

San Mateo County Committee on  
School District Organization (CCSDO)  
Regular Meeting  
Monday, April 4, 2022

**APPROVED MINUTES**

**Date:** April 4, 2022

**Place:** Held Remotely via Zoom

**County Committee on School District Organization Members Present:**

Lynne Esselstein, Samuel Leinbach, Bill Lock, Lillian Markind, Dennis McBride, Hilary Paulson, Rosie Tejada, Melchoir Thompson

**County Committee on School District Organization Members Absent:**

Virginia Bamford, Greg Dannis, Maria Hilton

**Staff Present:**

Niambi Clay, Secretary

Lisa Cho, Deputy County Attorney, San Mateo County Attorney's Office (filling in for Tim Fox)

**1. Call to Order**

Chairperson Paulson called the meeting to order at 7:03 p.m.

**2. Approval of Agenda**

After a motion by Committee Member McBride and a second by Committee Member Thompson, the CCSDO approved, by a vote of eight in favor (Esselstein, Leinbach, Lock, Markind, McBride, Paulson, Tejada, and Thompson) and three absent (Bamford, Dannis, and Hilton), by roll call vote, the April 4, 2022, agenda as presented.

**3. Approval of Minutes**

After a motion by Committee Member Markind and a second by Committee Member Leinbach, the CCSDO approved, by a vote of eight in favor (Esselstein, Leinbach, Lock, Markind, McBride, Paulson, Tejada, and Thompson) and three absent (Bamford, Dannis, and Hilton), by roll call vote, the Minutes of the March 7, 2022, Regular Meeting as presented.

#### **4. General Staff Report**

Secretary Clay thanked the Committee members who completed their Form 700 statements and warned there may be fees and fines for those who do not complete their forms. She discussed how the San Bruno Park School District Board is likely to move to by-trustee area elections. Lastly, Secretary Clay described a public records request, already received and completed, asking for all redistricting files related to the San Mateo County Board of Education and to county school districts and community colleges. Secretary Clay and Deputy Cho addressed questions from the Committee related to Form 700.

#### **5. Public Comment**

There were no members of the public wishing to address the Committee.

#### **6. Status of Decennial Census Adjustments for Districts With By-Trustee Area Elections**

Secretary Clay presented a report of the status of population adjustment of trustee areas in school districts whose Boards are elected by trustee area. There was no action required of the Committee. Deputy Cho discussed details of this process with Committee members.

#### **7. Committee Member Comments**

There were no comments from Committee Members.

#### **8. Adjournment**

Chairperson Paulson adjourned the meeting at 7:15 p.m.