In order to make the process more transparent and easier to anticipate, we have provided some useful links:

**What Can I Expect at the IEP Meeting?**

To use this chart, locate the type of meeting you are expecting to attend. At an Initial meeting, the focus is on hearing the results of the assessment and determining if your child qualifies for special education services. For each of the next two years, your child will have an Annual Review of their IEP. On the third anniversary of your child being found eligible for special education services, they will have a Triennial Review of their IEP. Similar to the Initial IEP, the Triennial Review will begin with a review of all assessments and a discussion of whether your child continues to qualify for special education services. If your child does continue to qualify, the second half of the meeting will be an annual review of their progress.

**Sample IEP Meeting Agenda**

This is an annotated agenda, with a very brief explanation of what is included in each item. Not every IEP meeting will follow this agenda in either its completeness or the specific order, but it does give an overview of what is typically covered.

**IEP Ground Rules to Enhance Team Communication**

It was never anyone’s intention that IEP Meetings and stress or strife to the families of children with disabilities. There is even a citation from the California Education Code that states this was never the Legislature’s intent. When you go to your child’s IEP Meeting, it will usually begin with “ground rules”, designed to make sure everyone is heard respectfully and with an open mind. A typical example has been provided.

**Let’s Take a Moment to Consider Another Aspect of Preparing for your Child’s IEP Meeting**

Please be sure to read this section that includes the Welcome to Holland letter, an Open Letter to all parents of children with special needs.