



REFERRAL FOR RELATED SERVICES: ADAPTED PHYSICAL EDUCATION (APE)

Please complete this page and include with the referral packet. After the referral packet has been reviewed, we will be in contact with the referring district to generate an assessment plan within 48 hours.

Student: _____ **District Representative Initiating Referral:** _____

District: _____ **Phone:** _____ **Email:** _____

Student's School: _____

STEP 1: LEA Representative Determines Appropriateness of Referral: Please check the box below.

Descriptions of Assessment Procedures and Services (see page 2) have been reviewed, and referral is deemed to be appropriate

STEP 2: Compile Referral Packet to include the following: Please check each box below.

- Completed Student Information Form (see attached)
- Signed Consent to Exchange information (between district and COE)
- Current psycho-educational evaluation (If this is an initial evaluation, psycho-educational and APE evaluations may be conducted concurrently. Assessment plan should identify other members of the multidisciplinary team participating in the evaluation.)
- Current IEP or 504 plan

STEP 3: Send Referral Packet to Tammy Zigler, SMCOE Principal, SMCOE Related Services.

Send complete packet to: Tammy Zigler, SMCOE RELATED SERVICES, ATTN REFERRALS,
65 Tower Road, San Mateo, CA, 94402
email:tzigler@smcoe.org

SMCOE USE ONLY:

Date Referral Received: _____

ACTION REGARDING REFERRAL:

Date district contacted to generate Assessment Plan: _____

ACCEPTED: Assigned APE Teacher / Evaluator: _____

NOT ACCEPTED / RETURNED TO DISTRICT (See notes below.): _____

NOTES:

Referral packet is missing documents

Assessment could not be completed: insufficient time

Date referring party notified of action: _____



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ASSESSMENT PROCEDURES:

A student's eligibility for APE services may be considered if it is suspected that the student's ability to access and benefit from the general or special Physical Education program is adversely impacted by his/her identified disability, as defined in IDEA. A multidisciplinary team including an Adaptive Physical Education teacher will conduct a comprehensive assessment and may consider the following:

- Student's ability to function safely and successfully in the general or special Physical Education program
- Administration of formal and informal assessments of gross motor skills
- Assessment of the student's ability to utilize his/her gross motor skills to access various sports and recreational activities

SMCOE APE SERVICES:

Services provided by an APE teacher to students determined to be eligible for APE services may include:

- Collaborative / Consultative Services: An APE teacher assists school personnel in individualizing the general or special education Physical Education program to address the unique needs of the student
- Direct APE Services: The APE teacher provides direct instruction in an individual or group setting to support the development of skills identified on the IEP.