IEP TEAM MEMBER INPUT INTO THE DEVELOPMENT OF THE IEP

Date ____ / ____ / ____

Team Member Name: ____________________ Title: ____________________

An IEP meeting is scheduled for [INSERT STUDENT NAME] to be held on [INSERT DATE] at [INSERT TIME] at [INSERT LOCATION]. You are welcome to attend, however the parent and LEA representative have agreed that you may be excused from attending. If you decide not to attend your written input is required before the IEP meeting. Please complete and return this form to [INSERT NAME], LEA Representative by [INSERT DATE]. (The parent and LEA may agree in writing to excuse a team member when the member’s area is a topic, if the member submits input in writing. (Ed. Code 56341(g.).)

If you are not a teacher (general or special education) skip questions 1 - 3 and go to question 4.

1. Present grade in class: _____ (if applicable). Are there any missing assignments or tests?
   ☐ No  ☐ Yes  If yes, specify: ______________________________________________________________

2. Is the student making progress in the general education curriculum? ☐ Yes  ☐ No
   Describe: ______________________________________________________________________________
   _________________________________________________________________________________________
   _________________________________________________________________________________________

3. If the student has accommodations or modifications, are they working? ☐ Yes  ☐ No
   If no, explain:  __________________________________
   _________________________________________________________________________________________
   _________________________________________________________________________________________

4. Attendance: _____________________________________________________________________________

5. Is the student making progress on annual goals? ☐ Yes  ☐ No  Describe: ______________________
   _________________________________________________________________________________________
   _________________________________________________________________________________________

6. Behavior: Comments: __________________________________________________________________
   _________________________________________________________________________________________

7. Work habits appropriate to student’s level:
   Follows directions: ________________________________________________________________
   Stays on task: __________________________________________________________________________
   Works independently: ______________________________________________________________

8. Additional Comments: __________________________________________________________________
   _________________________________________________________________________________________