



**San Mateo County Office of Education  
Petition Requirement Checklist**

Please use the table below to indicate on which page(s) of your petition each of the required elements can be found in the charter that you are submitting for consideration by the San Mateo County Board of Education. Your petition will be reviewed pursuant to the appropriate section of Education Code 47605. The review team will utilize guidance provided in Title 5 CCR 11965 to determine if the detail and description provided for each element are sufficient to meet the required standard.

I T E M	Page(s)
1.Executive Summary	pp. 10
2.Required Signatures (EC §47605 (a))	N/A – Renewal. Enrollment forms available upon request as alternative.
3.Required Affirmations (EC §47605 (d))	pp. 8
4.Description of Community to be Served	pp. 32
5.Facilities Description & Proposed Location (EC §47605 (g))	Supplemental Materials Tab, pp. 2
6. 3-year Budget / Cash-flow Projections (EC §47605 (g))	Financials Tab, pp. 1
7. Provision of Administrative Services to Charter School (EC §47605 (g))	Supplemental Materials Tab, pp. 4
8. Potential Civil Liability Effects, if any (EC §47605 (g))	Supplemental Materials Tab, pp. 4
(A) Educational Program	pp. 24
• Special Education	pp. 74
• Section 504	pp. 75
• English Language Learner	pp. 85
• Low-Performing Students	pp. 65
• Independent Study	N/A
(B) Measurable Pupil Outcomes	pp. 96
(C) Method for Measuring Pupil Outcomes	pp. 105
(D) Governance Structure	pp. 114



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I T E M	Page(s)
(E) Employee Qualifications	pp. 125
(F) Health and Safety Procedures	pp. 139
(G) Means to Achieve Racial & Ethnic Balance	pp. 150
(H) Admission Requirements, if any	pp. 155
(I) Annual Audits	pp. 162
(J) Suspension/Expulsion Procedures	pp. 167
(K) Employee Benefits	pp. 197
(L) Attendance Alternatives	pp. 199
(M) Return Rights of Employees	pp. 200
(N) Dispute Resolution Procedures	pp. 201
(O) Employee Representation Declaration	pp. 203
(P) Procedures for Closing	pp. 204
Supplemental School Performance Data Report	SSPDR Tab