to formally accept the application from Kipp Peninsula High School Charter for LEA Membership. Board Member Ronan Colliver made a motion to formally accept the application and Board Member Nancy Magee seconded it. Board Members Ronan Collver, Nancy Magee, Michael Milliken, Heather Olsen, Louann Carlomagno and Terry Deloria voted in favor; none opposed. Board Members Shawnterra Moore and Audra Pittman were absent.

6. UPDATES
6.1 Update on CALPADS transition and submission

The SELPA Associate Superintendent stated that the transmission of the December 1st Casemis submission, which is now CalPADS, has been a long and rough process, especially for LEAs and CalPADS staffs. However, we’ve been making process because there are 15 LEAs that made their submissions and there are two more pending that have to be reviewed and hopefully approved by the end of business day today. There are still many LEAs working on their submissions and we’re helping them as much as we possibly can because the submissions are due by December 20. We appreciate the efforts that LEAs are making on this matter and we hope to have these submissions done soon.
6.2 SELPA Update
The SELPA Associate Superintendent provided an update of the activities she and her staff have worked and are currently working on.

6.3 Board Member Comments
Board Member Louann Carlomagno thanked Karen Breslow for providing a great presentation on the IEP process and other related special education topics to parents. There were a lot of parents interested in the topic and the presentation was well received. She also thanked Anjanette Pelletier, SELPA Associate Superintendent, for providing a great presentation about the SELPA and Disproportionality to the San Mateo Leadership Group.

Board Member Terry Deloria commended Ms. Pelletier for her ACSA Academy Training, which has been a great resource of information to those Administrators that didn’t have full knowledge of special education and its laws.

Board Member Heather Olsen stated that her district has been struggling a lot because she has lost a lot of special education staff members. Her district has been advertising open positions with incentives, but it has been very difficult to fill those positions.

Board Member Ronan Collver thanked Natasha King and Karen Breslow for their help with the CalPADS transition; it has been a challenging time and we’re also short staffed, but we’re a small district and hopefully we’ll manage. He was also proud to report they have one member of the CAC and probably will get more soon.

6.4 County Superintendent’s Report
Board Member Nancy Magee, County Superintendent of Schools, provided an update of SMCOE programs events and activities.

7. SPOTLIGHT PRESENTATION
7.1 Staff from JUHSD will present on Student Focused IEPs
The SELPA Associate Superintendent introduced Lee Medvedoff, Program Coordinator with the Jefferson Union High School District, who has been previously a transition program leader in his district. Mr. Medvedoff gave a presentation on Implementing Student-led IEP Meetings and shared a link to his presentation for Board Members and the audience to use as a guide for these type of meetings. (https://bit.ly/2LwDVYD)

Mr. Stephen Davis, parent from a special education student from the San Mateo-Foster City School District, expressed concerns about students’ participation at their own IEPs. He stated the students don’t have the knowledge and the proper preparation to participate. In addition, he asked that presentations like the one provided today, should be available for SPED parents and minutes/notes from CAC meetings be also disseminated to the public.

Board Member Michael Milliken stated his comments are being addressed in the best possible way.
8. **ADJOURN TO CLOSED SESSION**

Board Member Michael Milliken adjourned the meeting at 9:59 a.m.

Next SELPA Governing Board Meeting – March 31, 2020