

SAN MATEO COUNTY OFFICE OF EDUCATION
101 Twin Dolphin Drive, Redwood City CA 94065

APPEAL OF DENIAL OF INTERDISTRICT ATTENDANCE

(Please print or type all material except signature)

In accordance with Education Code Section 46601, and the San Mateo County Board of Education Policy, BP 5110, we hereby request a hearing for the purpose of an Appeal of an Interdistrict Transfer Denial. [NOTE: this request for Appeal shall be communicated to the County Board of Education within thirty (30) calendar days following the date of denial of the request for an interdistrict transfer or a failure of the district to enter into an agreement.]

IDENTIFYING INFORMATION

Date: _____

Name of Parent/Guardian (Appellant): _____

Address of Residence: _____

How long at this address? _____ Resident School District: _____

Residence Telephone: _____ Business Telephone: _____

Email: _____

Attorney or Representative (If Applicable): _____ Telephone: _____

Translator Requested: Yes: _____ No: _____ Language: _____

I am/we are requesting that the San Mateo County Board of Education hear an appeal of the denial by _____ School District of an interdistrict attendance transfer request for my/our son(s)/daughter(s) to attend school in the _____ School District.

Student: _____ Age: _____ Grade: _____ Current School: _____

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1. Date of Denial or Failure to Issue Interdistrict Transfer Permit: _____

2. List prior schools attended and dates of attendance: _____

3. How many other children in the home? _____ Give ages: _____

4. Do they attend school in the resident school district? Yes: _____ No: _____

5. If the answer is "no" to the question above, please explain: _____

6. Is this the first year an interdistrict attendance agreement has been requested from the district for this student? Yes: _____ No: _____

7. If an interdistrict attendance agreement was approved in prior years for the pupil(s), please indicate the first year the agreement was granted: _____ (school year, e.g. 2017-2018)

8. Pupil's grade level during the first year agreement was granted: _____
9. Reason parent requested interdistrict attendance the first year the agreement was approved:

10. Has parent been required to submit a new interdistrict attendance request each year since the first year?
 Yes: _____ No: _____
11. If the current request is for reasons related to childcare located within the district of proposed enrollment:
- A. Does the pupil still receive childcare services within the boundaries of the district of proposed enrollment? Yes: _____ No: _____ If answering "yes," please provide the name, address, and telephone number of the childcare service provider:
 Name/Address: _____ Telephone: _____
- B. If not, when was the last year the child received childcare services within the boundaries of the district of proposed enrollment? _____ (year)
12. Does the pupil have any brothers or sisters who are attending school in the district of proposed enrollment under an interdistrict agreement? Yes: _____ No: _____
13. Explain parent's understanding of the reason(s) for denial of permit: (Please attach a copy of the notice of denial from the district.) _____

14. Reason for Request for Appeal [Note: The request for appeal ***will not be accepted*** without a complete statement of reasons. See Section A, pages 9-11 of the Appeal Handbook "Factors Which Support Granting an Appeal." Please reference, by number, the factors (1-12) that pertain to the situation. Attach additional pages if more space is needed to complete this item.]

The County Board of Education may grant a transfer to a district, but has ***no authority*** to determine which school the pupil will attend. **If the County Board grants a transfer to a district, then the district makes the decision about which school the pupil will attend.**

I hereby certify that: 1) I understand the limitation of the County Board's authority as stated above; and 2) all the information I have provided in this form and the attached documents is true and correct to the best of my knowledge.

 Signature of Parent/Guardian Filing Appeal

 Date

Please attach the following items to this "Appeal of Denial of Interdistrict Attendance":

- (1) any additional pages submitted with item #14 above, relating to the reasons for the transfer request;
- (2) any documentation from district of residence regarding request;
- (3) any documentation from the denying district regarding request; and
- (4) any other documentation that parent or guardian believes is pertinent to the request.